

**WSB SPENDING PLAN  
1992/93**

**TO: World Service Conference Participants**

**FROM: Becky Meyer, WSB Chairperson**

It is not an easy task for the trustees to lay out our plans for the next conference year. It is and has been the board's desire to facilitate better long range planning, communication and goal setting within our board and the conference. The decisions that will come out of this years conference could greatly impact our plans for this next year. The best that we can provide at this time is an outline of what we would like to see occur.

During this past year, we found ourselves locked into the specifics that were decided at last years conference regarding the budget. There was no latitude for adjustment as the year evolved. It is our hope that we are not put into this position again. To begin setting priorities through the adoption of fixed and discretionary budgets was a step in the right direction for the conference. The fact is that not everything can be anticipated by any of us in that one hectic week. The way the budget was approved set up a "hit list" for fixed items to be cut only if funding was not available to cover those items. The discretionary items were prioritized by the conference, but items on this list could only be considered for funding after all fixed items were covered. The Interim Committee believed that they had been mandated to follow those two lists exactly as approved, and did so all year.

We, as a board, left last years conference with a clear idea that our two top priorities for the year were the traditions project and the MDF. Because the MDF was listed as a discretionary item, funding could not be assured for any of the items associated with this event. This included translating correspondence and reports of the first MDF, and staff assistance on this project throughout the year. The Interim Committee and the WSO staff did the best they could with limited resources, and with what was decided at WSC' 91. We understand the financial condition of both the WSC and WSO, and our issue is not with them. Rather, we believe what would have allowed us to make the best decisions possible, with the limited resources available, is for us to have been allotted a budgetary allowance in a given quarter, and to have been given the discretion to work within that amount. There were many times during the past year that we may have decided to cut travel, a meeting, or administrative expenses on our fixed budget in order to

ensure that a discretionary item could occur. This was most evident in a couple of areas, the first being items associated with the MDF. The inclusion of WSC Committee chairs in trustee committees in order to begin long term planning, more effective communication and to reduce duplication of efforts was another area. If we found a way to cover both fixed and discretionary items with already approved funding, we did not have the ability to make those changes.

Two items that will be discussed at this years conference could have a dramatic impact on how the WSB would choose to spend it's available funding this next year. The first is the MDF '92. We cannot know what will be necessary or appropriate for follow up on this years event, or for any future planning at this point. The second is a discussion that has occurred in the WSC Administrative Committee regarding hosting forums or service weekends throughout the fellowship next year. This would provide an opportunity to discuss a variety of issues and topics concerning our fellowship that currently do not happen on any wide scale basis. We are extremely supportive of this idea, and would work towards helping to make these events occur if the conference approves the idea. It might be necessary for us to cancel one regular board meeting in order to send participants to each of these events.

It is in this spirit that we present our spending proposal for the WSC '92 conference year.

**DRAFT**  
**Board of Trustees Spending Plan**  
**June 1, 1992 - May 3, 1993**

**FIXED EXPENSES:**

**World Service Conference 1993**

Van Nuys, CA

11 (minimum) - 17 (maximum) people for 9 days. Minimum of the following; 2 from outside the U.S., 3 with no travel expense and 2 travelling intra-state.

**2 Full Board Meetings**

Van Nuys, CA

11 - 17 people. One meeting for 3 days - Thursday night thru Sunday afternoon. The June meeting will be 4 days to allow for review of the approval form of Traditions 1-6. Minimum of the following: 2 from outside of the U.S., 3 people with no travel expense and 2 travelling intra-state.

**1 Full Board Meeting**

Conference Quarterly, location unknown

11 - 17 people for 4 days, Thursday morning thru Sunday afternoon

**1 Full Board Meeting**

Possibly eastern U.S., location to be determined

11 - 17 people for 4 days, Thursday morning thru Sunday afternoon

**1 Extra Board Meeting:**

Van Nuys, CA, probably in September

11 - 17 people with the same variation as other board meetings mentioned. 3 days tentatively planned to review the approval form of Traditions 6-12 and Steps 1-12.

