

The WSO does read and file area and regional minutes that are received. By learning how N.A. works throughout the world, and how we solve our problems, the fellowship gains the ability to share with other communities what has worked and why. Our thanks to those regions and areas who already send us their minutes on a regular basis. Keep up the good work!

Between 150 and 200 starter packets are sent out each month. We are working on improving our knowledge of how many of the starter packets we send out actually result in new meetings. A system is being developed which will enable us to track more accurately the number of new meetings. We expect to have that system in place within thirty days.

SHORT FORM CATALOG

An abbreviated version of the WSO catalog was recently published. The catalog is a single page of paper, eleven inches by thirty-six inches with two folds, which renders it a standard 8-1/2 by 11 inch page size. The catalog does not include all inventory items.

This catalog has both a general and a specific purpose. It includes all of the recovery literature, key tags, medallions (one to twenty years) and a sample of speaker tapes. Also included is an order form tear-off page.

This catalog has been produced for use by most members and groups in ordering recovery materials. It is also ideal for use by P.I. committees when handing out information about N.A. As this format does not include service or P.I. material, its use will reduce the frequency of non-N.A. people ordering service information rather than recovery material.

P.I. committees can purchase quantities of these for public meetings, non-N.A. P.I. events, and for distribution outside the fellowship.

A complete catalog will be produced shortly. When the completed catalog is published, it will not include a listing of the audio and video tapes intended for P.I. use. These materials will be contained on a list sent each year to all registered P.I. committees. The complete catalog will include all other WSO items.

CONFERENCE OKAYS OTHER MERCHANDISE TO PROTECT N.A. LOGO

The Conference voted to adopt the proposal in the agenda report from the WSO. That motion was developed in response to the growing abuse of fellowship property, by individuals and companies producing a variety of materials containing the N.A. logo.

These logos and the stylized initials are the property of the fellowship, and it is the responsibility of the WSO to protect the fellowship's right to their exclusive use. Although the motion was initially directed at abuse in specific areas of marketing, the motion will afford protection in a wide range of merchandise fields.

A particular target has been the manufacture of jewelry with the logo. This may be the first area where the new motion is applied. However, the WSO is not able to act quickly on this matter. A lot of work must be done before a decision can be reached about what jewelry will be obtained and how it will be made available to the fellowship.

As progress is made in this area, additional reports will be prepared and published.

This matter was given a level of immediacy by several companies who have been violating the fellowship's rights. One company, based in Oakland, is producing copies of the medallion and selling them to recovery-oriented stores across the country. The same company obtained a copy of the Basic Text on tape that was produced by WSO, and is duplicating these tapes, using their own equipment and offering them for sale, again through recovery-oriented stores, on their own tape label.

The WSO attorney has sent a letter directing the company to cease both activities.

Another N.A. item being produced and marketed by a private company is a duplicate of the N.A. medallion. The medallions produced by WSO are made of a nickel silver material, which produces the distinctive color. The illegally produced medallion is made of a cheaper material, a bronze formula, and has a more yellow color. The metal die that the

illegal producer used was made from a plastic mold from copies that were purchased from WSO or another service committee. By making the metal die by this process, the lettering is more rounded and less crisp in its definition.

If there is a recovery-oriented store in your community that sells either of these products, the WSO would like to have information about the name of the store and the address.

HOSPITALS AND INSTITUTIONS

As you may be aware, the proposed, newly revised *Hospitals & Institutions Handbook* was unanimously approved by WSC 1989. The WSO has been busy getting the handbook ready for printing. The handbook, which has been designated item number 1594 in the WSO catalog and will sell for \$5.00, will be available by July 20, 1989. This edition is a 134-page document, with section dividers provided to separate the Treatment, Correctional, Committee Structure & Function, Learning Days and Workshops, and Resource sections. It is a comprehensive guide for all those interested in carrying the message in H&I.

The World Service Conference H&I Committee is beginning another busy year, supporting local H&I committee efforts to increase their local fellowship's awareness and knowledge about H&I work. The WSC H&I Committee is also involved in developing a booklet aimed at those addicts finding and maintaining their recovery while incarcerated. It is the committee's hope that the booklet entitled *Behind the Walls* will be available for review and input by local H&I committees in the near future. Another project undertaken by the committee is an audio tape of a mock H&I panel presentation, with one side aimed at panels in treatment centers and the second side at panels in correctional facilities. The committee does not anticipate that this project will be completed by the end of this Conference year.

As noted in previous *Newslines*, the committee has been revising the WSC H&I newsletter, *Reaching Out*, aimed at recovering

addicts in an H&I setting, as well as H&I committees throughout the fellowship. There is a continuing need for original artwork centered around H&I themes. If you have any input to submit for *Reaching Out*, please mail it to the H&I Coordinator at the WSO.

On a final note, the WSC H&I Committee has asked for and received the support of the Conference in budgeting for and establishing a literature stockpile. The request was made in order to address the continuing appeals for literature from addicts and H&I committees, whose resources were sorely limited and insufficient to meet their needs.

ISOLATED GROUPS/MEETINGS

The Ad Hoc Committee on Isolated N.A. Groups/Meetings was created at the end of WSC '89, to investigate the status of N.A. meetings/groups in correctional and long-term treatment facilities, which are not connected to our service structure through H&I. An additional purpose for the committee is to investigate how the needs of these members of our fellowship can be adequately addressed by our service structure. In accordance with the direction given by the Conference, the ad hoc committee does not envision presenting any motions in the Conference Agenda Report or to the Conference itself, but simply supplying a report to the Conference on their findings and possible recommendations.

