



World Service Conference Report

VOLUME 12, NUMBER 3

JANUARY 1993

WSC ADMINISTRATIVE COMMITTEE

The 1993 annual meeting of the World Service Conference will begin at 9:00 AM on Saturday, April 24, 1993 at the AirTel Plaza in Van Nuys, California, USA. The meeting will adjourn at 6:00 PM on Saturday, May 1. A tentative agenda for WSC'93 appears in the 1993 *Conference Agenda Report*. This year, we are expecting to have in excess of two hundred people in attendance at the conference, including ninety-nine voting participants. Seventy-eight regions will be represented: fifty-eight USA regions, six Canadian regions, and fourteen others in Europe, Latin America, Asia, and the Pacific.

The 1993 *Conference Agenda Report* is being released at the same time as this report. Consisting of 427 pages, *CAR'93* is sent at WSC expense to all conference participants and all registered regions. It is also available for purchase from WSO for \$13.50 postage paid. This price was based on printing costs of \$9.00 and shipping costs of \$4.10. The panels you will see scheduled on the tentative agenda for Sunday evening, Monday, and Tuesday morning are *CAR*-oriented presentations. Issue-oriented discussion panels, drawing participants from various world-level boards and committees, are scheduled for Wednesday afternoon and evening. Information about hotel accommodations for WSC'93 can be obtained from the World Service Office. The March 1993 *Conference Report*, including annual board, committee, and regional reports, 1993 election procedures, WSC rules of order, and other preparatory information, will be mailed to conference participants approximately thirty days before the meeting begins. Regional annual reports are due by March

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1. All questions about the WSC annual meeting or any of the material mentioned above can be directed to the WSC Administrative Committee, PO Box 9999, Van Nuys CA 91409 USA.

Elections at the annual meeting are tentatively scheduled for Thursday, April 29. Most of the suggestions from the WSC Policy Committee and the WSB Internal Affairs Committee will be implemented this year. We are grateful for their work in this area, and we hope for a much smoother election process this year. Election procedures will be presented for adoption at the opening meeting on Saturday, April 24. Any proposed changes will be entertained at that time. Motions to change the process at the time of elections, no matter what the intent is, always convey an uneasy or dishonest feeling. Any attempts to do so will be ruled out of order. In order to add integrity to the process, the procedure will hopefully not be modified after it is adopted.

Four motions were committed to the WSC Administrative Committee at WSC'92. We discussed these motions at length on at least two occasions during the conference year. One of these suggested the following:

That the WSC direct the WSO to add the three paragraphs that follow the traditions in our Basic Text (on pg. 58 of the Fifth Edition) to the traditions group reading card.

This motion was committed with the request that it be placed in the 1993 *Conference Agenda Report*. While the paragraphs could easily be added by WSO to the group reading cards, specific direction from the conference has already been given in the motion to commit. Therefore, we have placed this motion in the 1993 *Conference Agenda Report*.

The other three committed motions were examined carefully. The WSC Administrative Committee does support one of these motions. The other two motions received mixed support. However, after considering all information available to us, our discussions resulted in agreement that we will not present any of them for conference action this year.

That the WSC Administrative Committee complete work on the Treasurer's Handbook as was stated at WSC 1990.

While we recognize the potential value of completing this project, it was not ranked as a high priority. In this past year of strained resources, it simply did not get done. Also, as reported later in this publication by the WSC treasurer, we have been prepared to move ahead with this project whenever support staff becomes available. The financial condition of the WSO has not permitted new staff to be hired, and existing staff members are already overtaxed. Therefore, we recommend no action on this project until the World Service Office is in a position to provide staff support.

That the WSC adopt guidelines stating that the members of the WSC Administrative Committee have one vote collectively at the WSC expressed through their chairperson or, in the absence thereof, their vice chairperson. All other conference participation privileges will continue to be granted.

As stated earlier, there was some support for the idea of this motion--that voting participants represent a group, not an individual conscience. On the other hand, there was also recognition that each member of the WSC Administrative Committee is elected separately to a conference leadership position and that Concept Seven encourages full participation. After extensive discussion, we agreed unanimously that presenting this motion for action would be disruptive to the World Service Conference.

That the World Service Conference meets once every two years rather than annually.

This motion was committed to both the WSC Administrative Committee and the WSC Ad Hoc Committee on NA Service. Our initial discussions resulted in support of this motion, in principle. Later in the year, we recognized that changes in planning, budgeting, and reporting would need to accompany a change in scheduling of the annual meeting. Asking conference participants to consider this motion at this time seems premature and unwise. Therefore, the WSC Administrative Committee recommends no action on it in April.

In order to clear up a misunderstanding, I want to take this opportunity to make a point about committed motions. Making a motion to commit only means that the motion or idea in question will be studied. A motion may or may not be committed with instructions that specify action. An example is a motion from WSC'92 asking that the WSC Administrative Committee develop a specific funding proposal for inclusion in the 1993 *Conference Agenda Report*. The motion was committed to the Interim Committee. It has been studied and is reported on later in this publication, but no funding proposal has been developed. If the intention was to have a proposal for examination, then either the motion should have been passed or specific instructions should have been included in the action to commit.

Your WSC boards and committees have tried diligently to plan their work since last April, all the time knowing that resources were not predictable. Part of the reason for this unpredictability is that the World Service Conference depends, in large part, on the donations from NA conventions. As we all know, sometimes conventions generate excess funds and sometimes they don't. These funds, when available, are received with gratitude. However, I believe that donations from NA groups could provide the most stable base for world service conference income. Our groups sometimes aren't aware of their ability to decide for themselves how much they will contribute to the different levels of our service structure. Sometimes this can cause a bottleneck in the flow of funds, and your help in preventing this is greatly appreciated.

Another factor contributing to the unpredictability of conference funding is the philosophy we have been operating with for many years. The World Service Conference spends money that we don't have, almost as if we believe that the money will show up by magic after we write the check. I believe that it is time to look at how we can spend money we *have* instead of the money we *don't* have. I believe we should stop loading our boards and committees with projects this year, become more productive in the work we take on, and encourage donations. If we slow down this year, perhaps we will be able to use the time to make more responsible funding decisions for the coming years.

The past year has been challenging and difficult for all of NA's trusted servants and special workers. Some plans simply could not be carried out at all; others had to be delayed, changed, or reversed. Through it all, I believe it is fair to say that everyone has embraced NA's principles, especially our common gratitude for recovery, as we have continued to ask for direction from the God of our understanding. Significant work has been accomplished, valuable experience has been gained, and addicts have continued to find recovery in Narcotics Anonymous. For the opportunity to serve in these efforts, I am eternally grateful.

Dave Tynes, Chairperson

WSC SECOND VICE CHAIRPERSON

I hope this report finds you all in good spirits after the holiday season. As we prepare for the conference, I would like to take this opportunity to share with you my personal gratitude for allowing me to serve the fellowship.

At the WSC workshop in Cincinnati, I participated in the Interim Committee meeting discussions and attended most of the literature committee meeting. I also spent some time in the public information and outreach committee meetings. The weekend was one of intense work by everyone and was very productive. Reports from these groups reflect the status of their various projects. It has been both enlightening and rewarding to work a little bit with each one of these committees in a liaison role.

Suggestions about a world services self-examination and a reluctance to take on new projects were brought up at the workshop and were received with mixed reactions at first. As is usually the case, further discussions fostered a more supportive atmosphere. By the end of the weekend, most of us in attendance were in agreement that these ideas deserved careful study.

In November, I participated in the meeting of the World Services Translation Committee. The committee made significant progress on its work on a translations policy and guidelines for a permanent committee. This interaction was most helpful both to the translation committee members and the WSC Administrative Committee.

So far this year, the WSC Recognition Assistance Panel has received and answered a number of requests for information packets. Information regarding the seating of new regions was also included in the World Service Board of Trustees letter to WSC Development Forum invitees. At this time, only two new regions, Sweden and the Philippines, have informed us of their intention to request seating at WSC'93. This first year of the panel has been difficult, relying heavily on WSO staff to fulfill our responsibilities. Hopefully, this will not be the case in coming years.

As I have reported before, my role as WSC second vice chairperson so far has given me a different perspective on the work of the various WSC committees and boards.

Previously, as a committee chairperson, I was in the position of helping to guide my committee in its work. Now I am learning more about the work of other committees and how it all fits together as "world services." Several other factors have helped me to see our board and committee system in a different light than before. The uncertain financial status of the conference combined with an unrealistic workload have resulted in an unpredictable and sometimes frantic approach to service projects. At one time or another, every one of us has been too busy and too involved in our own domain to look at the bigger picture of NA world services. Many times, WSO staff has served to hold together the volunteer service structure in the fellowship. Yet at other times the WSO staff has had to inform trusted servants that some projects cannot be worked on at all because of lack of time and personnel.

I am very pleased that we are continuing to include more issue-oriented sessions at the World Service Conference. Personally, I am hopeful that we can discuss these issues at the conference's annual meeting and that we will emerge with a positive plan for change in the way we do things. I am looking forward to guidance from a Higher Power as we move on to meet this challenge.

Mitchell Soodak, WSC Second Vice Chairperson

WSC TREASURER

My imagination tells me you must be very tired of hearing your treasurer talk about the need for funds. Yet, talk about it I must. When you receive your copy of the *Conference Agenda Report* for 1993 you will see exactly where the funds have gone. This year we have accomplished more tasks we were directed to facilitate than any year in the history of the conference, at a cost higher than any year in the history of the conference. It has been your donations which have funded that process thus far. Thank you for making my job easier.

However, with four months remaining before the conference in April, there is much left to do and daily expenses continue to present themselves for payment. Those daily expenses include basics such as administrative expenses like copying, telephone, and postage. We also get requests from addicts in prisons and institutions for literature which we send without question. It is part of our primary purpose. There are other required expenses left to fund for the balance of the conference year like the printing and distribution of the *CAR*, the third and fourth quarter contributions toward payment of the conference itself and the development forum, an Interim Committee meeting, a 1994 planning and budget meeting, and of course this *Conference Report*. Those are the requirements at a cost of nearly \$80,000.

Besides those required costs, we still have approximately \$5,000 in billings to pay for November and December. We are in the lowest period of the year for donations

historically and haven't yet begun to fund discretionary requests for WSC participation at events like agenda workshops, learning days, conferences, and PI, H&I or public relations commitments. The Interim Committee has prudently chosen not to fund any request not required to get us to the 1993 conference including a second quarterly, additional committee meetings, nor February trustee meeting unless adequate funds are available over and above requirements. Committees and boards have been extremely understanding and have helped to formulate creative, inexpensive ways to accomplish some of their remaining tasks, but we still need your support to get to the conference. Please ask your meetings, groups, areas, and members to once again review their prudent reserves and forward any available funds which would not interrupt the delivery of services.

