

**BOARD OF TRUSTEES MINUTES  
APPROVED  
AUGUST 15-18, 1991  
TULSA, OKLAHOMA**

**Thursday, August 15, 1991**

The meeting was opened by Jack Bernstein, with a moment of silent meditation followed by the Serenity Prayer.

Trustees Present:

Jack Bernstein, Chairperson  
Becky Meyer, Vice Chairperson  
Chuck Lehman  
Greg Pierce  
Garth Popple  
Steve Bice  
Bob McKendrick  
Jamie Scott-Hopkins

Trustees Absent:

Kim Johnson  
Pete Cole  
Danette Banyai  
Donna Markus  
Stu Tooredman

WSO Board of Directors:

Bob McDonough, Chairperson

WSC:

Mitchell Soodak, Policy Chair  
Alden Irish, Lit. Vice Chair

WSO Staff: George Hollahan, Joe Gossett, Hollie Arnold, Steve Lantos, Steve Sigman, Anthony Edmondson

Pete Cole was absent from this meeting due to a previous engagement as a trustee at a regional H&I workshop.

The **agenda** for this weekend's meeting was reviewed with several minor revisions suggested as some of the presenters of reports will not be arriving until later in the weekend.

The **minutes of the combined BOT/BOD meeting** in June were the first item to be discussed. A copy of the revisions requested by Bob McD., WSO BOD Chair, were handed out to those present. There were several minor changes suggested to clarify the minutes, with a more major change suggested by Bob McKendrick regarding his comments on the need to go slowly in the decision making process and the development of a WSO business plan. Bob McK. agreed to provide written synopsis of his comments to WSO staff so changes can be made. Approval of the minutes was then tabled until Sunday morning.

Assigning two trustees to the **video production review group** was next on the agenda. The actual decision of whether to proceed with the project is on hold until after the Interim Committee meeting this weekend, but the assignment still needs to occur. Danette and Greg were assigned to this review group.

A report on the **World Convention Corporation** was given by Anthony E., WSO staff, as neither Bill W., WCC Chairperson, or Donna M., BOT/WCC liaison, were present. Anthony reported there are presently only 200 pre-registered members for WCNA in Sydney, Australia. The WCC has been assured that most members in Australia do not pre-register for functions. The Convention Committee members are urging people to pre-register, and to stay at the hotel during the convention. The room block at the hotel has been filled, mostly by non-Australian members. Plans are on schedule for the 1992 Toronto and 1993 Chicago conventions. Bids have been received from several cities for the 1994 convention, site visits will take place soon and a decision will be made at the November WCC meeting. The WCC will probably be presenting a motion at the 1992 WSC to stagger the World Convention to a three year rotation plan. This would take place through first having the convention skip one year, then go to every third year. The host committee in Sydney has requested that a motion be presented at the 1992 WSC to change the convention guidelines to allow for special interest meetings.

Jamie S-H. then gave a verbal report on the **European Conference and Convention** which was recently held in Rome, Italy. (see attached) Becky requested that a copy of George H.'s report on this event also be included with the minutes. (see attached) Discussion followed about the funding of the European Resource Committee (ERC), which was formed out of the European Study Group during the ECC. The size of the group was decreased due to a continuing concern about funding, and the use of personal finances by these members to facilitate their involvement. Chuck questioned whether there had been any discussion of a donation to the WSC by the ECC, as their ability to contribute may assist them in feeling they are part of the worldwide fellowship. George indicated that presently the Europeans see the two issues (support of European Resource Group and WSC) as very distinct and separate, but he sees the Europeans as beginning to feel a part of the worldwide fellowship. Jack inquired of Jamie if he could continue to represent the BOT with the ERC. Jamie indicated that this would not be any problem, but that this group, and the European fellowship in general, need education about the different levels of service.