The work done so far has been to request information and input regarding the existence of such meetings/groups from ASCs and RSCs via a questionnaire mailed out in the beginning of May.

The information is being gathered in preparation for the committee's first meeting. The deadline mentioned in the questionnaire was set to accommodate a WSC Workshop tentatively scheduled for July, when they would have had the opportunity to hold their first meeting. However, due to the cancellation of that workshop, the deadline for the questionnaire is being extended indefinitely, to give interested parties more time to provide their much-needed input. The ad hoc committee will meet at the WSC workshop in St. Louis, the first weekend in November. An

open forum during the committee meeting in November is planned; however, these plans are not yet confirmed.

The process currently envisioned is to continue receiving input via the WSO, which will direct the input to committee members. At the first meeting, the ad hoc committee will discuss the input received and begin to discuss the best way to address the task assigned by the Conference.

If your area or regional service committee has not responded to the questionnaire due to the early deadline, please consider preparing a response before November.

NEWS FROM THE LITERATURE DEPARTMENT

The deadline has now passed for input on the two review form pamphlets, "For Those in Treatment" and "In Times of Illness." The master list of input is being completed and the WSO Literature Committee will begin its study of the input soon.

The 1989 WSO decided to give responsibility for the development of *It Works: How and Why* (The Traditions portion) to the Board of Trustees. The office has already received a number of phone calls concerning the literature committee's previous work on this project. There has been no change to the procedure for submitting input on this work. The Trustees have sent a letter to all registered literature committees with their request for input. Meanwhile, any work in progress should continue and all input should be sent to the office, where it will be compiled in a master list form.

The Literature Committee approved a plan for work on the daily book, and that work has already begun. General members who chose to participate have been given their assignments and we hope to have some response within a month. These members will have several options for developing the input on file into the selected format. They may use the material by editing, revising or creating new pieces by other methods. This could include combining several input items into one piece or integrating pertinent ideas from one or

more into an original item. We are not requesting any additional input at this time simply because we have a large amount of work from past workshops and individual members. This is one of the methods the Literature Committee is utilizing to move a project along towards an A-list status.

The revised *Handbook for Literature Committees* most probably will be ready for shipping some time in August. We aren't able to give a more definite date because the production process is a lengthy one and there are a number of other projects to be produced.

We would like to remind all literature committees to keep the office updated on any changes to your committee listings. It is helpful to us if you list the person(s) being replaced by the new officer(s). This will help committees receive their mailings.

FROM THE WSO ORDER ENTRY DEPT.

There are plenty of Commemorative Editions of the Basic Text still available. The Commemorative Edition books were received in late June. All the orders received by the office prior to that time were shipped by the close of business the next day. The purpose for this commemorative publication was, of course, to help carry the message of recovery in languages other than English. Many members are supporting this unselfish and anonymous task.

Although each book in the series is numbered, the book numbers were unknown to WSO staff when they were shipped to you. The books were sealed at the factory with plastic foil, and each copy was sent out without preference to friendships that members may have with WSO staff.

There are approximately 3,000 copies remaining. The limit of a maximum of two books to any one address is still in effect. After October 1, 1989, if there are any Commemorative Editions remaining, the limitation currently in effect that limits sales to two copies per purchase will be ended. Those wishing to purchase a copy should forward their payment of \$35.00 per copy plus 7% shipping and handling to the WSO.

There are several things that the Order Entry Department runs across regularly on merchandise orders that cause difficulty in getting your orders to you. We would like to point out some of those things, in hopes that we can eliminate some of the irritating problems.

The only abbreviations that should be used on orders are those that are universally used (i.e., St. for street, or Ln. for lane, or the standard abbreviations for the states). Please do not abbreviate a piece of information on the order form unless that abbreviation is a standard abbreviation that everyone understands. This will greatly reduce the possibility of your order being held up while we ask questions. It is also important to note that UPS will not normally deliver to post office boxes. The local UPS office nearest the point of delivery mails a notice to the P.O. box advising them that the material is available and the addressee should call to make arrangements to pick up the package. The UPS office only keeps the shipment at their location for ten days. If the addressee does not get the notice from the post office box, and contacts UPS, the package is sent back to the WSO. Please provide a street address so that this problem can be avoided.

There are frequent errors in the computations concerning the quantity, price and discounts that may be appropriate. If a telephone number is provided, these can be more easily resolved.

We make every effort to process your orders as quickly as possible; however, minor errors such as those mentioned above may cause an unnecessary delay in the receipt of your literature order. If you have any questions about how to fill out your literature orders, or if you have problems with the processing or shipping of your orders, please feel free to contact us.

As some of you may have noticed, the new order forms have some new prices on them. These price increases are primarily due to rises in materials costs and increased production costs for most inventory items. The WSO has not raised its prices for seven years, absorbing any fluctuations in expense. We

cannot continue to do this, and therefore have increased the prices of some items.

These prices are effective immediately, and the new order forms should be used. We have enclosed in this *Newsline* a copy of the new order form and a complete listing of the new prices for your information.

On behalf of the order entry department here at the office, we would like to express our gratitude to the fellowship for your continued patience and support. We continually strive to make our order handling processes as efficient as possible.

WCNA-19: "THE MAGIC IS REAL"

The countdown to the 19th World Convention is under way, and the convention is shaping up to be an extremely exciting event. So far over 1,700 members have pre-registered, and the registrations are increasing every day. There are plenty of banquet, breakfast, and comedy show tickets left. But it is important to purchase tickets for the banquet and breakfast events before August 1st. After that date there will be an extremely limited number of tickets available for these events. The Florida Host Committee has done a wonderful job of preparing to host a memorable convention.