At the conference last year you directed me to finally complete the rewrite of the *Treasurer's Handbook*. I discussed this project with the staff at the office and we decided that since so much was being done before January throughout the system that I could get staff support for the project in February and possibly present a draft at the conference. With an ad hoc committee waiting to dig into the project, we find ourselves not only without funds even to conference call the project, but the WSO staff has rethought their ability to facilitate such a project schedule. Subsequently there will be no rewrite done before April. That may not be bad. At the conference there will be lengthy discussion of funding issues, many of which could directly affect information which would need to be placed in the *Treasurer's Handbook*. Perhaps the Higher Power has provided after all.

On a personal note, in conclusion, I would like to thank those of you who have called or sent letters of support about my health. I'm not sure I would have wanted to make it through September and October without your love and concern. The latest update is that my diagnosis is changed and the prognosis is much improved, even hopeful. Your prayers are powerful and have proven again to me that I am Never Alone.

It is a privilege to serve,

Ron Sheppard, WSC Treasurer

WSC TREASURER'S ISSUES FOR DISCUSSION
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How to adequately fund services has always been an issue in Narcotics Anonymous. Ultimate responsibility for funding rests upon the shoulders of the individual member and groups. Other twelve-step fellowships have devised traditional formulas for the passing on of funds which have served them well and guaranteed delivery of services at all levels. NA is at the point in its development where it must wrestle with this issue, inventorying its real needs both now and in the future and formulating an appropriate approach which will serve our primary purpose for at least the next forty years.

There are four questions which must be evaluated and inventoried for which answers must be clearly defined before we can hope to formulate such an approach to our financial future. They are:

1. What is the most effective formula for facilitating direct donation of funds to each level of service by individual members and groups without interrupting delivery of essential services now being provided?
2. What is an appropriate level of prudent reserve to maintain?
3. How will Narcotics Anonymous suggest to handle theft of funds by members, a persistent problem which may be estimated to approach the total amount of the WSC budget every year?
4. Are services in Narcotics Anonymous dependent on fundraising activities other than the Seventh Tradition?

Questions 1 through 3 are relatively straightforward and will require fellowshipwide discussion and input leading to the development of guidelines or policies and a process of education of the fellowship-at-large to implement them. Question 4 is much more philosophical in nature and may never be fully answered. It is a question which must remain before us as we continue to take inventory of our true financial position. The questions will require us to search our own hearts, seek knowledge and direction, and deduce fully conscientious answers. Our responsibility to our primary purpose is clear; how we will fulfill that responsibility is not.

If we are to guarantee our services are available to any addict anywhere seeking recovery, we must frame a financial foundation which is sound, far-sighted, and adequate to the task. These issues must be addressed before we can build that sound foundation. It is my hope that you will come to the conference prepared to begin confronting these issues.

It is a privilege to serve,

Ron Sheppeard, WSC Treasurer

WSC FINANCIAL STATEMENTS

**WORLD SERVICE CONFERENCE
INCOME STATEMENT
NOVEMBER 30, 1992**

Income	11/1-11/30	6/1-11/30
Donations	\$13,312.93	\$115,626.02
Interest income	69.00	337.42
TOTAL INCOME	<u>\$13,381.93</u>	<u>\$115,963.44</u>

Expense**Administrative**

Copying	\$1,267.87	\$1,932.67
Fax	361.60	382.60
Other materials	0.00	309.85
Phone	1,733.33	6,154.19
Postage	994.32	9,355.84
Translating	0.00	1,524.00
TOTAL ADMINISTRATIVE	<u>\$4,357.12</u>	<u>\$19,659.15</u>
H&I literature	1,148.40	3,623.16
Legal	999.00	6,316.50
Lodging	4,447.35	20,342.31
Meals	2,847.86	14,375.69
Meeting space	0.00	1,748.93
Registration for non-NA events	0.00	2,431.35
Travel	12,221.09	77,264.29
TOTAL EXPENSES	<u>\$26,020.82</u>	<u>\$145,761.38</u>

Net income (loss)

1991-92 expenses carried over	\$(1,132.75)
Total 1992-93 income	\$13,381.93
Total 1992-93 expense	(26,020.82)
NET INCOME (LOSS)	<u>\$(12,638.89)</u>

**WORLD SERVICE CONFERENCE
CONTRIBUTIONS
NOVEMBER 30, 1992**

Source	11/1-11/30	6/1-11/30
Alabama/Northwest Florida.....	\$50.00.....	\$155.73
Alaska.....	0.00.....	40.00
Al-Sask.....	430.22.....	498.59
Arizona.....	23.69.....	11,587.69
Arkansas.....	70.00.....	537.80
Best Little Region.....	12.50.....	100.00
Brazil.....	105.00.....	105.00
British Columbia.....	13.86.....	543.48
Buckeye.....	0.00.....	1,150.00
California, Central.....	585.00.....	1,131.14
California, Midstate.....	0.00.....	19.00
California, Northern.....	0.00.....	1,117.04
California, Southern.....	36.65.....	12,832.67
Carolina.....	18.00.....	12,444.40
Chicagoland.....	0.00.....	784.30
Colorado.....	115.07.....	193.35
Connecticut.....	0.00.....	104.00
Florida.....	149.00.....	3,660.47
Free State.....	0.00.....	1,280.87
Georgia.....	0.00.....	8,259.97
Greater Illinois.....	355.43.....	529.78
Greater New York.....	258.04.....	8,927.15
Hawaii.....	0.00.....	982.00
Indiana.....	0.00.....	292.38
Iowa.....	0.00.....	111.77
Ireland.....	22.51.....	22.51
Kentuckiana.....	0.00.....	15.00
Lone Star.....	151.44.....	2,388.04
Louisiana.....	0.00.....	585.18
Members, groups, areas.....	0.00.....	4,573.63
Michigan.....	5.00.....	1,434.24
Mid-America.....	453.68.....	557.72
Mid-Atlantic.....	0.00.....	310.00
Mountain Valley.....	0.00.....	3,132.94
Mountaineer.....	0.00.....	142.00
Northeast Atlantic.....	556.44.....	604.09
Nebraska.....	0.00.....	137.52
New England.....	234.82.....	457.53

Source	11/1-11/30	6/1-11/30
New Jersey.....	0.00	233.60
New Mexico.....	0.00	916.82
Northern New Jersey.....	100.00	300.00
Northern New York.....	0.00	807.96
Ohio.....	1,160.55	4,117.47
Oklahoma.....	1,764.54	2,264.54
Ontario.....	0.00	451.55
Pacific Cascade.....	1,630.00	1,803.03
Quebec.....	50.00	50.00
Region of the Virginians.....	85.00	1,006.66
San Diego/Imperial.....	205.11	658.38
Show-Me Region.....	0.00	619.85
Sierra Sage.....	0.00	146.00
South Florida.....	35.00	35.00
Southern Idaho.....	305.81	727.52
Southern Nevada.....	210.37	1,226.31
Spain.....	100.00	100.00
Tri-State.....	1,621.04	8,245.45
Upper Midwest.....	7.77	162.49
Upper Rocky Mountain.....	87.48	277.49
Utah.....	84.74	151.51
Volunteer.....	2,135.00	7,568.86
Washington/Northern Idaho.....	84.17	1,936.55
Wisconsin.....	0.00	70.00
Total contributions.....	<u>\$13,312.93</u>	<u>\$115,626.02</u>

**WORLD SERVICE CONFERENCE
PROJECT EXPENSES
NOVEMBER 30, 1992**

Project	11/1-11/30	6/1-11/30
Additional needs	\$0.00	\$779.50
<i>Conference Report</i>	0.00	1,024.00
European Conference and Convention	0.00	5,633.61
Fellowship Intellectual Property Trust	1,052.50	4,308.22
Hospitals and institutions	1,385.07	6,259.54
Intercommittee exchange	1,098.66	11,593.60
Literature committee	226.36	6,547.13
NAS ad hoc	325.04	13,639.45
Non-NA events	0.00	5,552.26
Outreach ad hoc	51.37	190.83
Public information committee	185.54	1,567.11
Pacific Forum	2,758.07	3,958.07
Policy committee	506.93	3,587.82
Southern States Forum	0.00	637.95
Steps ad hoc	587.85	6,350.14
Tax issues	0.00	3,700.00
Translations	5,274.93	13,917.98
World services development	0.00	163.74
Western States Forum	0.00	646.50
World Service Board of Trustees	4,539.79	32,612.94
WSC Administrative Committee	534.13	7,752.44
WSC October meeting, Cincinnati	7,249.08	13,645.05
WSC workshops	245.50	1,693.50
Total project expenses	<u>\$26,020.82</u>	<u>\$145,761.38</u>

WORLD SERVICES TRANSLATION COMMITTEE

This is our year-end report to you. We are looking back on a year of intense activity, sometimes-frustrating challenges, and many wonderful accomplishments for those we serve all over the world. Our committee met in June and November 1992, and individual committee members had the opportunity to attend meetings with members of local translation committees at several European service events. Since it is an enormous task to make the written message of NA available in as many "tongues" as possible, the committee determined priority schedules for our ongoing translation projects. Two ad hoc members were invited to join us and contributed valuable experiences and perspectives to our work.

The World Services Translation Committee met the weekend of November 13-15, 1992 in Van Nuys to finalize its work on a policy and guidelines for a translation committee. We received input from various local translation committees, which was very much appreciated. The ad hoc members from the local translation committees of the Germanspeaking Region and Portugal participated in the translation policy working group.

The WSTC believes that, first and foremost, a world services translation policy should provide a framework of objectives and, accordingly, an instrument to assist local translation committees. One of the most important translation policy objectives dictates that the integrity and spirit of the NA message be maintained and that certain production standards are met. To accomplish this task, the policy requires a committee to oversee the development of translations throughout the various stages. The specific responsibilities for the World Services Translation Committee include the establishment of priorities for the allocation of financial and staffing resources for translation assistance, providing shared experiences, and outlining a general set of procedures and standards for local translation efforts.