Concerns were voiced about the European Service Office and whether this office will continue to exist due to the financial situation at WSO. Both Jamie and George reported the resounding support of the ESO from all the representatives during their reports, except for the report from the U.K. Bob McD., WSO BOD Chair, indicated that the BOD is aware the ESO will continue to lose money, but a motion was approved at the BOD meeting last weekend to support the ESO financially for as long as possible, as well as to hire another employee to assist with the workload there. A question was raised about the possibility of opening more satellite offices of the WSO, perhaps in the South Pacific and South America. It was determined that more discussion of the overall sales policy of WSO would need to be held before any decision on this issue could be made by the WSO Board.

Jack indicated that he would take the request for trustee participation at the European Resource Committee meeting in January to the Interim Committee meeting tonight. Jamie feels a trustee needs to attend the Italian National Conference in September as he believes the issues they will be discussing (national structure, Italian statutes, increase in communication between the areas in Italy) will need the assistance/experience of a trustee.

At this point, discussion digressed to the International Development Forum during WSC 1992, and financial support for the event. It was determined that January will be too late as a cut-off date for planning, and that criteria need to be determined for involvement and attendance well ahead of the event. All present were reminded that the fixed items on the budget will be met first, while the IDF is first on the discretionary list. Jack indicated the WSC is presently under budget on the fixed items. It was decided by the trustees to support the IDF occurring at WSC 1992, with event participation and the length of the event being determined by the finances available. The Internal Committee was assigned to discuss the criteria for attendance during their meeting as the only member of the External Committee present this weekend is Garth, who will also be in attendance at the Internal Committee meeting.

Discussion returned to the Italian request for assistance in developing their statutes. Jamie feels the local fellowship needs assistance in learning how the traditions relate, or don't relate, to the statutes which will be filed to fulfill the legal requirements in Italy. Jack reminded the trustees that WSO staff has expertise and experience with other European communities in filing for legal registration (Spain, Sweden) so that examples of previously developed statutes could be provided to the Italian fellowship, but to remember WSO staff members do not usually travel alone. He feels the BOT needs to be involved in communications and interactions with the Italians, as the trustees already have past experience with this community. Becky also feels this is important, as trustees visit regions requesting assistance in the U.S., and this is no different from the support provided by world services to U.S. regions requesting assistance in legal matters.

The letter from Bill Winterfield, WCC Chairperson, regarding the **Seventh Tradition and translation services subsidization** offered by the Canadian Government was the next item discussed. The similarity of offers we take advantage of, such as airline discounts offered to anyone, was pointed out. Jack feels there must be some distinction between what we can take advantage of, and what we can't, such as government grants, as discounts are different from grants. A French Canadian member related that the offer of a subsidy for translation services during conventions is offered to all conventions as a service to the population of Canada, not just to the event. It was suggested that this is a business decision which would not conflict with the traditions, but it would be preferable for translation services to be provided by members of the local fellowship, if possible.

**M/S/F** Steve B./Bob McK. "Move to respond positively to WCC regarding the acceptance of financial subsidization for translation services offered by the Canadian Government."

The similarity of the old H&I can to the WCC accepting matching funds was remarked upon. A suggestion was made to have an intermediary receive the funds, such as the Canadian Service Office. Another member remarked that this would be a "dope fiend" move, but instead to have the hotel provide the service as part of their contract, then have them apply for reimbursement. It was brought up that the WCC is responsible to provide translation services, as they knew translations would be an issue when they accepted the bid from Toronto. Some members continued to relate their difficulty with reconciling the differences between the deals that WCC makes with hotels and airlines, and accepting financial assistance for translation services. It was pointed out that this service would show up somewhere on the financial accounting of the Canadian government as a "donation" to NA. Several members remarked on the obvious tie-in of this issue with the position paper on the Seventh Tradition which is being discussed within the BOT Literature Review Committee, as it relates to self-support. A suggestion was made to inform the fellowship of what the money from WCC/WSO is used to provide.