Again, we want to point out that all of the primary activities will take place in the Orange County Convention Center, which is approximately 1.2 miles from the Stouffer or the Sheraton. Members planning to attend should give some thought to transportation in the convention area. There will be shuttle bus service available for an additional \$5.00 fee. These busses will run from one hour prior to the scheduled start of activities until one hour after the end of the last scheduled activity each day. Bus passes are still available until August 1, by pre-registration, and they will be available at the registration site.

Members arriving at the convention hotels will receive one temporary bus ticket, which will allow for transportation to the registration site at the Convention Center, **one time**. This will allow members to pick up their registration packages or to participate in general registration. **The registration site**

will open at 6:00 p.m. on Wednesday, August 30, 1989 in the Convention Center and remain open until 10:00 p.m. It will reopen at 9:00 a.m. on Thursday August 31, 1989.

There is an exciting schedule of workshops, the largest number that have ever been offered. There will be marathon meetings in the two largest hotels. The committee has also planned a variety of activities. There will be an all-you-can-eat barbecue on Friday at Sea World, D.J. dances, volleyball tournament, comedy show, and fellowship entertainment. This promises to be a very exciting event.

The weather in Florida around convention time will probably be hot and humid, with a possibility of showers. Members may wish to consult the national weather forecast to help choose what type of clothing would be most comfortable.

Orlando is located approximately 45 minutes from the Kennedy Space Flight Center (Cape Canaveral) and from Busch Gardens in Tampa. The Disney Magic Kingdom, Epcot Center, and MGM Studios are all located in the Orlando area. Members who decide to arrive early or stay a day or two after the convention may wish to visit on of these popular attractions.

It is important to remind you that **you must have your copy of the pre-registration invoice to pick up your registration package on-site.** The individual who presents the invoice will be given all of the items listed on that invoice.

Pre-registration ends on August 1, 1989. Only those registrations received with a postmark of August 1, 1989 or before will be processed.

SEE YOU IN ORLANDO !!

ADDITIONAL CONVENTION NOTES

The Host Committee of the 1990 World Convention in Portland, Oregon has been forming. Committee chairpersons were elected at a recent meeting and a schedule for regular committee meetings was arranged. The committee is gathering ideas for the theme and

logo, and will select both in the next few months.

Agreements with hotels and facilities for the Portland convention are nearly complete. This is the earliest that such agreements have been reached. Many of the lessons to be learned from the Orlando convention about multi-hotel facilities and transportation will also be needed in Portland.

During the area convention scheduled in Sydney, Australia this October, initial plans will be laid for the 1991 World Convention to be held in Sydney. The area convention committee will probably form the basis for much of the 1991 Host Committee. A representative of the Convention Corporation will attend the October convention in Sydney, to work on logistical details and contracts with hotels.

Four bids were received from Canadian regions to host the 1992 World Convention. The cities submitting bids were Calgary, Edmonton, Montreal and Toronto. The bids will be reviewed over the next few months and a report published in the third quarter of the year.

Special consideration is being given to the international travel aspects of future world conventions. Two factors have again arisen: travel costs and visa permits. Many members have suggested that we consider entering into an agreement with several airline companies that might afford members a discount if they selected those particular airlines. Most airlines do offer such convention rate programs, and the option is being considered. We will publish a report on this at a later date.

The second issue concerns the many N.A. members whose personal background may make it difficult for them to obtain visa clearance to enter the host country. For many members, there is little that we can do. However, it may be possible for the Convention Corporation to provide guidance regarding the procedures that must be followed, or at least how to contact the appropriate government agency. More will be reported later.

INTERNATIONAL NOTES

During the past few months, the WSO has been renewing its efforts to print an updated international meeting directory. This has been a long and tedious process. We have merged all the meeting information received over the past five years into our computer system. The list we have generated contains all of the meetings known to us outside of the U.S. It indicates that there are meetings in fifty-three countries, including those in U.S. territories or protectorates. The U.S. Virgin Islands, for example, are not included in the U.S. count of meetings, but are in the international count. Our current count of meetings from outside the U.S. is approximately 1,060.

We know that this meeting list is outdated by now. Meetings close for any number of reasons and new ones are started on a regular basis. Some are very consistent in updating their meeting information, while others are not. In July we mailed copies of the meeting lists to different contacts we have on record, asking that meeting information be updated. We are also requesting them to update personal contact information, and encourage other members to become international contacts too.

We are also giving consideration to publishing the *Meeting by Mail* in languages other than English in the near future. There has been a significant increase in the membership of non-English speaking addicts, and some have requested that letters be printed in their native language. To move ahead with this, we will need a resource list of bilingual members that we can utilize to respond to, review and proofread material. If you have foreign language skills and would like to become a member of this resource pool, please advise the *Meeting by Mail* Secretary at the World Service Office.

The WSO is currently working on several other translation projects. These include the Narcotics Anonymous Basic Text in German, Spanish and French. Book One of the Basic Text is being typeset in both Spanish (for review) and French (for approval). Both have been mailed to members who have expressed

an interest in reviewing them. We anticipate many more projects such as these in the future. While we realize that there will be lots of members who wish to be involved in this process, we are searching for members who are fluent in both speaking and writing languages other than English.

Presently there are several items of literature available from the WSO in Spanish, French, and Italian. There are also a few items that have been translated into Portuguese, Japanese, and Swedish. The WSO will be working on revising the Italian material, and continuing more work on translations in Hebrew, Greek, Flemish, and Danish. The German translation committee is also working diligently to complete their translation of the Basic Text. We will continue to inform the fellowship, through the *Newsline*, about the progress of the translation projects, and about updates on the growth of the fellowship around the world.