We also examined the role of a WSTC within world services. It seems unlikely that the WSC would assign projects to the WSTC. The work of this committee probably would not result in any original product, such as newly created literature, nor is the committee likely to present motions on the conference floor. Representing a body whose sole concern is translations, it is difficult to imagine that its membership would form and express opinions about most conference agenda items. Consequently, it is our viewpoint that to stay focused on the purposes and objectives of translations this committee's chair would best serve in the WSC as a nonvoting participant. It seems that juggling the ever-growing number of requests and needs for translations worldwide is a more than adequate challenge for the World Services Translation Committee.

The translation policy, committee policy, and internal guidelines will be submitted to WSC'93 for consideration. If approved, these items would describe a clear purpose and establish objectives for world service involvement in translations, set up basic

parameters for the translation committee, and give the committee its initial operating guidelines.

Also, we will offer recommendations to the WSC Administration regarding the implementation of the translation committee. We envision some form of a rotation system for the committee membership to avoid turnover of the entire committee membership at any one time. Continuing work for another year with the current committee membership before making changes may also be helpful, considering that we have only met three times during the last two conference years.

Moving on to our projects and priorities, we thought you'd like to know what some local translation committees are doing, since there has been a lot of activity practically everywhere. The June 1992 activity update revealed one-hundred-ten projects in twenty different languages. I thought it best to mention a few to give you a better picture.

The Brazilian and German editions of the Basic Text are nearing completion, and publishing will be scheduled for the beginning of the year. (Hurrah!) There is a certain miraculousness in these developments. For instance, after a period of internal struggles over terminology, the Brazilian NA community seems to have resolved these problems and reached a consensus. This means we have the "green light" to process the Brazilian Basic Text translation and several other pamphlets that had been put on hold until they made their decisions. As soon as we have sufficient resources we can move to process those additional items.

Sometimes, translation issues are not simply questions of right and wrong words but of which choice is most appropriate to express our message and ourselves. It requires profound thought, an open mind, and a strong investment in experience and trust.

Communication with our Italian members was renewed at the European Conference and Convention, and we received encouraging information about progress in Italian translations. There are indications that progress toward initiating a cooperative effort to produce Italian recovery materials has begun.

With new developments in the Norwegian and Finnish NA communities, we now have translation committees in all Scandinavian language groups. Further, contact was made with Icelandic members who have expressed a need for Icelandic translations. In October 1992, I had the opportunity to attend the Swedish RSC meeting, and was invited to talk about the World Services Translation Committee and its role in the development of Swedish translations. We shared the experience that we have gathered while working with other local translation committees regarding consistency of language and local fellowship approval of translations. Both issues are of relevance to the Swedes since they are moving toward translating portions of the Basic Text and hope to publish chapters four and six early in 1993.

There is more to report from the land of Vikings! Communications with Russian members have begun via Sweden, and I have made contact with a Farsi-speaking group in Sweden. These Iranian members expressed strong emotional interest in the translation work of the Farsi group in Southern California--and by emotional, I mean that there were tears in the eyes of these Farsi-speaking, Swedish-living, NA-recovering

addicts when they realized that there are other recovering Iranian addicts who are translating literature.

Now for a more global perspective: Various local translation committees have announced interest and initial preparations for the translation of *Just For Today*, the daily meditation book, and *Twelve Concepts for NA Service*. We know of at least one local translation committee that has the *It Works* book on its work schedule for 1993. You may recall that in our September *Conference Report* we said that requests for translation of the newly approved materials could be expected soon and would present more challenges in our attempt to set reasonable priorities.

It seems that last year's WSC has given a tremendous boost to translation initiatives as well as border-crossing communication. Topics in several informal meetings at the WSC'92 dealt with ways for language groups to communicate and share experience with each other in regard to translations. This resulted in increased communications with local translation committees in a number of ways. We sought to make translated materials in additional languages available to multilingual members for reference purposes, and we started to relay information that may be of interest between various translation groups working in the same language. There have been successful efforts to put neighboring translation committees in direct contact with each other. Also, the committee hopes to interact with developing forums, such as the Asia Pacific Forum, since they could act as a link to provide encouragement and information to communities that want to start translating NA literature.

The World Services Translation Committee has been seeking members with service experience in translations. We are requesting recommendations from language groups where literature is translated in order to maintain a "pool" list of possible future members.

In closing, I would like to thank all who gave us continued encouragement, feedback, and support in these first two years of the World Service Translations Committee. We're moving along now, and there's no turning back. Thank you for the privilege to serve NA worldwide.

Vivianne Ronneman, Chairperson

WSC AD HOC COMMITTEE ON NA SERVICE

In our last report, we presented our discussions regarding the world services chapter of *A Guide to Service in Narcotics Anonymous*. Following our October 1992 meeting, members of our committee attended the WSC workshop in Cincinnati and presented an outline of our proposal to the participants there. In addition to a variety of questions about our report and various portions of the *Guide to Service*, some of the participants expressed concern about the possible slow-down plan discussed by the Interim Committee and the timing for the release of our work. Other members were concerned

about having sufficient time to look at the *Guide* prior to the conference so that they could make an informed discussion about an approval process for the *Guide* at the conference. We stated that, depending upon available resources, we would send the completed version of *A Guide to Service in NA* to conference participants approximately a month before WSC'93. We also restated our intention to not present any motions regarding the approval of any portion of the *Guide* at WSC'93 and to stand in opposition to any such motion being voted upon.

Our next committee meeting occurred over the weekend of December 11-13, 1992. Our agenda called on us to review and revise the draft on world services, review the work done by the staff team on other chapters, review and decide upon introductory material, and have some general discussions about our next meeting and what proposals to present to the conference regarding the approval process for the *Guide*.

During our review of the world services chapter, we made considerable changes. Probably the most far-reaching decision we made about this chapter was that it should present a fleshed-out skeleton of world services, but details such as conference procedures and committee and board guidelines should be saved for a "World Services Handbook" which could be developed after the *Guide to Service* itself is adopted. This decision is in keeping with our desire to see the *Guide* serve for a considerable length of time without a need for revision, while recognizing that guidelines and procedures may need to be changed more frequently. We did, however, realize that sufficient detail needs to be included in the *Guide* to provide answers to questions that conference participants and other interested members may have about how the various components of world services would function.

We decided that, after the opening section describing world services in general, a fairly lengthy and detailed section on the conference should follow. That section would describe what the conference is, how it functions, and what may occur during its annual meetings. Part of this description would include details about how a two-year cycle for the conference would work and what would occur at each annual meeting. This section will also include a "walk-through" of how business would be conducted, including the roles of the delegate review panels during the annual meeting. The final portion of this section will focus on elections and the proposed Nominations Panel.

After the segment on the conference, a section giving details about the purpose, composition, and function of the World Service Board and its committees will follow. The responsibilities of the board and its committees, their respective accountability to the conference, and various ways they may function will be outlined in this section. Next will be a brief section describing the nature and function of the WSO under this proposal. Among other items, this section will outline the relation of the staff to their respective committees and delegate review panels.

Next will come a fairly detailed description of the role, nature, and function of the delegate review panels. It will describe how they offer objective review of the work being done by the various WSB committees. Following this will come a section detailing how input to world services that is submitted by members, groups, service committees, and boards is processed.

In addition to making small revisions to other chapters, providing additional direction regarding the diagrams we wanted to include in the *Guide to Service*, and reviewing the glossary of terms, we discussed introductory material for the *Guide*. We decided on a very brief introduction describing the nature of service in Narcotics Anonymous, the role of the individual member within the service structure, and other ways of being of service. We decided that such a chapter should be friendly and encouraging to every member of the fellowship whether they are involved in personal or general service.

Our next topic was what would occur between now and our next meeting, tentatively scheduled for early March. Due to our need to walk through the entire *Guide to Service* and make the final changes during that meeting, we decided that we would each review the revisions as soon as they became available and have our individual comments mailed to each other prior to that meeting. It is our hope that, by being able to review each other's concerns, we will be able to spend less committee meeting time discussing those concerns so that we can move quickly through them. We do, however, understand that the realization of these plans will depend upon the availability of funds and other resources.

The final item on our agenda in December concerned any recommendations we wanted to make to conference participants regarding the approval process for *A Guide to Service in NA*. We also talked about the discussions in Cincinnati about a possible slow-down next year and what, if anything, we would or should say about them. According to our motion last year, our work as an ad hoc committee will be completed once we present the completed *Guide to Service* to conference participants at or before WSC'93. As a result, while we are aware of the discussions about a slow-down or inventory process, we do not feel that it is appropriate for us to comment on matters affecting the conference schedule after our work is completed. We are hopeful that the WSC Administrative Committee will schedule sufficient time at WSC'93 for discussion of the approval mechanism for the *Guide*. The committee believes that whatever role the *Guide to Service* plays in an inventory process is up to the conference to decide. Our recommendation for those discussions is that *A Guide to Service in Narcotics Anonymous* be sent out for a one-year approval period and be up for conference action at WSC'94. We further recommend that, if the *Guide* is approved in 1994, the conference work on the preparation of the *World Services Handbook* after WSC'94 as a way of establishing means for transition at the world level from the old set-up to the new.

Our next meeting, if funding is available, is tentatively scheduled for March 5-7, 1993 in Van Nuys. Once again, we are grateful for the opportunity to serve the fellowship.

Dave Tynes, Chairperson

WSC OUTREACH AD HOC COMMITTEE

Greetings from the WSC Outreach Ad Hoc Committee. Since my last report to you, our member from the WSC PI Committee has had to resign, leaving us with four members at the present time. This report is intended to bring you up-to-date on our work and to share our goals and objectives for the future.

Since our committee was formed last April, we have encouraged local outreach subcommittees to register with the WSO and have asked repeatedly for information on existing outreach efforts. At this time, eight outreach subcommittees have registered and we have received several requests for information to be sent to new subcommittees that haven't registered yet. We have also received several letters from NA members in locations where NA meetings are few and far between. The WSO has indicated that their records show approximately fourteen hundred NA groups that have registered without indicating an area service committee on their registration. There's not enough information to tell whether an ASC exists in these situations or not. However, all of the data and correspondence tells us that there is much work to be done and we are on the right track.

We met for the first time as a committee at the WSC workshop in Cincinnati where we sought to lay a solid foundation for our work. Our initial discussion began with the motion that created our committee at WSC'92. Later the discussion turned to philosophical questions about the nature of outreach. We came up with these points:

1. Outreach promotes growth and unity in NA by helping new and existing parts of the fellowship benefit from shared experience.
2. Outreach efforts can provide communication between the members, groups, and areas which need support and those able to provide it.

We then moved into our short and long-range plans. Our first project is to develop six bulletins or articles similar to those used by the WSC PI Committee and the World Service Board of Trustees:

"What is Outreach?"