There was general agreement at this point to write a letter to the WCC advising them that the BOT feels it would not be acceptable to accept this subsidization. Consensus was that acceptance of this offer would set up the fellowship to look for a new way to do what the traditions advise against doing.

The meeting was recessed at 1:00 P.M. with the Literature Review and Internal Committees to meet after lunch.

### Friday, August 16, 1991

#### Trustees Present:

Jack Bernstein, Chairperson  
Becky Meyer, Vice Chairperson  
Steve Bice  
Bob McKendrick  
Greg Pierce  
Garth Popple  
Jamie Scott-Hopkins  
Chuck Lehman

#### Trustees Absent:

Pete Cole  
Kim Johnson  
Donna Markus  
Danette Banyai  
Stu Tooredman

#### WSO BOD:

Bob McDonough, Chairperson  
Mary Kay Berger, Vice Chair  
Tim Banner

#### WSC:

Barbara Jorgensen, Chairperson  
Dave Tynes, Vice Chairperson

WSO Staff: Hollie Arnold, Joe Gossett, Anthony Edmondson, George Hollahan, Steve Lantos

The first item of business today was the **WSO BOD Report**, presented by Bob McDonough. The update of the Workplan and the newly developed WSO Organizational Chart were handed out. Bob indicated that on the direction of legal counsel the shipping department is stamping C.A.R.E.N.A. on boxes. The

WSO Workplan Report for July was handed out along with the cover letter which actively solicits input from conference participants. They will try to have the 1992/93 workplan developed within two months following the 1992 WSC.

The tax status report was given by Tim B./Bob McD., with a copy of the report being handed out at this time. They indicated that the WSO by-laws have changed since the first time non-profit status was applied for in 1978. The by-laws will be refilled with the IRS. After this occurs, group tax status (big group, small group) will be focused on. The projected expenditure for refiling is \$2,000 to prepare the legal documentation. Joe Gossett will then do the actual work with the IRS.

Questions were then raised regarding the WSO Workplan Report for July. Jamie related his concern regarding the WSO being up to four months behind in responding to international correspondence. He was advised that due to low staffing levels and the conference placing international on the discretionary list, this has relegated routine international requests to a lower priority level, but other questions and requests are being responded to quickly. Several trustees expressed concern about different departments being weeks to months behind in filing, data entry, and correspondence. George H. related the staff is responding to conference priorities. Anthony indicated that the functions which have to be done are being done; what is behind is filing, follow-up and lower priority items. Joe Gossett agreed to include more information on what is falling behind, and why, in the next report. Chuck stated his gratitude for the plan which gives him the ability to see how WSO finances are impacting the work being done in relation to WSC priorities. He feels these reports may assist in the RSRs in changing the WSC priorities.

Discussion then turned to the financial report included with the work plan. Anthony indicated the WSO is functioning on the receivables and inventory each month, with the cash position being about \$5,400 per month. Bob McK. asked if the WSO is current with its tax liability for employees and was given an emphatic "yes, not paying this on time has never been a consideration." Anthony also indicated that the trustees will begin receiving a copy of the same profit/loss statement as the BOD on a monthly basis. He related that the WSO functions on a day-to-day basis as far as finances are concerned; keeping over 30 employees working, keeping the doors open and doing business while still meeting the monthly expenses. Questions were asked about the European Service Office and the associated cost to keep the doors open there. Anthony related that they have reduced the lease price by decreasing the office space, and figures on the ESO will be included in the monthly reporting in the future as the new accounting system has just been installed. Once again it was stressed that the fellowship needs to be informed of the costs necessary to maintain the level of services provided by the fellowship services departments (52%) at WSO. It was again suggested to provide the fellowship with accurate information on how the WSO supports the WSC in serving the fellowship. The trustees were informed that a report to the fellowship is being drafted fully explaining the functions the WSO fulfills. Steve B. then stressed that the WSO needs only to inform the fellowship, but it is up to the WSC to encourage donations. He and Jack both stressed the importance of educating the fellowship of the value of the WSO, along with the poor financial status of the WSO, asking the fellowship to participate in the

solution. Jack feels it is a good idea to have a fellowship services department at WSO but world services has never informed the fellowship of what they are actually supporting.