EUROPEAN BRANCH OFFICE

The long-awaited branch office of the WSO has opened in London. The space, relatively small by some standards, is quite sufficient for our immediate needs.

However, much as we are thrilled about this progress, the branch office in London has had its ups and downs. We had a staff change since our last report, and for a period of several months, the organizational work and routine communications were accomplished by a member of the WSO Board of Directors who lives in London. We are all grateful for his efforts. An office manager was sought soon after the position became vacant. However, due to a number of factors, adequate funding being the largest one, the search for an office manager was discontinued. As soon as our financial condition improves sufficiently, the search will be renewed. A clerical staff person was recently employed, so the level of activity from the office is expected to increase dramatically.

A report on the European fellowship will appear in the next *Newsline*.

INTERNATIONAL GROWTH

The following report is part of a comprehensive project underway at the WSO. The project is intended to consolidate into an ongoing record, all activities of the WSO that concern the development of our fellowship all around the World. The report does not reflect an increase in the general level of activity, but does offer a brief summary of activities from several different staff departments into one report.

The report is centered around the communications register we began earlier this year, in which we summarize all communications from each country. We have also added information about the number of meetings, status of translation work, literature available in the primary language spoken, and other relevant comments.

The complete report is divided into sections, each concentrating on a different continent or major geographical area. The section included in this report focuses on South America. Future *Newslines* will feature information on other geographical areas.

A staff meeting was held in March, at which international correspondence and tracking of translation matters were centralized under the direction of Hollie A. The following projects were initiated: a communications register, an inventory of translation resources (providing names, addresses, telephone numbers and languages spoken), and an inventory of non-English literature materials available in the WSO production files.

The WSO has continued its efforts to pave the way for protection of the fellowship's publications, logo, name, etc. Learning from our experience and from that of A.A., we have initiated registration protection in a number of countries. These efforts are indicated below where appropriate.

GENERAL INTERNATIONAL ACTIVITY

The general state of translations is improving. The report below contains background on translation efforts in ten countries. In many cases, the basic literature

items have been translated (White Book and IPs), and in some languages, (German, French, Portuguese and Spanish), work on the Basic Text is in various stages. For those languages where basic materials are now or will soon be available, we have begun to translate support material: *The Temporary Working Guide to Our Service Structure* and similar materials. In those languages where basic translations have not been completed (Greek, Hebrew, Flemish, etc.) we will continue to target pamphlets and the White Book first. One consideration in deciding when to begin to translate support material or review material is the status of the translation committees in the particular language, and the ability of those N.A. communities to use the additional material.

Although we closed the New Jersey office, we have continued some contact work initiated from there earlier. Recently we were invited by the United Nations Non-Government Organizations Committee on Narcotics and Substance Abuse to present a panel discussion about N.A. This was done in early June. The invitation for the presentation, which occupied their entire committee meeting, was a significant sign that we are being recognized by this U.N. committee as a successful international program of recovery. There were about forty people from U.N. staff and various countries present for the two-hour presentation.

We have continued to communicate about and, when practical, schedule N.A. participation in non-N.A. public information events outside the U.S.

Several members from World Services attended the European Service Conference in Spain. In addition to attending the Conference, visits to four other countries were scheduled, where the N.A. community is still small. Those attending included a trustee, two WSO staff members, a Conference administrative officer, and two members of the WSO Board of Directors.

A meeting in Canada is scheduled for late July, to discuss literature distribution needs and various other issues. Arrangements have been made for three representatives from each Canadian region, and members from the

WSC Administrative Committee, WSO Board of Directors and the Board of Trustees to attend.

A visit to Brazil is scheduled for later this year. The team includes two trustees, one WSO staff member and a member from Lisbon, Portugal. They will discuss various service issues including literature, the service structure and translations.

SOUTH AMERICA

ARGENTINA

Number of meetings: 1 registered, but information of possibly 9 or 10.

Organization: None

Language: Spanish - Literature is available in this language.

Communication from members and groups has subsided considerably this past year. A visit had been scheduled this year to coincide with an important non-N.A. P.I. event. However, due to the unstable situation in Argentina and a change in government the visit has been cancelled. Efforts to communicate with our members will continue.

BOLIVIA

Number of meetings: None

Language: Spanish - Literature is available in this language.

Communication has been received from professionals in this country. We received word that a drug addiction treatment facility had just opened (one of the first of its kind in this country) and we responded by sending literature and information about N.A. in Spanish.

BRAZIL

Number of meetings: 19 (the number of T.A. meetings is about the same, but we do not have an accurate count.)

Organization: An N.A. regional committee was recently established, primary work being accomplished through two area committees.

Trademarks: Application is being made for N.A. protection.

Language: Portuguese (Brazilian differs considerably from that which is spoken in Portugal) - Literature is available in Brazilian Portuguese. Literature available: We are not

selling any Brazilian literature from the WSO. We do have I.P.'s # 1, 6, and the White Book ready for proofreading.

Summary of Brazilian Portuguese Translations: We expect to be able to resolve the issues concerning the production of N.A. recovery literature in Brazil as a result of a visit by World Trusted Servants later this year.

Frequent communication is received from our members in Brazil, describing a number of fellowship activities here. A new region was formed in March at a gathering in Rio, attended by group representatives from around the country.