"Outreach Workshops"

"Outreach and Orientation
for Loner Groups"

"How to Create an
Outreach Subcommittee"

"Involving Isolated Groups in
Institutions in the Service Structure"

"Identifying the Needs of your
Groups and Committees"

After these bulletins have been out for awhile and generated some input, we will be using them to develop chapters for an outreach handbook. An outline has already been developed and approved by the committee. This handbook is our primary project.

During our October meeting, WSO staff brought us up-to-date on several very interesting situations related to our work. We were advised of the massive amount of service-related material at the WSO that needs to be examined and categorized for possible use in assisting new local outreach subcommittees. We also became aware of

the need for assistance with some aspects of WSO group services including group and service committee registrations. There is no system to encourage or follow-up on these services. No specific plan was devised, but we all agree that the WSC Outreach Ad Hoc Committee may be able to provide assistance and that further discussion is needed.

Lastly, part of our directive was to design simplified service materials and summaries of handbooks, guidelines, etc. I have contacted the WSC H&I Committee and I am in the process of contacting the other WSC committee chairs regarding this project. This is one thing the non-English-speaking countries in the Multinational Development Forum at WSC'92 asked for from WSC H&I. Neither time nor funds permitted much work in this area, and it is scheduled for more discussion at future committee meetings.

At WSC'93, we will be seeking permission to continue as an ad hoc committee. The motion in the *Conference Agenda Report* is based on our work plan and the realization that the tasks assigned could not be completed in one year.

NA brings hope, and outreach brings NA a little closer. Thank you for letting us serve.

David Jones, Chairperson

INTERIM COMMITTEE

Our last entry in the *Conference Report* summarized decisions made at Interim Committee meetings held through August 5, 1992. Since then, we've held two conference-call meetings (August 27 and December 17) and four face-to-face meetings (September 19, October 29-30, November 21, and January 8-10). Our October meeting was scheduled in conjunction with the WSC "quarterly" in Cincinnati. The September and November meetings were held late in the night at two trustee meetings a majority of our committee's members were already attending. At our October meeting, we completed revision of the 1991 draft travel policy and also developed a proposal to set aside conference year 1993-94 for a period of world service inventory and planning. Both of these proposals are explained more fully in this year's *Conference Agenda Report*.

World service finances have been poor these past few months. WSC receipts for the month of August were fully 90% *below* anticipated levels. At our October meeting, the WSC treasurer informed us that contributions for the conference year up to that point had been 11% less than we'd planned for in the budget. After discussion with the conference committee chair, we decided to cancel plans for a tentatively scheduled February 1993 "quarterly" workshop because of our lack of funds.

We have continued to set aside money each quarter to cover anticipated expenses for the World Service Conference annual meeting and the WSC'93 Development Forum. Based on last year's funding criteria, the World Service Board of Trustees recommended

the addition of Italy, Panama, Puerto Rico, and Mexico to the eleven NA communities whose delegates were already being funded for participation. The Interim Committee accepted the WSB's recommendation. This brought the budget for the development forum to \$35,000, covering \$2,000 for one participant from each of fifteen NA communities and \$5,000 for Italian and Spanish translations.

Under WSC general expenses, we authorized the following:

- * Payment of the attorney's bill for the Tax Options Group
- * 3rd and 4th quarter WSC administrative expenses
- * Funds to replenish H&I literature stock and publication of *Reaching Out*
- * One PI mailing and publication of one issue of a newsletter for professionals

In addition to a number of requests for world service participation in *Conference Agenda Report* workshops early this year, all of which were approved, we considered funding requests related to three other workshops. A request to fund the WSO H&I coordinator's attendance at a workshop in the Washington-Northern Idaho Region was deferred until it could be determined whether the event was multiregional or not. Funding was approved for an *NA Way* presentation at a New York multiregional event. Funds were also okayed for participation in a New Jersey multiregional workshop by one WSO director, two trustees, and one member of the RSR working group that helped finalize the proposed Fellowship Intellectual Property Trust.

The following meetings were authorized:

- * The January 1993 Interim Committee meeting
- * An October WSC Literature Committee Steps Working Group meeting to finish *It Works*
- * A planning meeting of the *NA Way* Editorial Board
- * Two meetings of the WSC Ad Hoc Committee on NA Service, one in December 1992 and another in March 1993 to finish the *Guide to Service*
- * Plans for an authorized February 1993 World Service Board of Trustees meeting were changed to allow a February inventory planning meeting
- * A request to fund a February WSC Literature Committee general meeting was denied, but a later request to specifically allow a WSCLC work group meeting to focus on the *NA Step Working Guides* was approved

The Interim Committee made a number of decisions concerning travel outside the USA. Some decisions about trips approved earlier in the year had to be reversed as the World Service Conference funding picture began looking darker.

- * Funding was okayed for two trustees to attend the Asia-Pacific Forum in New Zealand.
- * A South American trip combining literature distribution research with attendance at a northwest South American fellowship conference was approved.
- * Attendance by world-level trusted servants at a midyear European delegates meeting, originally okayed, was later denied. Instead, a special worker who will be in Europe on other business will be the only person from world services attending the delegate meeting.

- * A meeting with Italian members to discuss work on translations was approved for the middle of this year.
- * An approved visit to India, part of a worldwide literature distribution trip, had to be cancelled.
- * Approval for participation in the 1993 International Federation of Non-Governmental Organizations conference, a major non-NA PI event, was reversed.
- * A meeting in Mexico City with NA representatives, preparatory to WSC'93 Development Forum, was okayed for early this year. This trip will be paid from funds set aside for the development forum.

The Interim Committee also makes decisions regarding WSO travel and, to a certain extent, other WSO financial activities. In October, the committee recommended that the balance of the WSO Emergency Fund be moved into the corporation's general fund to help cover its expenses for support of the Cincinnati "quarterly." The committee also approved requests for two NA Video Group meetings and one conference call, two World Convention Corporation board meetings, a WSO board meeting, two management trips to oversee WSO-Europe, and one production trip. A decision to approve a meeting of the WSO Business Plan Committee later had to be reversed.

WSC 1993-94 SPENDING PRIORITIES RECOMMENDATIONS

As we noted in this year's *Conference Agenda Report*, a meeting between the WSC committee chairs, the WSC Administrative Committee, and the leadership of the World Service Board of Trustees and the WSO Board of Directors has been scheduled for February to plan for an inventory process that we've proposed. At that meeting, we will also prepare recommendations concerning conference spending priorities for CY 1993-94. Those priorities will be included in the budget package being mailed with the March *Conference Report* one month prior to the opening of this year's World Service Conference.

RESPONSES TO COMMITTED MOTIONS

The Interim Committee has discussed all four motions committed to it at last year's conference and has addressed them as follows:

Motion #75

It was M/S/ Jon T. (RSR, New Jersey)/Tom R. (WSC Treasurer) "To amend by inserting at the end of the second sentence which reads *The committee shall be composed of seven members* the statement, *of whom are all elected directly by the conference.*"

After discussing this motion, it was the consensus of the Interim Committee to recommend against its adoption. We do not believe the proposed action would do anything that would actually increase the Interim Committee's direct accountability to the WSC by any significant degree. We also recognize the value of a board selecting its own leadership from among members who have already been elected directly by the conference. Election of board members should take into account the possibility that

they may serve as the chairperson of that board, with all the additional responsibilities of that position, within the current structure.

Motion #83

It was M/S/ Stan S. (RSR, New England)/Kevin B. (RSR, Mountain Valley) "That the WSC agree to assist in the funding of regions worldwide to attend the annual WSC if needed and if possible."

The Interim Committee would not recommend presenting this motion at this time. Although this motion may only seem to be addressing regions with a readily apparent need for financial assistance, it also compels us to seek answers to other questions prior to considering it, especially in light of expected discussions by the WSC on the evolution and funding of Development forum participants. We would instead invite you to consider the questions in the following paragraph.

We say that the annual World Service Conference meeting is the most important thing we do. Does that mean we should consider funding all participants to that meeting as the number one WSC budget priority as well? Ahead of committee and board work? Would our current funding methods support it? Would our understanding and definition of a region need to become more precise? Would the change in funding source also change the nature of the RSR position? For better or worse?

For your information concerning this motion and the one considered below, we have calculated both the base expense (including facilities expenses and travel, lodging, and meal expenses for world-level trusted servants) and the additional cost for full RSR and committee participation in the WSC annual meeting and in a WSC "quarterly" workshop. Estimates are based on actual contracted rates for a future WSC event to be held in Atlanta, Georgia, USA. Consider these figures against the background of the total anticipated expense figure for CY 1992-93 of \$296,000.

Annual meeting	Quarterly
Base \$50,000	Base \$13,000
Plus \$75,000 for committees	Plus \$39,000 for committees
Plus \$100,000 for RSRs	

Motion #50

It was M/S/ David J. (RSR, Tri-State)/Mike C. (RSR, Mountaineer) "That the WSC Administrative Committee develop for inclusion in the 1993 *Conference Agenda Report* a proposal for funding all WSC committee and board voting members travel to all WSC quarterly and regular meetings of those boards and committees."

The Interim Committee supports this motion in principle but cannot support its implementation until we consider the issues mentioned in motion #83 above. A panel discussion on funding world services will be a part of the WSC'93 agenda.

Motion #124

It was M/S/ Eduardo M. (RSR, Brazil)/Mike P. (RSR, Mid-Atlantic) "The WSC through its H&I and PI committees, the World Service Board of Trustees, and the WSO will be represented at the 3rd Brazilian Regional Conference and Convention of Narcotics Anonymous in Rio de Janeiro on October 10-12, 1992."

The Interim Committee recognized the value to the Brazil Region of participation by world services in their conference and convention. Unfortunately, there was a scheduling conflict with the WSC workshop in Cincinnati later that month.

Unified budget proposal

In 1991, the WSO Board of Directors came to the conference with a draft proposal for the creation of a World Services Budget Review and Utilization Committee which would administer a unified world services budget covering both WSC and WSO income and expenses. The WSC committed this proposal to the Interim Committee in 1991 for further development. In discussions this past year, we've agreed with the proposal in principle but believe it cannot work within the NA service structure as it is currently established. For this reason, we are proposing no further action on or study of the unified budget proposal until significant changes are made in the service structure.

Mary Kay Berger, Chairperson

NA VIDEO GROUP

At the 1991 World Service Conference, the NA Video Group was created and charged with the responsibility of producing a video about Narcotics Anonymous. The concept for this project arose from our interaction with professionals in public information efforts. It has become clear that video is a primary medium for communicating information about organizations such as ours. We've faced the reality that, if we want to gain respect and acceptance from professionals, policy makers, and directors of substance abuse organizations, we need to produce a video about our fellowship.