**Additional Item:**

We would like to bring a trained facilitator to one day of on of our meetings to help us with long range planning, and effective processing within the board. We believe we can accomplish this with minimal expense, and believe that it can have great benefits for us as a board as well as the rest of world services. The Traditions Ad-Hoc started off their project with the benefit of a member who was skilled in project planning, and that has added to the success of their work. We were not comfortable with beginning plans for this without prior notice to the conference.

**Other Trustee Committee Members:**

We have begun to use some WSC Committee Chairs and a member of the BOD as members of trustee committees this year. This has occurred when Committee Chairs and Admin. members were at a BOT meeting for another reason, paid for their expenses personally or when the BOD sent a member of their board on their budget. This adds to coordination of our service efforts and in this next year, long range planning. We are requesting that these members be sent to each BOT meeting. We will adjust this to 2 BOT meetings during the year if possible or necessary.

**5 People to Each Full Board Meeting:**

Chair of H&I and PI as members of the External Affairs Committee, the chair of Literature to the Literature Review Committee and the chair of Policy and a member of the BOD to the Internal Affairs Committee. A member of Admin. is also a member of the Internal Affairs Committee but attendance is covered in their budget.

**Additional Needs Panel of the External Committee:**

2 members assigned. Attendance by both at 1 trustee meeting in Van Nuys; 1 member will not require travel. Attendance by 1 member at the WSC '93.

**Administrative Expenses:**

Postage, mailing, phone calls and conference calls. We expect several large mailings to take place for the traditions project, as well as routine large mailings to the trustees. Estimate 4 conference calls for each committee; Steering, Lit Review, Internal and External.

**BOD Meetings:**

Van Nuys, CA.

Possibly 5 meetings; 1 or 2 may be held concurrently with BOT meetings. Attendance by chair and vice chair or their designate to each BOD meeting. Holding BOD and BOT meetings on the same weekends this year has meant no interaction in each others meetings except for joint sessions. This should be considered when joint planning takes place for next year.

**JAC Meeting:**

Van Nuys, CA

2 people for 2 days if planned this year.

**Traditions Ad-Hoc Meeting:**

Van Nuys, CA

8 people for 3 days probably in late August to factor in input.

**MDF Follow Up:**

This is difficult to predict. We know that we will need funding to translate the report of the MDF '92 as well as a mid conference year report. We believe that we will probably want to hold 2 or 3 small MDFs throughout the year which can most

likely be coordinated with other planned trips. We also anticipate asking for attendance of perhaps 6 non-North American representatives at WSC '93.

**DISCRETIONARY ITEMS:**

This is an area that is difficult to be specific in at this point. We would like to be allowed some flexibility as mentioned previously. We are committed to increased interaction and two way communication with the fellowship worldwide and would try to maximize our funding. Our discussions to date have included the following:

**Attendance at Fellowship Events:**

3 or 4 trustees to each of the WSC Forums, if scheduled. 1 or 2 trustees to Agenda workshops or other regional events, within and outside of the U.S., as needs arise or as requested. 1 or 2 trustees to the ESC, the Pacific Basin and South America. This is in follow up to our trips of the past several years; 2 are multi-regional events, 1 includes a non-NA PI event and all will be used for MDF follow up.

**Additional Needs Panel:**

Up to 3 workshops for minimal travel and expense, as requested.

**Non-NA Events:**

The External Committee would like to host a "think tank" meeting on the east coast of the U.S. This would include 4 or 5 trustees, 1 member of PI, 1 member of the WSO staff and 6 or 7 professionals who represent various parts of the treatment, medical and correctional fields. Possibility of planning 1 day with professionals who deal with the U.S. and 1 day with representatives from International organizations. 1 or 2 members to the IFNGO meeting in the Pacific Basin as mentioned under fellowship events. Other events as we are capable of attending, to be coordinated with PI.

**COMMITTEE BUDGETS:**

In keeping with our request for greater flexibility, we are not submitting items under separate trustee committee budgets as we did last year.

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