In May we received a Brazilian newspaper article about N.A., initiated by the local P.I. committee. H&I efforts also continue in the few treatment facilities that exist. Contact with professionals and other interested members of the public is quite extensive. Our N.A. groups are also well supported by a growing fellowship of family and friends called Nar Anon or Tox Anon.

The Toxicomanos Anonimos groups have asked for permission to reprint portions of our literature and for advice on whether or not to "approve" a book written by a non member for use in their fellowship. We have responded with a rather long letter describing our position on these matters and hope to discuss it further when a visit takes place later this year. Many recovering addicts attend meetings of both N.A. and T.A. for their personal recovery, but the two fellowships remain separate at this time.

It is very difficult for Brazilians to change their money into U.S. funds. The WSO has therefore provided key chains and medallions, which are very popular, free to the N.A. groups there. We have recently received a translation of I.P.#8.

COLOMBIA

Number of meetings: 16

Organization: An area committee exists in Medellin, they report having opened a service office there also. Most recently they reported the formation of a regional committee.

Language: Spanish - Literature is available in this language.

Our members and groups in this country are well organized and appear to be growing quite rapidly in Medellin and Cali. This past year also brought news that a meeting had started in Bogota, the largest city in Columbia.

Service efforts seem to be progressing well also. An H&I meeting was recently started in a local jail and they are in contact with many professionals in their area. Additional communication has been received by the WSO from professionals around the country.

We would like to schedule a visit to Columbia in the near future as soon as it is advisable to do so.

PERU

Number of meetings: 4

Organization: None

Language: Spanish - Literature is available in this language.

We have been receiving communication from Peru for some time now, but the growth of the fellowship has been slow. Contacts exist in Lima and several other cities.

In May we received updated meeting information. Communication with professionals has increased as has other general inquiries from this country. A member there who works in the television industry is planning a series about a recovering addict who shares the message of recovery with others. Starter kits and literature are sent on a regular basis as requests are received.

VENEZUELA

Number of meetings: One

Organization: None

Language: Spanish - Literature is available in this language.

News of a new N.A. meeting was very exciting, as contact with the Venezuelans has been non-existent. A couple of members visited this country in early June which we are sure helped get the new meeting started. Since then we have received multiple requests for group starter kits and literature.

URUGUAY

Number of meetings: 1

Organization: None

Language: Spanish - Literature is available in this language.

NOTES: We have had no contact with members in this country in over a year.

N.A. WAY EDITOR NEEDED

After serving as Editor of the N.A. Way Magazine for five years, Ron H. has recently announced his resignation. Ron came to the WSO from Fargo, North Dakota, in July, 1984, to become the first special worker editor of our monthly magazine. At the time of Ron's arrival the magazine was managed and edited by a committee of volunteers, and had about 400 paid annual subscriptions. That number has now increased to nearly 8,000 subscribers currently receiving the magazine.

The magazine has seen many improvements in format and style during his tenure, while other innovations initiated by Ron up-graded the content and general quality of the magazine. Those changes brought wide acceptance of the magazine and an increased number of readers.

The N.A. Way Magazine has made us all aware of ourselves and each other, reflecting our weaknesses, our joys, our sorrows, and our successes, but most of all our N.A. experience. It has come a long way during these five years as a mirror on N.A.'s growth. Thank you, Ron, we will miss you greatly and wish you the best of luck in your new endeavors.

We will begin searching immediately for his replacement. Interested members should contact Anthony E., at the Office. The general requirements are:

*Must have at least five years clean time.

*Must have administrative skills.

*Must have strong writing abilities.

*Must have a bachelor's degree in either literature or journalism, or comparable editing experience.

*Must have substantial experience in either regional or world level service.

*Must type 60-65 words per minute.

*Basic office skills are required.

*Experience in word processing.

*Must be organized, have the ability to prioritize work, plan ahead, be able to meet deadlines and work well without supervision.

The general duties are:

*Magazine Management.

1. Supervise N.A. Way staff in all phases of producing and distributing the magazine. 2. Monitor income and expenses--keep track of a working budget for the magazine. 3. Plan and implement a marketing strategy whose goals include increasing subscriptions within the bounds of ethics and good taste generally accepted within the fellowship. 4. Coordinate our interaction with volunteers, including writers and the Review Panel and Editorial Board.

*Magazine Editing.

1. Participate in at least two conference calls per month with the Review Panel in preparation to edit the raw material submitted to the magazine. 2. Make initial decisions to print or reject each piece after the calls. Edit all material accepted for publication, bearing in mind the suggestions and perceptions offered by the Review Panel. 3. Supervise the proofreading process after the first major edit, approving or rejecting proofreaders' suggestions. 4. Participate in at least one monthly conference call with the Editorial Board, reviewing the edited material, finalizing and polishing it and making final decisions to print or not print each piece. 5. Refine and clarify, in writing where necessary, the editorial policies, standards and procedures of the magazine. This should be ongoing and evolving, and done in close consultation with the Editorial Board.

FROM BOB STONE

The last *Newsline* was published in February of this year. This has been the longest publishing hiatus in the six-year history of this newsletter. We apologize for the long delay in communicating. This has been a busy time for the staff, and the *Newsline*, as informative as it is to the general membership, usually takes a lower priority than the daily work that must get done. We expect the next

issue will be produced at its regularly scheduled time.

The series of articles started last year about handling funds in the Fellowship has produced mixed reviews. Some members were encouraged by the frank discussion of such a sensitive issue. Others were less pleased that we would give emphasis to such a negative aspect of the Fellowship. Even the propriety of allowing someone like myself to write about this issue was questioned. When criticisms are raised about the *Newsline*, or about other aspects of WSO operation, they are shared with the WSO Board, and frequently the opportunity is taken to review the issue at a Board meeting. We are subject to errors in judgment and we take criticism seriously. We believe, however, that many issues must be considered, even painful ones, if any change is to take place. Two additional articles on handling funds in the fellowship are planned for future publication.