The NA Video Group was created by the passage of a conference motion stating "that the World Service Conference supports the development and production of a video about Narcotics Anonymous. A committee consisting of two members of the WSC Public Information Committee, two members of the World Service Board of Trustees, and two members of the WSO Board of Directors, to be selected by their respective board or committee chairpersons, will oversee the production of this project. This project is to be funded by the World Service Office in its entirety."

After the 1991 conference, six people were chosen to serve on the NA Video Group. At this writing, we have been at work for almost two years. Reports and encouragement for input on the video project have gone out to the fellowship on a regular basis.

We have developed a Request for Proposal (RFP) identifying various key elements of the video. We have also developed a statement of purpose, identified a target audience, and created ten specific goals for the video. We have solicited a variety of input concerning video production from outside consultants as well as members inside the fellowship who have expertise in this industry. After developing our RFP, we selected thirty-five production companies to query with it. We also notified the fellowship through a *Conference Digest* mailing and *The NA Way Magazine* of the opportunity to bid on the video project through the World Service Office. A total of twelve bids were received. After reviewing those bids, we selected and interviewed four production companies at our November 1992 meeting. One company was selected as a result of this process. We believe we have selected the best company to produce a video about Narcotics Anonymous.

Our next step will be the development of a script. An initial meeting will occur between the production company and two representatives from the NA Video Group. This meeting will allow the production company to gain an understanding of the style and content we are seeking in this video. Following the current timeline for the project--although as always, this is subject to change--an initial script will be developed by the end of February 1993, giving us two months for rewrites if necessary. The various components of world services will take part in approval of the script. The actual production/filming of the video will begin this summer, with the final product scheduled to be in our hands by December 1993.

The NA Video Group has had several discussions regarding the application of this video in non-US NA communities. Our discussions with a variety of production companies led us to the conclusion that it is beyond our scope of funds to translate the video we are producing into a variety of languages. However, we feel confident that this will not be the last video created for NA, and we believe that opportunities will exist for a video to be produced in a variety of languages in the future.

We would like to thank the fellowship for its continued support and direction on this project. We are grateful to those of you who took the time to review our work and read our reports. Please feel free to continue to share with us your insight and thoughts as to this project.

Susan Blaue, Chairperson

TAX OPTIONS GROUP

This group was appointed to investigate the options available to obtain tax protection for the World Service Conference. In addition, several regions expressed a desire that we expand that to include protection for other fellowship entities. The result of our investigations led to the formulation of four options which were widely distributed throughout the year and have also been the topic of discussion at the WSC and other workshops. If you need copies of those, please contact WSO. Input has been extremely limited and ambiguous, indicating that, although there is a desire to provide as much protection as possible for all fellowship entities, there is also a desire for regions, areas, and groups to retain autonomy.

More to the point of why people felt it important to begin an investigation about tax-related options available to the WSC is the fact that the WSC has never filed on its own with the United States Internal Revenue Service to account for any of its financial activity. All WSC financial activity has been reported on the WSO tax returns.

The Tax Options Group has had numerous conversations considering all the information, fellowship feedback, and legal advice and has at no time felt totally comfortable with any of the options or other suggestions that have been heard. There exists considerable ambiguity within the fellowship about the appropriateness of the WSC making any application to the US Internal Revenue Service which would include other fellowship entities.

In view of all this, the members of the Tax Options Group have reached consensus that the WSC should become a separate tax entity. However, the committee could not reach consensus that it should be done at this time because of the possibility of a world services inventory. It simply doesn't make sense to create a formal legal structure at the very same time that we might be examining everything we do and how we do it. Therefore, we are not presenting a motion in the 1993 *Conference Agenda Report*.

We have also accumulated an incredible amount of information that could be helpful to regions, areas, and groups when and if they find themselves wondering about the necessity and pros and cons of becoming tax-reporting entities. At this point, the information is not in a cohesive, user-friendly format. It would probably be best handled by creating a small ad hoc group that would compile the information into a usable document. Due to the reasons mentioned above, we are also not recommending any action in the 1993 *Conference Agenda Report* on the consolidation of local tax information. If the conference so desires, action will need to be taken to form such an ad hoc group, and conference decisions about priorities and work plans for the coming years will need to be considered.

We encourage each of you to discuss these matters within your regions, keeping in mind that world services is hoping to have a work slowdown next year.

Thank you for allowing us to serve in this capacity. We hope to have a more detailed report in the March *Conference Report* and will perhaps be able to include there some specific findings and items of information that may be of use and interest to you.

Danette Banyai, Chairperson

WSC HOSPITALS AND INSTITUTIONS COMMITTEE

Everything seems to continue to go smoothly for the WSC H&I Committee. We recently met at the conference mid-year meeting in my new hometown, Cincinnati. We trimmed the number of working groups from five to three and passed a motion for inclusion in the 1993 *Conference Agenda Report*.

I'm pleased to report that all registered regional and area H&I subcommittees continue to receive their allotment of complimentary copies of *Reaching Out*. Last year, subscriptions were made available to regional and area H&I subcommittees as well as institutions themselves. Over 180 subscriptions have been purchased (ten by the Ohio Region, thirty-six by the Volunteer Region). This means that approximately thirty per cent of all subscriptions are being utilized by only two regions. This superb publication is an excellent way to carry the message to incarcerated addicts who still suffer. Won't you please support H&I in this effort by urging your area and regional H&I subcommittees to subscribe to *Reaching Out*? You can use the subscription form below for your order.

The WSC H&I Service Materials Ad Hoc Subcommittee is working in cooperation with the WSC Literature Committee on a rewrite of the *Hospitals, Institutions, and the NA Member* pamphlet. The handbook/guidelines working group has been combined with the H&I service materials group for continued review and revision of the handbook. Proposed changes will be submitted for conference approval at WSC '94.

The WSC H&I External Ad Hoc Subcommittee has completed its assignments for the year. It is being

REACHING OUT Subscriptions

Reaching Out is a recovery-oriented newsletter made available by the WSC H&I Committee. It contains letters written by NA members who are either in hospitals and institutions or involved in H&I service. The newsletter is now available by subscription @ \$28.00 a year for 20 copies mailed quarterly. Send me _____ subs @ \$28 ea. \$ _____ California residents add 8.25% sales tax. No additional shipping and handling charges.

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combined with the WSC H&I Outreach Ad Hoc Subcommittee which has been hard at work assessing issues related to the needs of incarcerated addicts such as linkage to our service structure and sponsorship. To assist the working group, a survey was sent to incarcerated addicts on the *Reaching Out* mailing list. WSC H&I nominee and voting members will assist by taking the same survey, in person, to their local H&I commitments in long-term facilities. The survey is designed to assess the needs of those addicts. We anticipate a significant difference in the results of the data returned from these two sources. The WSC H&I Committee is aware of many NA meetings within correctional facilities that are not H&I meetings. These meetings fall under the heading of isolated meetings and therefore are a part of outreach. All work completed by the working group and approved by the committee as a whole will be turned over the WSC Outreach Ad Hoc Committee.

In order for incarcerated addicts to access their area and regional service structures so that all aspects of recovery are available to them, we need to gain the understanding, support, and assistance of professionals working in correctional settings. Therefore, the working group is actively compiling two pamphlets: one for the "pros", and one for the "cons"!

Issues that we would like to see (hear) discussed at WSC '93 are:

- 1) Travel funding for all voting members of all standing committees of the conference
- 2) Outreach as a standing committee of the conference
- 3) WSC H&I's role in international development

Last, but not least, the WSC H&I International Ad Hoc Subcommittee has put together a color-coded world atlas of H&I commitments and H&I subcommittees while compiling a list of "sunshine letters" on file that could be easily translated. Several H&I voting and nominee members have been added to this working group to assist in setting up consistent correspondence with our many nominee members outside of the continental US. All in all, WSC H&I Committee members continue to provide support and input for our ongoing projects as well as act as resources to area and regional H&I subcommittees.

In loving service,

Ivan Faske, Chairperson

WSC PUBLIC INFORMATION COMMITTEE

As we near another World Service Conference annual meeting, many of us find ourselves scrambling to effectively present our *Conference Agenda Report* motions and gearing up our projects for the coming year. Hopefully most of you have followed the *Conference Report* and the WSC Public Information Committee's progress throughout the year.

The WSC PI Committee has created an active workplan to get our work done. We hope to provide the fellowship with valuable public relations tools that will assist us in better communicating our message of recovery. These tools include an NA video, *NA Update--A Newsletter for Professionals*, certain non-NA events, and hopefully, following this year's conference, the investigation of an internal survey of our fellowship. These are but a few of the projects we have worked with which benefit the fellowship in its public information efforts. Other projects include an active PI push to help developing NA communities worldwide and a complete revision of *A Guide to Public Information*.

Unfortunately, I find myself in a tough situation as your WSC PI Committee chairperson. I have consistently had to lobby these projects to the world service leadership so as to ensure that they found support and continued to develop. I'm disappointed that all the preplanning and hard work has not helped us avoid the erratic support we've received from the Interim Committee. One example is the NA video project.

The NA video group prepared a specific workplan this year and expected production to begin around January 1993. We chose a company to produce the video, presented the bid and contract information to the WSO Board of Directors, and received support from them for our work. We were ready to begin script development when a funding decision by the Interim Committee halted progress on the video. I am sure it is confusing to understand how decisions actually get made concerning the funding of conference projects. I've been confused even as a conference committee chairperson.

The NA video project was originally placed in the budget of the WSO Board of Directors, where it has remained. What has occurred is a sudden realization by the Interim Committee that it spent more funds than it had received this year, so it subsequently halted the implementation of the video project just in case they needed to borrow money from the WSO budget. What suffers is the video group's efforts to complete this project in a timely manner and maintain the momentum it has had going. This aggravates an already poor perception the selected production company has of the level of professionalism in our world services. We see this as another example of public relation efforts being moved to the bottom of priorities for our fellowship.

We have forever had severe problems with creating a positive image for Narcotics Anonymous; that's why it seems especially ironic for us to tarnish our image, once again, when it comes to a project designed to enhance our image. We must look at our priorities carefully this year, ask questions of ourselves and the decision makers in our fellowship, and then decide what direction in which we are to proceed. I support the suggested slowdown in all of world services which was discussed at the WSC workshop in October, but I am totally opposed to stopping projects in which we have invested so much time and resources. Hopefully we, as world services, can agree on a plan that will bring NA more into the forefront of the recovery movement worldwide.