Discussion then moved to some possible options for increasing support for the WSO since the WSC does not truly support the services they are provided by the WSO. Jamie suggested that a price increase of 20% in the Basic Text would take the WSO out of the hole, but he is concerned the fellowship would not support this move. Bob McD. related that the Board of directors has discussed this but that most of the feedback from the fellowship is that the cost of the text is too high at present; rather the BOD has looked mostly to new products to produce an increase in revenue. He also sees that educating the fellowship of the services provided by WSO may be of benefit. Tim B. related that the WSO can accept contributions of up to \$1,000 from individuals and \$5,000 from service offices. Becky feels that the value of direct group contributions, as is done in other fellowships, is that these contributions provide support for both the office and conference activities. Jamie indicated he is still uneasy about direct donations to WSO, but would rather ask the WSC to help pay for fellowship services work or ask the fellowship for increased donations to cover deficit situation. Greg agreed with Jamie that the WSC should pay for services from the WSO but to fund these services through the service structure.

Sales to Hazeldon were then discussed. Anthony stated that discussions are being held regarding the sales discount and the WSO's desire to decrease the discount percentage. The WSO also wants to renegotiate this agreement with Hazeldon on an annual basis.

Barbara J., WSO Chair, then gave the **WSC report**. She indicated that she, Dave and Tom have been trying to maintain communication with the conference committees, but that as a result of only having one WSC workshop this year, the actual work of the committees is being delayed. The WSCLC is maintaining their schedule and the steps project also is on schedule. Policy is working on several projects; WSC format, working groups of RSRs, and seating of regions. H&I has been in some disarray due to the motorcycle accident of the chairperson soon after the conference which has led to some communication problems, but that the chair is now able to resume his duties. PI has been approached by the New Jersey Department of Health which wants to do a survey on NA. The PI video project is presently on hold due to funding difficulties.

The projects assigned to the Administrative Committee are being worked on. A report on isolated groups/meetings will be ready by the WSC. All the background information has been included in the Literature Trust Document and it is presently being reviewed.

Weekly phone calls are being held between Barbara J., Jack B. and Bob McD. to discuss fellowship services issues. Tom R. is included on the call once a month to have a complete Interim Committee call to discuss finances. Plans are to include the vice chairpersons on the call once monthly, but not on the Interim Committee call. These calls are more concerned with increasing communication, instead of decision making.

The site of the WSC next year will most likely be Dallas instead of Kansas City.

The financial status of the conference is improving, with donations up in August. The Interim Committee will be meeting tonight to discuss finances. Several questions were then posed to the Interim Committee as all the members were in attendance. Concerns were voiced that funding for the International Development Forum synopsis translations were decreased from \$1,600 to \$400 and from four languages to three. Barbara explained that the fixed budget expenses are taken care of first and that this item was on the discretionary list. Jack indicated this decision took the "middle ground" so a compromise could be found between doing nothing or spending \$1,600 that the WSC doesn't have. It was strongly recommended that translations of the Conference Digest be a fixed expense as this enables the fellowship to be aware of conference business. Identifying linguistic resources within the fellowship to assist with translations was also suggested. It was again stressed that translations should be considered a fixed cost rather than a discretionary cost in world services efforts to improve communication. Jack related that while increased communication is the goal, it will be impossible to translate everything into several languages; instead the reality is that decisions have to be made on a financial basis.