The annual financial report to the Conference given by the WSO reflected continued growth in 1988 over previous years. This trend has continued during this first half of 1989. However, there have been some changes that have affected the current cash flow of the office.

Our general overhead expense has increased considerably over the final six months of 1988. The European Branch Office expense added to the monthly overhead, as did the lease of an additional building at the Van Nuys location. In both cases, some investment for office improvement and equipment was necessary. A second factor was the addition of new staff members who replaced those lost last year. For a number of months, WSO had vacancies in several coordinator positions. With those positions now filled, the basic monthly expense rose.

However, the largest factor in the current situation has been implementation of a plan to increase the inventory level of the Basic Text. At some time in each of the past few years, the WSO has run out of books. We have had to put new orders in a back order file and ship the books when they arrived. This increased the expense necessary to ship the same quantity of books.

The inconvenience to our members was of course equally disturbing. The WSO Board directed that a larger investment in book inventory be made in order to retain an adequate supply on hand at all times. We have attempted to do so. This required that larger printings occur at more frequent intervals.

To a satisfactory degree, this goal has been achieved. We now have an adequate supply on hand and a production schedule that will keep the supply larger than the expected demand. However, that has required the expenditure of a large amount of cash from current operating funds.

The combination of these factors, increased cost for facilities, payroll and book production, has left WSO in a cash crunch. Don't worry, there is enough money coming in each week from literature sales to pay the bills. It is simply necessary that we hold the line on some expenditures until a higher level of income is achieved, while at the same time we maintain the increased inventory and overhead expenditures. It is not our intent, at this time, to make any major equipment purchases or hire substantial numbers of new staff for a while.

COMING EVENTS

ALABAMA: Nov. 3-5, 1989; Surrender in the Mountains; Cheaha State Park, Lineville; rsvn.s (205) 488-5115; Surrender '89, P.O. Box 214, Decatur, AL 35602

ALBERTA: Nov. 3-5, 1989; 3rd Alsask Regional Convention; Polish Veterans Hall, 9203 144th Ave., Edmonton

AUSTRALIA: Sep. 29-Oct. 1, 1989; Sydney Combined Areas Convention; Hurstville Entertainment Centre, McMahon Street, Hurstville, Sydney; Fellowship Service Office (Surrey Hills, NSW) tel. 61-2-211-2445; CAC-89, P.O. Box 286, Double Bay 2028, NSW, Australia

BRITISH COLUMBIA: Jul. 14-16, 1989; Campout; Felker Lake Legion Campsite, Williams Lake; Williams Lake Group, Site 8, Comp 17, RR 4, Williams Lake, BC V2G 4M8

CALIFORNIA: Sep. 8-10, 1989; 3rd Mountain High Campout; KOA Campground, S. Lake Tahoe; phoneline (916) 541-4100; South Tahoe ASC, P.O. Box 6706, Stateline, NV 89449

2) Sep. 30, 1989; 3rd Annual East Bay Unity Day; Laney College, 900 Fallon Street, Oakland; phoneline (415) 843-3701; East Bay ASC, P.O. Box 40079, Berkeley, CA 94704

3) Oct. 6-8, 1989; 10th So. Cal. Regional Convention; Anaheim Hilton & Towers, 777 Convention Way, Anaheim CA 92802-3497; rsvn.s (800) HILTONS; SCRC-10, P.O. Box 1674, Redondo Beach, CA 90278

COLORADO: Jul. 28-30, 1989; 2nd Annual "Standing on Higher Ground" Weekend; Telluride, central rsvn.s (800) 525-3455;

regional office (303) 320-8323; Telluride Retreat, P.O. Box 2124, Telluride, CO 81435

2) Oct. 13-15, 1989; 3rd Colorado Regional Convention; Denver Airport Hilton Inn, 4411 Peoria (I-70 & Peoria), Denver CO 80239; rsvn.s (303) 373-5730; phoneline (303) 832-DRUG; CRC-3, P.O. Box 18247-149, Denver, CO 80218

3) Nov. 3-5, 1989; Western States Public Information Learning Days; Radisson Hotel Denver South, 7007 S. Clinton (I-25 & Arapahoe), Englewood CO 80112; rsvn.s (303) 799-6200; phoneline (303) 832-DRUG; Colorado P.I., P.O. Box 9524, Ft. Collins, CO 80524-9524

FLORIDA: Aug. 31-Sep. 3, 1989; 19th World Convention; Stouffer's Orlando Resort

HAWAII: Oct. 20-22, 1989; 2nd Maui Harvest of Recovery; Camp Maluhia, Maui; Roundup Committee, P.O. Box 978, Puunene, HI 96784

IDAHO: Aug. 4-6, 1989; 4th Oregon/Southern Idaho Convention; Red Lion Riverside Motel, Boise; rsvn.s (208) 343-1871; phoneline (208) 343-0188; OSIC-4, P.O. Box 1234, Boise, ID 83701

2) Aug. 4-6, 1989; 3rd Snake River Area Campout; Thompson Flat Campground, Albion; MCGNA, P.O. Box 875, Burley, ID 83318

ILLINOIS: Jul. 21-23, 1989; Basic Campout; Okaw Bluff Group Campsite, Lake Shelbyville; phoneline (217) 373-2063; New Beginnings ASC, P.O. Box 689, Normal, IL 61761