Having had a productive meeting in Cincinnati over Halloween weekend, your world public information committee has finalized several items for inclusion in the 1993 *Conference Agenda Report*. There are four motions we hope to present this year. These include a request to investigate an internal survey of our fellowship's membership,

approval of a revised *Guide to Phonenumber Service*, approval of our committee's revised conference policies, and approval of a revision of *NA: A Resource in Your Community*.

The internal survey arises from our need to become more precise when answering the numerous questions from professionals outside our fellowship about NA's membership. In the past, our responses have varied, causing much confusion and calling to question the validity of our information. During this past conference year, we have researched the necessity and practicality of conducting a scientifically developed internal survey of our fellowship. It is the unanimous belief of the WSC PI Committee that an internal survey of our membership should be conducted.

Our intent is to provide the NA Fellowship with accurate information about our membership so that we can more effectively carry the message to the addict who still suffers. We also seek to provide professionals with credible, scientifically based information about Narcotics Anonymous. We are very excited about this project and hope you consider the tremendous potential for growth this type of information could inspire.

A newly revised *Guide to Phonenumber Service* will be submitted to the conference for approval. It has been condensed, refined, and presented in a more clear and concise format. We hope this service manual will be a benefit to all phonenumber committees; especially the ones in newly emerging areas.

Another motion deals with the internal workings of our committee. We are proposing a revision of the WSC PI Committee's conference policies to more accurately reflect the way our committee now operates.

The final motion will propose a revision to *NA: A Resource in Your Community*. There has been some confusion regarding the informal poll included in this information pamphlet. The percentage showing that only half our members have more than one year clean is misleading. The difference between having a year clean and having been around the program with success for a longer period of time is confusing to professionals. They don't understand our concept of relapse--that is, if a member uses, the clean time starts over. Basically our program appears to be in its infancy as reflected in these percentages. This list of statistics will hopefully be replaced with our survey results in the near future.

I'd like to congratulate every member of WSC PI Committee on a job well done. This year, after cutting the size of our committee in half, everyone responded with enthusiasm in completing the projects we began several months ago. I feel our committee has a clear vision of where public information is going in the next five years. We worked at length developing a long-range plan to guide the committee in the coming years and to communicate this direction to the conference. Within this plan there are three main directions we will pursue:

1. Worldwide PI;
2. Our continued relationships with professionals; and
3. Our credibility as a committee within the fellowship.

The first two items fit in with our fundamental aim to make Narcotics Anonymous more of a household word.

Finally, I hope that all conference participants will communicate the importance of our work to their respective regions. Although the PI committee drew very little funding this year, we still managed to complete a lot of work. However, we will need financial support to complete our internal survey investigation this year and to continue our outreach to NA worldwide. It has truly been an exciting year for our committee; I feel as if we are just beginning.

Rogan Allen, Chairperson

WSC LITERATURE COMMITTEE

Since I just communicated with you in November, I'll very briefly summarize that report here. For complete information regarding our work through the October 1992 quarterly, please refer to that previous correspondence. Also in this communication is a discussion of issues that the WSC Literature Committee would like you to consider prior to the issues-related panels at the conference.

By now, you have received an approval form of *It Works: How and Why*. This draft also appears in the *Conference Agenda Report*. A thorough discussion of the input we received during the review period for this project will appear in the *March Conference Report*.

We are making progress in drafting the review form of the *Narcotics Anonymous Step Working Guides*. Our hope had been to have this draft completed by the 1993 World Service Conference. However, resource availability has prevented us from bringing the project to that stage of development. It seems unlikely at this time that we will be able to have a February working group meeting. This meeting had been designed to revise drafts generated by working group members and to instruct the staff team toward writing cohesive narrative. We continue to be hopeful toward this working group's meeting at and after the conference and our releasing the review-form drafts following the first quarterly in 1993. Since we will not be having a February quarterly or WSC Literature Committee meeting, our timeline proposal to the conference will not be prepared and approved by the committee until we have our first meeting at the conference. We will, therefore, be unable to communicate the details of this plan with you until the panel portion of the conference.

Our other projects--handbook revision, revisions of informational pamphlets, translations, evaluations, and regional assignments--are discussed in my November 1992 report. For additional information on *It Works*, the *NA Step Working Guides*, and the areas listed above, please refer to that communication.

Although I discussed motions committed to the WSC Literature Committee in the November report, I would like to include the recommendations from the committee again here. The literature committee had two committed motions from the 1992 conference

that were appropriate to consider at this time. The other motions committed to us were postponed to a definite time and are dependent on the completion of the *Guide to Service*. Following are the two motions and the committee's recommendation for each:

- 1) "That the WSCLC produce an informational pamphlet entitled *Seniors in Recovery* in large print." This motion was referred to our evaluations subcommittee which recommended that it be placed on our "D" work list. The WSCLC agreed with this recommendation.
- 2) "To extend the moratorium on changes to the Basic Text by an additional five years ending in 1998." This motion was committed to us with specific instructions that it appear in the 1993 *Conference Agenda Report*. We are in unanimous support of this motion. Our position on the moratorium extension is discussed more thoroughly in the *Conference Agenda Report*.

WSC LITERATURE COMMITTEE ISSUES

WSC Development Forum

Two issues that the WSC Literature Committee identified as needing fellowship discussion and input will be addressed in the WSC Development Forum in conjunction with the World Services Translation Committee. We have discussed these items regularly within the WSCLC and look forward to hearing ideas from the broadest possible perspective.

- 1) How can we better interface with and assist the translation efforts?
- 2) In light of the increasingly worldwide nature of the NA Fellowship, what is the nature of the literature development process that will need to evolve to accommodate sharing and carrying the message of recovery in a multiplicity of languages?

These topics and others which affect both translation and literature will be discussed during the WSC Development Forum.

Common needs literature

During the last few years, we have received source material and other requests for informational pamphlets that are targeted toward specific recovering populations--for example, gays and lesbians in recovery, atheists in recovery, etc. As a matter of course, we have returned these pieces to the originators, believing that they are not pertinent to the needs of the fellowship as a whole.

At last year's conference, a proposal for an IP called *Seniors in Recovery*, to be published in large print, was committed to us. Our perception that this type of piece was objectionable to the fellowship began to waver. We had been close to either recommending removal of the piece *Youth and Recovery* from the list of conference-approved IPs or rewriting it to make it applicable to a wider NA audience, recommending that youth not be isolated as a special group. This is why you now see *Youth and Recovery* on our "B" list and *Seniors in Recovery* on our "D" list. We are holding these items, pending direction from the fellowship on our collective conscience regarding common needs literature. The following questions may elicit discussion about this issue:

- * Does the fellowship need literature that is targeted toward specific recovering groups at this time in its development?
- * If so, should such pieces be reviewed by the fellowship as a whole or only by members of that group?
- * If not, should literature developed by members of common-needs groups be considered indigenous literature by the fellowship in the same way that we consider any culturally different material generated outside of mainstream Western culture?
- * What are the spiritual principles involved here?

The literature portion of the Guide to Service

We believe that the *Guide* will have some affects on the literature process and our communication and interaction with the fellowship. We look forward to participating with you and the WSC Ad Hoc Committee on NA Service in exploring the nature of these proposed changes.

The literature development process: how it has evolved over the last four years

Together with the World Service Board of Trustees, we anticipate discussing with the fellowship the rather dramatic changes that have evolved in our literature process in recent years. We hope to encourage participants to share their experiences, questions, concerns, suggestions, and vision with panel members.

I applaud the WSC Administrative Committee for continuing to offer the issues-related panels at the conference. It gives us all a chance to discuss those things that can only be resolved by the fellowship as a whole. Please discuss these items with as many folks as you can.

I know that I always end up saying this, but it *is* an exciting time to be involved in world services. Thank you for letting me be here.

Mary Jensen, Chairperson

WSC POLICY COMMITTEE

The WSC Policy Committee met in Cincinnati the weekend of October 29 to November 1, 1992. All members were in attendance except for our Australian member, Lib E., who was unable to obtain the necessary funding. Since it was the only time when we would be able to meet as a full committee this conference year, our goal was to refine the projects assigned to our work groups. In addition, WSC Policy Committee leadership met with the World Service Board of Trustees at its November 1992 meeting.

A motion was adopted at WSC'92 that asked the WSC Policy Committee and the WSB Internal Affairs Committee to review the conference's election procedures and recommend changes which would allow for greater participation in the WSC from members of all NA communities. At WSC'92, another motion was committed to these two committees that would "change election procedures to not require attendance at [the] conference for nomination to [the] board of directors for [either the] World Service Office or [the] World Convention Corporation." The committal of this second motion also called for input from the WSO Board of Directors.

In reponse to these two motions, we have drafted a motion for WSC'93 action "that, for the purpose of nomination and election for all world service positions, nominees are not required to be present at the annual meeting of the World Service Conference." The WSC Policy Committee has also submitted input to the WSB Internal Affairs Committee for its work on a nominations committee.

In Cincinnati, the committee approved an election procedure along with a revised service resume, which we have put into document form as our recommendation for WSC '93. This was in response to a request from the WSC Administrative Committee to review procedures and offer recommendations for improvement. Initially, this procedure included anonymous nominations and the elimination of the question and answer period. These two ideas received little support from either WSB or the WSC Administrative Committee. The remainder of our recommendations did receive support and we are hopeful that these recommendations will be utilized to help us in our elections.

The second motion we will offer for action has to do with RSR participation in world service. The WSC Policy Committee strongly recommends the utilization of RSRs in all world service efforts. Rather than offering specific guidelines for a process to use RSRs as a resource, we will offer a resolution to the conference. We believe the following resolution will sufficiently instruct the WSC leadership to utilize RSRs without imposing an inflexible process which might not evolve easily.

Be it resolved that RSR work groups have proven to be an invaluable resource throughout the conference year and during each World Service Conference annual meeting; further, that, as conference participants, we wish to better develop and utilize this resource. Therefore, WSC leadership shall facilitate the organization of groups of RSRs. These groups shall work throughout the year and serve the World Service Conference during the annual meeting.