Discussion then moved to the International Development Forum. Garth inquired if the WSC Administrative Committee or the BOT External Committee will be coordinating this event. He also asked if there will be an extra two days for this event or if the two days will be incorporated into the normal five days of the conference. Barbara related that, although the Administrative Committee has responsibility to assure the event takes place, it is assumed they would work together with the External Committee. The WSC format has not been worked out yet so they are not sure when the IDF will occur, but they are requesting input from the External Committee on how to set up the IDF format, especially regarding goals and objectives of the event. There was some concern expressed that setting aside two days at the beginning of the week may not be the best use of participants time, especially if non-US members are funded to attend, but possibly to break the IDF into several segments spaced throughout the week.

There is a "renegade" H&I meeting happening in Florida, similar to a recent situation in New Jersey. She plans to contact the local Area H&I Committee to search for a resolution to the issue.

Several members from the Bahamas Region sent a letter about the recognition given their region at this year's WSC. (see attached) They indicate this decision has caused a great bit of disunity in the Bahamas, as asking for regional seating was not a conscience of their groups. A call has been made to WSO by the Bahamas RSR asking for someone from world services to visit their region. No decision has been made regarding this request. Additionally, no region has ever been unseated, but only considered inactive.

Plans for **international development and travel** were then discussed. Garth related that the WCNA Program Committee in Sydney has allotted four hours for the mini-IDF. Members from Malaysia, Hong Kong and New Zealand will be attending the convention and giving reports on their local communities. He

plans to ask world service members (RSRs, trustees) to do a panel presentation on NA. in North America. The room for this forum will hold about 200 people and he expects a good turnout.

A presentation to the combined meeting of the World Federation of Therapeutic Communities and the International Council on Addiction will be done in Montreal in September. The WFTC is an organization which has requested a presentation for several years, but this is the first year we have been able to accommodate their request. Rogan A., WSC PI Chair, will do the presentation if the funding request is approved during the Interim Committee meeting tonight.

NA. has again been accepted to do a presentation to the International Federation of Non-Governmental Organizations, whose meeting will be in Manila, Philippines in November. Garth is tentatively scheduled to attend and do the presentation. He indicated that the same two members from Australia who attended last years event in Singapore will be attending again this year, so he will not be traveling alone. Tentative plans are for him to also visit with two of the three local fellowships in Singapore, Malaysia and Hong Kong. He will also be doing some work for the WSO with the fellowship in Malaysia. Funding for this trip will also be discussed during the Interim Committee meeting.

The Colombian National Convention will be held in November also, with members in attendance from Peru, Ecuador, Panama, Argentina, and maybe Venezuela. This would be a follow-up visit from last year and also to introduce the approved Spanish Basic Text. The WSO will have to make this trip to discuss printing and distribution of the Spanish text. Jack reminded everyone that during the June meeting, a decision was made for a trustee to attend the Colombian Convention. The importance of continuity in who attends vs. having someone go who has not been previously was included in this discussion. George advised the Board that this convention is the only large gathering of Spanish-speaking NA. members in South America. Becky reminded the trustees that the Spanish-speaking fellowship in South America is the largest NA. community in the world outside of North America. She feels it is critical for a visit to occur to follow-up on discussions begun during the previous two visits, or an adversarial/critical relationship may be created towards world services. Last years visit provided a wealth of information on the structural and service problems occurring in this part of the world which also need follow-up. She also reminded the trustees that more world service resources have been allocated to Europe and Australia over the past several years, and she feels it is time to focus efforts on Central and South America. Some concerns were voiced about sending two people (WSO and BOT), especially in relation to finances. Both Jack and Becky cited several reasons why the present policy of not having only one person make visits such as this has been developed.

Questions were then raised on why the written reports from international trips have not been released to the fellowship. The primary reason cited was due to the sensitive issues that have been included in these reports, along with personal observations on problems being faced by these local fellowships. It was decided that synopsisized reports from future visits will be developed for distribution. The lack of useful service material (TWGSS, Handbooks, Guidelines) for use by local communities was cited as one of the reasons for continuing problems in developing non-US communities.