2) Jul. 28-30, 1989; 5th Mid-Coast Convention; Hyatt Deerfield, 1750 Lake Cook Rd., Deerfield IL 60015; Chicago Service Office (312) 848-2211 or 848-4884; MCC-5, P.O. Box 633, Zion, IL 60099

IRELAND: Oct. 6-8, 1989; 5th Irish Regional Convention; Kiltarnan Hotel, Dublin; rsvn.s (Dublin) 01-955-559; N.A., P.O. Box 1368, Sheriff St., Dublin, Ireland

KANSAS: Aug. 11-13, 1989; N.A. Campout; Thunderbird Marina, Rolling Hills area, Milford Lake, Junction City

KENTUCKY: Sep. 22-24, 1989; 2nd Annual W. Kentucky Area Campout; Energy Lake Campgrounds, Canton

2) Sep. 22-24, 1989; 9th Cincinnati Area Campout; Big Bone Lick State Park, Union; phoneline (800) 451-3000; Greater Cincinnati ASC, P.O. Box 8257, Cincinnati, OH 45208

3) Apr. 13-15, 1990; 4th Kentuckiana Regional Convention; Executive Inn, 1 Executive Blvd., Paducah KY 42001

MAINE: Sep. 8-10, 1989; 6th Southern Maine Area Convention; Notre Dame Spiritual Center, Alfred; phoneline (207) 761-6695; Southern Maine ASC, P.O. Box 5309, Portland, ME 04101

MARYLAND: Mar. 23-25, 1990; 4th Chesapeake & Potomac Regional Convention; Ocean City Convention Center; CPRC-4, P.O. Box 771, Ellicott City, MD 21043

MICHIGAN: Oct. 20-22, 1989; W. Michigan Area Retreat; WMA Retreat, P.O. Box 5, West Olive, MI 49460

MISSISSIPPI: Oct. 1, 1989; 8th Jackson Area Campout; Roosevelt State Park, Morton, MS; phoneline (601) 949-7106

MISSOURI: Jul. 21-23, 1989; 10th "High on Life" Picnic; Stockton Lake, Stockton; phoneline (417) 781-2210

2) Sep. 15-17, 1989; Show Me Regional Unity Campvention; Camp Rising Sun, Lake of the Ozarks State Park, Jefferson City; Campvention, P.O. Box 7114, Jefferson City, MO 65109

NEBRASKA: Sep. 22-24, 1989; 6th Nebraska Regional Convention; Holiday Inn Interstate, Grand Island; rsvn.s (308) 384-7770; NRC-6, P.O. Box 1741, Grand Island, NE 68802

NEVADA: Jul. 28-30, 1989; 2nd Sierra Sage Regional Convention; John Ascuaga's Nugget, Sparks; phoneline (702) 322-4811; Sierra Sage RSC, P.O. Box 11913, Reno, NV 89510-1913

NEW HAMPSHIRE: Oct. 28, 1989; 3rd "War is Over" Group Anniversary Party; Arrowhead Ski Lodge, Claremont

NEW JERSEY: Jul. 21-23, 1989; 2nd Central Jersey Area Scavenger Hunt; home base at Bradley Beach Municipal Bldg., Main Street between McCabe and Lorraine Ave.s; phoneline (201) 462-9199

2) Jul. 28-30, 1989; Quad State Unity Convention; Parsippany Hilton, 1 Hilton Court, Parsippany-Troy Hills NJ 07054, (800) HILTONS; Bergen County ASC, P.O. Box 104, Northvale, NJ 07647-0104

NEW YORK: Jul. 28-30, 1989; Northern New York Regional Convention; Aurora, NY; phoneline (716) 323-1530; NNYRCNA-89, 2605 Elmwood Ave., Ste. 135, Rochester, NY 14618

2) Aug. 4-6, 1989; 3rd Recovery in the Woods Campout; phoneline (716) 878-2316; Buffalo ASC, P.O. Box 64, Buffalo, NY 14207

OHIO: Jul. 14-16, 1989; 5th Columbiana County Camp-Vention; Chaparral Campgrounds, 10136 Middletown Rd., Salem; Columbiana Co. ASC, P.O. Box 451, Salem, OH 44460

2) Oct. 13-15, 1989; 2nd Ohio Regional Twelve Step Retreat; Tar Hollow State Park, Laurellville; ORSNA, 1034 Dublin Rd., Columbus, OH 43215

3) Dec. 29-31, 1989; 1st Central Ohio Area Convention; Radisson Hotel and Conference Center, 1-670 and Cassidy Ave, Columbus, OH; COASCNA P.O. Box 14460, Columbus, OH Phoneline (614) 252-1700

OREGON: Sep. 29-Oct. 1, 1989; 12th Pacific Northwest Convention; Airport Holiday Inn, Portland; Portland Central Office, 1730 SE 12th, Portland, OR 97214

PENNSYLVANIA: Aug. 4-6, 1989; Riverfront Area Convergence; Holiday Inn-Center City, 1800 Market Street, Philadelphia PA 19103; rsvn.s (215) 561-7500; Riverfront ASC, P.O. Box 4891, Philadelphia, PA 19124

2) Nov. 3-5, 1989; 7th Tri-State Regional Convention; Hyatt Hotel, Pittsburgh; rsvn.s (412) 471-1234; Tri-State RSO, P.O. Box 110217, Pittsburgh, PA 15232

QUEBEC: Oct. 6-8, 1989; 2nd Quebec Bilingual Convention; Sheraton Laval, 2440 Autoroute des Laurentides (Rte. 15), Laval; CRQNA-2, P.O. Box 313, Lachine, PQ H8S 4C1