We also responded to a motion committed to us at WSC'92 that called for creating a "WSC Resource Panel" comprised of elected members who would assist regions in understanding the way the conference works and presenting issues and/or motions. That kind of assistance is available at present from the WSC Administrative Committee, WSC committee leadership, other conference participants, and WSO staff. We feel that another elected body with a possible need for funds would not serve us well. Therefore, we recommended that the motion not be adopted. However, we do agree with the intent of the motion and have drafted a model of a resource panel made up of outgoing RSRs who would *volunteer* to be included in an informal pool. Their names and phone

numbers would be given to participants upon request, and the existence of the pool would be reported regularly in the *Conference Report*. We have made a formal request of WSC Administrative Committee to consider this procedure for implementation at WSC'93.

Another topic we discussed at length in Cincinnati was the idea of an RSR review panel for the Interim Committee. WSC Policy Committee members unanimously agreed that some sort of RSR review panel would be beneficial, but we could not reach consensus on a specific model. We also felt that such a panel would be a good experiment to determine the value of other review panels in the future. Perhaps we will have the opportunity to explore this further during a panel discussion at this year's conference.

During the past year, we focused a lot of our energy on the resolution, the resource panel, and the RSR review panel for the Interim Committee as described above. This work reflects our response to the strong sentiment voiced over the last few years for increased utilization of RSRs in world services.

Having only one opportunity to meet as a full committee this year, we found it difficult to finalize all our efforts and decide on the best way to present them to the conference. It is becoming more and more obvious that the work loads for all boards and committees are difficult to accomplish in the time frame we give ourselves.

In addition to time-related restrictions, the WSC Policy Committee feels very strongly that the present system of funding world services needs to be revised. The paper following this report represents our thoughts on this subject. We hope it will stimulate your thoughts and contribute to an in-depth panel discussion at WSC'93.

In summary, we have worked hard this year and are excited about submitting our work to the conference. The committee would like to thank all World Service Conference participants, RSC members, and the other interested NA members who patiently sat in on our meetings and provided written input this year.

Bud Kenney, Chairperson

FUNDING WORLD SERVICES

For the last couple of conference meetings, we have utilized panel discussions for the purpose of raising our collective conscience on issues affecting world services. This year, the WSC Policy Committee would like one of the discussion topics to be "funding world services." The following narrative is intended to illuminate some of the issues involved.

The WSC Policy Committee has been interested in how we fund our world services for a couple of reasons. One is the unequal funding of the two committee systems. The trustee committee membership is funded by the conference to at least four meetings a

year, three of which occur before the *Conference Agenda Report* deadline in December, and one in February, with full WSB membership funding to the conference itself. It states in the *Temporary Working Guide to our Service Structure* that conference committees will meet two or more times during the year to do their work. The last few years, however, except for the WSC Literature Committee, full conference committees have only been able to meet once together before the publication of the *Conference Agenda Report*.

The chairs and vice chairs of conference committees are funded by the World Service Conference to attend all of their respective committee meetings, including the annual conference meeting. Committee projects that have been prioritized by the conference are funded through the Interim Committee. However, our present system asks WSC committee members (except for WSCLC members) to rely on their ability to fund themselves or obtain funds from the regions in which they live to attend their respective meetings and the conference. The WSC Policy Committee believes that this system of electing members, assigning work, and then asking them to fund themselves serves to shut out those members who may not have the financial ability to serve. This would appear to be in conflict with the principles of our Seventh and Twelfth Traditions.

First we ask members, groups, areas, and regions to fund the WSC. Then we ask some members and regions to pay for individual participation in world services. This approach makes it very difficult to determine the "price tag" for world services, either in general or for any specific project. Funding the WSB committee system completely and the WSC committee system partially also sets up a competitive type of prioritizing for the two systems. Perhaps it is time to consolidate the two systems. Do the two systems complement each other? Will they ever? Does the fellowship benefit? Whatever the case may be, the funding of the two committee systems is only part of the whole picture.

The whole picture includes the World Service Office. The office, its staff, and its service efforts are supported through the sale of our literature. Since one of the primary functions of WSO staff is to support services to the fellowship and to the World Service Conference, a case can be made that much of world services is supported through the sale of our literature. Some of our members feel this is contrary to the spirit of our Seventh Tradition. We all seem reluctant to address this openly. Are we afraid that we might lose our financial ability to provide services?

The idea of a unified budget was presented by the WSO Board of Directors to the fellowship in the *Conference Agenda Report* in 1991. It outlines a unified budget process and offers operating guidelines for a "Budget Review and Utilization Committee." The rationale stated that, "in order to effectively serve NA, we must be able to efficiently manage our finances. Current budget and spending practices do not allow us to do that. Most world service projects require the resources of all three world service arms. Yet working plans and budgets for World Service Office activities are created, prioritized, approved, and funded separately from conference and trustee activities. This makes it difficult to responsibly coordinate the allocation of resources for world service projects. It makes accounting for world service activities very complicated." The conference passed a motion that year to support continuation of the work in progress on the unified budget process, and the Interim Committee took on this work as part of its responsibility.

A motion that RSRs be considered for inclusion in the membership of such a committee also passed that year. In 1992 the conference passed a motion to permanently assign the fiscal responsibilities for the World Service Conference to the Interim Committee. While all of this has brought our finances closer to management through a single point of decision, the budget process is still nonunified. There is still "conference money" and "WSO money" rather than "NA money." At times there can be two or sometimes three sets of priorities.

An oversimplified look at our process helps to illustrate the situation. World Service Office budgeting and priorities are based on available cash on hand, utilizing fairly accurate income and expense projections. The World Service Conference, on the other hand, goes through a more complicated process. Projects or events are prioritized according to how WSC participants view their respective importance. The priority list is then given to the Interim Committee as direction for allocating funds. The Interim Committee then approves or disapproves funding requests from boards or committees based on available conference money and a "best guess" as to how much money might be received. The WSC "best guess" depends on donations from RSCs, ASCs, groups, and members, and it is not as reliable as the WSO projections.

In a nutshell, then, NA's budgeting process consists of prioritizing projects and then allocating money to these projects. The funds that are assigned consist of money that might or might not be received. In essence, we allocate money that we do not have to projects that have no realistic financial parameters. The entire process is keeping us stuck! A simple and logical approach might be to prioritize projects or events which have dollar amounts assigned to them and to only authorize expenses based on existing cash on hand. Does this point to a need for a world services prudent reserve? How could it be established? Would a unified budget help?

The WSC Ad Hoc Committee on NA Service is in the process of offering a model that may provide some solutions. The model will probably describe a system that assigns responsibility for services when the conference is not in session. A part of that system might administer funds from a unified treasury, according to priorities set by the conference. Could such a model help us all to evaluate the feasibility of a unified budget process that works in conjunction with one committee system for NA world services?

Another aspect of funding world service participants is that "participants" means those members who have a vote at the WSC. In this context, we fund all participants who have a vote at the conference, except for regional service representatives. Only regions who have attended the conference and been officially "seated" as participants have a vote. RSRs may or may not be funded to attend their first conference meeting, subsequent conference meetings, WSC workshops, and WSC committee meetings, depending on the financial condition of their respective regions.

We have now established a practice as part of the WSC Development Forum of funding the attendance of members from NA communities who previously had not been to the conference and could not otherwise attend. Subsequently, some of those members requested seating for their region, were made full participants of the conference, and are being funded to attend again this year. Are we setting a precedent

for the long-term, or is this practice meant only to serve us for a few years of transition? Should regions pay to attend the conference for the first time to be seated? Which ones should and which ones shouldn't? If we want to continue this practice, what criteria do we use? Should those regions have to pay their own way the next year? What about NA communities who may never have the financial resources to come to the conference? What about financially challenged regions from the United States? Should there be "voting" participants and "nonvoting" participants? These are philosophical as well as financial questions, and they cannot be answered easily.

In the past, we attempted to answer the question: Should all participants be funded to attend the WSC out of world service funds? The answer was that it would simply not be financially practical, unless work is severely curtailed or suspended. Is this still the answer? Is this the answer to the other questions posed here?

Some of our leaders and participants are much more conversant with these issues than others are. We believe that any of the issues in this narrative would deserve a panel discussion of their own. It is our hope that we can bring these issues all together in one place and that all WSC participants can then begin to see the whole picture. Perhaps in this way we can better sense a sound direction for funding our primary purpose.

WSC Policy Committee

WORLD SERVICE BOARD OF TRUSTEES

There were a lot of "firsts" for the World Service Board of Trustees this conference year. These included the attendance of the conference committee chairs and vice chairs at our meetings, the use of a steering committee for our board's administration, dual (shared) membership with the WSO Board of Directors, participation by the WSB chair and vice chair in the Interim Committee, the completion of a major writing project, and prioritizing our projects for the conference year. We also had an increase in requests for our involvement in multiregional forums. All of this took place in only six months, from June through November. I would like to thank the members of the World Service Board, our committee and panel members, the World Service Office staff, and all the members of world services for their dedication and efforts during this conference year.

Although I have heard some comments about the intense amount of work I have done this year, the productivity of the World Service Board of Trustees is largely due to the efforts of a functioning WSB Steering Committee. Garth P. served as vice chair of the board, Stu T. as chair of the WSB Internal Affairs Committee, Danette B. as chair of the WSB External Affairs Committee, and Bob McK. as chair of WSB Literature Review Committee. Their combined efforts resulted in a workplan for the year, agenda for each board meeting, and review and input for each *Conference Report*. The WSB committee chairpersons did an incredible amount of work in the planning, administering, and

finalizing of the work assigned to their committees. They deserve a special thank you from myself and the WSB.

There has been a tremendous amount of activity since our last report. Rather than bury conference participants in paper, the WSB Steering Committee has decided to place all discussions about the proposed "Fellowship Intellectual Property Trust," the proposed policy concerning "Internal Use of NA Intellectual Property," the proposed "Public Relations Statement of Purpose," and our proposal for continuing shared membership with the WSO Board of Directors in the 1993 *Conference Agenda Report*. Please see that report for full information on these items. We will use this report for those projects not related to conference motions.

WSC'93 DEVELOPMENT FORUM

We have spent a considerable amount of time this year planning and discussing the development forum. With the enthusiasm and response that we received about this event at last year's conference, we asked for input from various conference participants, trustees, directors, administrative members, and conference committees.

The first item we looked at was selection and funding criteria for invited participants. In 1992, eleven young NA communities outside North America were invited to send one delegate each to the Multinational Development Forum at WSC expense. The only guidance in developing criteria for selecting and funding participants in this year's forum was a WSC budget line titled "continued international participation" and informal discussions that took place at WSC'92. After discussions at a working group meeting in August 1992, the August and September WSB meetings, and the August Interim Committee meeting, we decided to fund all those who had been funded last year: Argentina, Brazil, Colombia, France, India, Israel, Peru, the Philippines, Portugal, Spain, and Sweden. We also selected four additional participants to be funded this year: Italy, Mexico, Panama, and Puerto Rico. This was a difficult decision, and we will be using the final session of the WSC'93 Development Forum to discuss and determine future direction for the forum.