Concerns were again voiced regarding the difficulty reconciling travel costs against translations of written material for use in other countries. Jack agreed work needs to be done on priorities and spending, but feels that some international travel must occur.

**M/S/C** Chuck/Steve "That we send a trustee to Colombia and that this trustee be Becky, along with a WSO staff member."

After the vote, Becky raised concern about putting a specific name on the trip. As a result the following motion was made with unanimous approval.

**M/S/C** Chuck/Steve "That a trustee attend the Colombian National Convention."

Bob McKendrick then presented the **Literature Review Committee** report. (see attached) There was minimal discussion on the report and no questions were posed.

Becky Meyer presented the **Internal Committee** report, which she chaired as Stu T. will not be in until late tonight. (see attached) Becky related that the Internal Committee will meet again tomorrow to complete discussion of the remaining nine items on their agenda. At the request of several trustee, a copy of the questions on the WSO Sales Policy will be sent to each of the trustees for input to the WSO BOD with a September deadline.

Discussion then moved to the Multi-National Development Forum during WSC 1992 (formerly the International Development Forum). Jamie reminded the trustees that the criteria for attendance at the MDF in the motion committed to the Interim Committee specifies random choice of countries to provide for equal opportunities for attending. As was discussed on Thursday, the planning for agenda, attendance and communicating with our non-US members about this event must begin to take place soon. This event will be discussed during the Interim Committee meeting tonight, also. Jack stated it would be irresponsible to make any hasty decisions to cut fixed expenses to provide funds for this event. He also sees that the combination of the fixed conference expenses and the MDF will not exceed the \$260,000 budget.

**M/S/C** Internal Committee/Garth "That the Board of trustees strongly recommends that the Interim Committee make every effort to fund the participation of international representatives to attend the Multi-National Development Forum at the 1992 WSC." This motion passed unanimously. Additionally, a letter will be developed from Jack to the fellowship about the financial support needed by December 1, or the event may not take place as plans must be made well in advance of the trip.

Jack related he would have preferred to be informal in this recommendation, but he sometimes has difficulty in determining when consensus is reached within the Board so he prefers direction in this issue.

A discussion of the **Open Forum Agenda** for tomorrow was then held. A suggestion was put forth to divide the forum by time frame as only one room will be available. It was decided to be responsive to the fellowship in what they want to talk about, not trying to orchestrate the questions asked. Chuck indicated that

some members of the Internal Committee will be meeting with the Policy Committee to discuss regional seating, as well as having an Internal Committee meeting so not all the trustees will be in attendance for the entire day. The Open Forum will begin at 9:00 A.M. and last until 3:30 P.M. tomorrow. (see attachment)

The meeting recessed at 6:30 P.M.

**Sunday, August 18, 1991**

The meeting was opened by Jack Bernstein with a moment of silence followed by the Serenity Prayer.

Trustees Present:

Jack Bernstein, Chairperson  
Becky Meyer, Vice Chairperson  
Stu Tooredman  
Steve Bice  
Greg Pierce  
Chuck Lehman  
Garth Popple  
Jamie Scott-Hopkins

Trustees Absent:

Kim Johnson  
Donna Markus  
Danette Banyai  
Pete Cole  
Bob McKendrick

WSO BOD:

Bob McDonough, Chairperson  
Mary Kay Berger, Vice Chair

WSC:

Tom Rush, Treasurer  
Barbara Jorgensen, Chairperson  
Dave Tynes, Vice Chairperson

WSO Staff: Hollie Arnold, Joe Gossett, George Hollahan, Anthony Edmondson

After a short review of the day's agenda, the **final report of the Internal Committee** was given by Stu. This committee met late yesterday during the open forum portion of the BOT meeting. Each remaining project on their agenda was discussed. (see attached) Most of the meeting related to the development of these projects and the projected timeframes for development so they can be completed in time for the entire Board to review.