SASKATCHEWAN: Aug. 18-20, 1989; 5th Regina Area Convention; Regina ASC, P.O. Box 3563, Regina, Sask. S4P 3L7

SOUTH CAROLINA: Nov. 9-12; Serenity Festival; Best Western Landmark, Ocean Blvd., Myrtle Beach; rsvn.s (800) 845-0658; phoneline (803) 449-6262; Serenity Festival, P.O. Box 1198, Myrtle Beach, SC 29578

TENNESSEE: Nov. 22-26, 1989; 7th Volunteer Regional Convention; Marriott Memphis; rsvn.s (800) 228-9290; phoneline (901) 276-LIVE; VRC-7, P.O. Box 172102, Memphis, TN 38117

TEXAS: Mar. 23-25, 1990; 5th Lone Star Regional Convention; Hotel Galvez, Galveston; rsvn.s (800) 392-4285; Lone Star RSO, 10727 Plano Rd., Ste. 200, Dallas, TX 75230

UTAH: Aug. 4-6, 1989; 6th Utah CampVention; Utah RSC, P.O. Box 6157, Salt Lake City, UT 84106-0157

VIRGINIA: Oct. 6-8, 1989; 3rd Almost Heaven Area Convention; 4-H Center, Front Royal, Virginia; phoneline (800) 777-1515; Almost Heaven Convention, P.O. Box 448, Charles Town, WV 25414

WEST VIRGINIA: Oct. 27-29, 1989; True Colors 2; Cedar Lakes Conference Center, Ripley WV 25271; rsvn.s (304) 372-7000; phoneline (304) 344-4442; MRSCNA, P.O. Box 2381, Westover, WV 26502

Third Step Prayer Cards (Set C)
 Item No. 904C Each: \$5.00

Serenity Prayer Cards (Set D)
 Item No. 904D Each: \$5.00

AUDIO MATERIALS

N.A. Speaker Tapes

*Cassette tapes of speakers at meetings
 and conventions are now available.
 New tapes are being added to the
 inventory periodically.*

Write or call to obtain the most current list.

Posters

Complete Set
 Item No. 905 Each: \$5.00

My Gratitude Speaks
 Item No. 906 Each: \$.65

Serenity Prayer
 Item No. 907 Each: \$.65

Twelve Steps
 Item No. 908 Each: \$2.00

Twelve Traditions
 Item No. 909 Each: \$2.00

Third Step Prayer
 Item No. 910 Each: \$.65

Public Information Folders
 Item No. 9100 Each: \$1.25

Jimmy K.
 Item No. 941 Each: \$5.00

Sydney R.
 Item No. 943 Each: \$5.00

N.A. History — Bob B.
 Item No. 944 Each: \$5.00

Motorcycle Ed
 Item No. 945 Each: \$5.00

Bob B.
 Item No. 947 Each: \$5.00

Sydney R.
 Item No. 948 Each: \$5.00

Chuck L.
 Item No. 949 Each: \$5.00

Leah G.
 Item No. 956 Each: \$5.00

Bob K.
 Item No. 957 Each: \$5.00

Kim J.
 Item No. 959 Each: \$5.00

Charles K.
 Item No. 960 Each: \$5.00

Vito L.
 Item No. 961 Each: \$5.00

James D.
 Item No. 963 Each: \$5.00

Judy G.
 Item No. 964 Each: \$5.00

N.A. LITERATURE TAPES

N.A. Basic Text
 Item No. 954
 (Tapes 90, 90, 60 Minutes) Each: \$8.00

N.A. Informational Pamphlets
 Item No. 952 (Each Tape 90 Minutes) Each: \$2.00

N.A. White Booklet and Service Pamphlets
 Item No. 953 (Each Tape 90 Minutes) Each: \$2.00

Complete N.A. Literature Set
 Item No. 955 (Each Tape 90 Minutes) Each: \$10.70

Bob R.
Item No. 965 Each: \$5.00

Bob R.
Item No. 966 Each: \$5.00

HANDBOOKS FOR N.A. SERVICE COMMITTEES

Prices reflected in this catalog that are different from previous publication are intentional and supercede previous prices.

World Service Office, Inc.
Box 9999, Van Nuys, California 91409 USA
(818) 780-3951

*Temporary Working Guide to Our
Service Structure*

Item 1449 Each: \$3.00

*Handbook for N.A. Literature Committees,
Newly Revised*

Item 1309 Each: \$2.00

Hospitals & Institutions Handbook

Item 1594 Each: \$5.00

Convention Guidelines

Item 1430 Each: \$3.00

Treasurer's Handbook

Item 1457 Each: \$1.50

A Guide to Public Information

Item 1092 Each: \$3.50

A Guide to Phoneline Service

Item 1422 Each: \$2.50

Handbook for Narcotics Anonymous Newsletters

Item 1112 Each: \$1.50

SERIAL PUBLICATION

N.A. Way Magazine

Item No. 505 Annual subscription: \$15.00

World Service Conference Fellowship Reports

Item No.9101 Single copy Subscription: \$15.00

Multiple copy Subscription

Item No. 9102

(30 copies to one address): \$55.00

COMMEMORATIVE EDITION
ORDER FORM

FIRST NAME _____

LAST NAME _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

NUMBER OF BOOKS _____ 35.00 ea.

SUB TOTAL _____

CA SALES TAX * _____ 6.5%

SHIPPING _____ 7%

TOTAL _____

* CA RESIDENTS ONLY