

NARCOTICS ANONYMOUS  
WORLD SERVICE BOARD OF TRUSTEES

Meeting:           (date)           Chairman:           (name)          

Attendance: (list names) Absent: (list names)

The minutes of the last meeting were read and .....

The following reports or information were presented:

1. (topic, information)
2. (etc.)

The following items of Old Business were discussed:

1. (topic, discussion, conclusion)
2. (etc.)

The following topics were considered as New Business:

1. (topic, discussion, conclusion)
2. (etc.)

The next regular meeting of the Board will be held on           (date)            
at           (location)          

The following action should be taken prior to that meeting:

1. (item)
2. (etc.)

The following items will be discussed as part of the agenda  
for that meeting:

1. (topic)
2. (etc.)