Stu also presented the report on the **Literature Trust Document**. The status of this project has been discussed with the WSC Administrative Committee. All the necessary material is available to complete the "study notes," which is the only remaining work. Present plans are to send the document out for review with input due by 12/1. The entire document will be sent out with the 1992 Conference Agenda Report. Stu requested that each trustee give this document careful review and consideration for input. This project will be coordinated by the Internal Committee for presentation by the Board of trustees for consideration at WSC 1992.

Input has been factored into the **combined BOT/BOD minutes** from the June meeting. It was the consensus of the BOT for Bob McK. to review the minutes for consistency with his input. The minutes will be FAXed to him as he had to leave early this A.M. and is not at the meeting today. If he approves of the changes, then Jack will give final approval for release to the conference participants. The question was raised regarding whether there is policy within the BOT on including the names of speakers in the BOT minutes. It was explained that there is presently not a policy, and that sometimes names are included but other times they are not.

The report on the **Fellowship Services Evaluation Team** was then given by Stu and Bob McD. They indicated that when this committee was formed, the goals and objectives were not clearly defined which has led to some problems in communication between the committee members and WSO staff. They now feel some of the differences are being resolved with the implementation of an increase in reporting and communication. A conference call is scheduled on August 21 with a meeting to be held on Sept. 21. Consensus within the BOT indicates this issue needs to be included on the agenda for the combined BOT/BOD meeting in October. Questions were posed regarding the perceived conflicts and resistance mentioned in their report. Stu related feeling that the WSO staff and the BOD felt there was some intrusion into the day-to-day running of the fellowship services department by the trustee members of the team. Bob McD. indicated this conflict was basically a lack of communication, and frustration rather than resistance.

Discussion then turned to removing the restrictions from the Executive Director. The job description for this position, which has been developed as a cooperative effort between Joe Gossett and the FSET members, is almost completed. Support was given to recognize that Joe is already functioning as Executive Director, as this will add stability to the WSO if the restrictions on his involvement are lifted. Stu then related the present understanding within the FSET is that their role is consulting, not managing. The consensus within the BOT was to encourage the FSET to complete the Executive Director's job description, complete the process for empowering Joe to manage the WSO and then assist in developing protocol/procedures for increasing communication between the Boards/Committees and how they work with their assigned WSO staff. Bob McD. shared that he and Joe talk almost daily about issues and concerns within the WSO. Joe is also involved in the weekly conference call between Bob, Jack and Barbara.

Scheduling for the **upcoming BOT meetings in October and February** was then determined. The October meeting will begin at 6:00 P.M. on October 24, with the combined meeting of the BOT/BOD occurring on Saturday afternoon, October 26. The February 1992 meeting will begin at 9:00 A.M. on the 14th and end on the 16th. This meeting will most likely occur in Van Nuys, but if WSC donations increase it may be scheduled for somewhere in Canada.

All the trustees were reminded that **elections for BOT officers** will be held at the October meeting. Additionally, the term of office and election process will be included on the agenda for discussion at the October meeting.

Barbara J. related there have been **requests for trustee involvement** in a few projects by WSC Committees as a result of their meetings this weekend. The PI Committee has a request from the National Institute on Drug Addiction, through the State of New Jersey, to do a survey of our fellowship. They have requested input from the trustees and assistance in making a decision on this issue. The packet of information will be forwarded to each trustee for their review.

Also, the Policy Committee is firming up their statement to ask the fellowship, through the WSC, about the formation of a national service structure. They will then be wanting to use policy members to do zonal workshops to discuss this plan and get input on a transition plan. Discussion is also continuing on a regional seating moratorium. Their primary concern now is the development of world level service, if the national service structure is adopted, as they do not feel it is up to the policy committee to set up world services. Becky related it will be difficult to discuss any level of service without discussing the other levels. It was decided this issue will need more discussion, especially regarding any sort of transition plan.

**M/S/C** Greg/Jamie "To adjourn at this time."

The meeting was closed with the Serenity Prayer at 11:10 A.M.