The level of funding for the invited participants was discussed at the same time as the selection. The funds allocated last year did not cover the cost of meals for the eleven invitees, nor did we make any allowance for translations. With the number of invitees being raised to fifteen and the known translation needs of two languages for seven participants, our budget increased to \$35,000. While some costs may be less than anticipated and some NA communities may be able to contribute toward their own expenses, we had to plan for the maximum projected costs before we could send out the invitation letters. The response to date indicates that we can expect attendance by all fifteen invited participants.

The agenda for the WSC'93 Development Forum has been discussed throughout the conference year. The strict separation between normal WSC business and development forum discussion items has been drastically reduced. We have cut out the full-conference report session early in the week in exchange for a third small-group session

being held Thursday evening, April 29. Practicums being conducted by the PI and H&I committees on Wednesday afternoon, April 28, further reflect the world service response to comments on last year's forum, especially those offered by invited MDF participants.

A short outline of the WSC'93 Development Forum agenda appears later in this issue of the *Conference Report*. We will provide you with more detailed information before the April conference. If you have any comments or suggestions, please send them in as soon as possible.

TRUSTEE PARTICIPATION IN WORLDWIDE DEVELOPMENT FORUMS

As a reflection of our commitment to the continued development of our fellowship around the world, several trustees have attended service-related events in various locales this year. In July, Jamie S-H. and I attended the European Conference and Convention in Antwerp, Belgium. Many of our conversations with European members addressed translation issues and the ready availability of published literature. Printing and distribution concerns figured large in these conversations. Additionally, we assisted in the physical relocation of WSO-Europe to Brussels, Belgium.

Chuck L. attended the Western States Forum in August 1992. A major focus of the meeting was the national and world sections of the *Guide to Service* currently being developed. Chuck had been a member of the WSC Ad Hoc Committee on NA Service in prior years and was well informed on the issues being discussed.

In October 1992, Kim J. and Pete C. attended the Asia-Pacific Forum in New Zealand, meeting with representatives from the Philippines, Japan, Hawaii, Australia, and New Zealand. Pete spent the week before the forum in Australia attending H&I workshops in Melbourne and the areas surrounding Sydney at the expense of the local NA communities. With his past service as WSC H&I chair, he was able to share considerable experience about working with local treatment and correctional institutions to carry the message of recovery to addicts in Australia. Kim also attended additional workshops in Australia and New Zealand during her Australasian visit.

The opportunity to attend and participate in events like the European Conference and Convention, the Western States Forum, and the Asia-Pacific Forum has proven to be of benefit to our board and, we hope, forum participants as well.

TRADITIONS PORTION OF IT WORKS: HOW AND WHY

We added an extra full day to the schedule of our regular June 1992 meeting to finish material on Traditions One through Six for *It Works: How and Why*. In August, the trustees held a special meeting to review and factor input into material on Traditions Seven to Twelve. After we finished with the input, the traditions portion of our work was turned over to the WSC Literature Committee. It has always been our intention that the two sections of the book be combined into one document for approval by the fellowship.

The approval version of the entire draft, *It Works: How and Why*, was mailed to conference participants the first week of December 1992. The WSC Literature Committee is proposing a motion to approve this book, which is included in the 1993

Conference Agenda Report. For further discussion of this work, please see the literature committee's report.

FOLLOW-UP ON 1992 DEVELOPMENT FORUM ISSUES

Toward the end of last year's conference, we had a meeting with the invited development forum representatives to discuss how they felt about the conference activities. All of the representatives expressed their appreciation for being given the opportunity to participate in the growth of our fellowship. They were concerned that there had not been more time set aside for discussion of issues they saw as important in their local NA communities. Two of these that seemed to be of vital interest were HIV/AIDS and prejudice. There was very little time available for any in-depth discussion of these concerns, but we made a verbal commitment to address these issues during the coming conference year. The WSB Literature Review Committee was assigned the task of developing articles on both of these topics which would assist in fellowship discussions.

During the November 1992 WSB meeting, drafts of both articles were reviewed. We feel that the new article on prejudice will be ready for release by the conference, but are unsure about the HIV/AIDS article. The comments we received were not favorable, so we are soliciting more input. Hopefully, we can have this article ready by the conference also, but it may take more time than we expect.

ADDITIONAL NEEDS

During the conference, participants rated additional needs fifth of twenty-six items on the discretionary priority list for funding. We also had two motions committed to the trustees relating to additional needs. As a result, we have attempted to place a higher priority on additional needs this year.

During our June meeting, Donna M. was assigned as the board's liaison to panel members Darwyn L. and Betsy M. Over the course of a few weeks and many phone calls, a priority list for additional needs was developed. Since we already have large-print literature and audio tapes for visually impaired addicts, we determined that our focus would be on providing recovery literature for deaf/hearing-impaired addicts. Darwyn had brought a draft of the White Booklet in American Sign Language on video tape to WSC'92. One of the first objectives we set was to develop a tape review committee of NA members who are fluent in American Sign Language. By utilizing already available information and through our "I know someone who knows someone" network, we were able to identify almost fifteen ASL-fluent addicts. A copy of the White Booklet video was sent to each of these members along with an ASL Service Resume and a tape-review evaluation form. Replies were received from thirteen members. At the November 1992 WSB meeting, we were blessed with the attendance of two deaf addicts, their interpreter, and Vivianne R., World Services Translation Committee chairperson. These members reviewed the evaluations and gave tentative approval of the ASL White Booklet. We

discussed the possibility of having these deaf visitors participate in a portion of the WSB panel presentation at WSC'93 if time can be set aside for additional needs.

Over the holiday season, the interpreter of the ASL White Booklet taped an introduction explaining that the video is a first-draft interpretation. We have found that many of the same problems exist in ASL translations as in translations from English to other languages. The interpreter will include a glossary of ASL terms being used so that the concepts are easily understandable, even with geographical differences and slang terms in ASL interpretations. As is often the case with translations, a word-for-word ASL translation sometimes does not make sense. In the long run, an ASL glossary on video tape would help local interpreters at conventions or other fellowship events so that the interpretation of NA recovery concepts can be more consistent throughout the deaf recovery community.

Also being worked on is a resource package intended for use by local NA communities who wish to ensure that NA is accessible to all addicts. If you would like a copy of the material we have available at present, please direct your request to the trustee coordinator at the World Service Office. We are interested in any input you may have regarding what would be most valuable for inclusion in the resource package.

Final discussions were held on the two motions relating to additional needs that were committed to the trustees at WSC'92. Both motions have been discussed at each of the trustee meetings this year. Both the board and the WSB Additional Needs Panel agree on the following responses to the two committed motions:

Motion #56: *That the WSC Literature Committee develop an IP addressing the addict seeking recovery with additional needs (physical impairments, language barriers, etc.) including recovery material and networking information.*

Response: The WSB does not recommend adoption of this motion, although we support the idea it represents. The creation of an informational pamphlet aimed at addicts with additional needs has been discussed and prioritized by the WSB External Affairs Committee, which is responsible for additional needs. Further, the development of a resource handbook and networking information for additional needs has already been initiated.

Motion #22: *That the WSC direct the WSO to produce and stock Braille literature, specifically the White Booklet, Newly Revised.*

Response: The WSB doesn't recommend adoption of this motion. However, we do support having literature available for the visually and hearing impaired. Previous direction was given to the World Service Office to produce Braille literature, which was done; literature is also available on audio cassette. Currently, we are in the process of producing ASL literature in video form. Additional information about the production of Braille literature was referred to the World Service Office, which will investigate the financial and logistical considerations.

We are very excited about what we have accomplished this year in the additional needs area. We look forward to considerably more work in the near future so that any addict seeking recovery can find NA as easily as those of us who can hear, see, and walk.

RESPONSES TO REMAINDER OF COMMITTED MOTIONS

There were four other motions which were either committed directly to the WSB or to the trustees in conjunction with another conference board or committee. Since each of these motions was policy-related, they were all assigned to the WSB Internal Affairs Committee.

One motion related to the description in the WSB Operational Procedures of which addicts are represented by the trustees. While we did not agree with the wording of the committed motion, we did feel that a change in the wording of the operational procedures would clarify matters. A substitute motion is included in the 1993 *Conference Agenda Report* with a full explanation of our decision on this issue.

The following motion from the 1992 World Service Conference was committed to the World Service Board of Trustees by the conference participants.

Resolution: *While there may be exception, as a rule, WSC committees are designed to coordinate and assist the delivery of service, and the WSB committees focus more on the philosophical, language, structural, and conceptual issues facing the NA Fellowship rather than on direct services.*

The role of WSC and WSB committees has been a topic of discussion by the trustees for over two years. Discussion of this issue was again held during the June and September committee meetings. We determined that while work continues on the *Guide To Service*, work on this resolution is redundant. As a result, we recommended that this resolution be given to the WSC Ad Hoc Committee on NA Service as input to the *Guide To Service*. We also recommend that no action be taken on this resolution during the 1993 World Service Conference.

After the WSB Operational Procedures and Internal Guidelines were adopted at the 1992 World Service Conference, the following motion was made and committed to the trustees for further discussion:

To amend by inserting a section under #3 of the WSB Operational Procedures starting at the 1993 WSC stating that "the chairperson and vice chairperson of the World Service Board of Trustees are directly elected each year by the World Service Conference voting participants at their annual meeting." All appropriate changes will be made to their internal guidelines to reflect this.

This motion received considerable discussion at our June and September meetings. After consulting with the maker of the motion, it was determined that the primary intent related to the composition of the Interim Committee and the accountability of the WSB chair and vice chair as members of this committee. We shared a wide spectrum of viewpoints ranging from "the WSB is best equipped to elect its own leaders" to "we should propose nominees for ratification/affirmation, as do the WSC committees."

Further discussion took place during our November 1992 meeting, with the consensus being that the World Service Board of Trustees chair and vice chair participate in the Interim Committee on behalf of the WSB, just as the representatives from the other service arms participate on their board or committee's behalf. Since

members of the WSB are directly elected by the World Service Conference, they are also accountable to that body. We feel that direct election by the World Service Conference of the WSB chair and vice chair would provide no additional accountability over that which already exists. Additionally, we feel that direct election of those members to the Interim Committee would neither change nor strengthen their perspective and sense of responsibility to the conference, already imparted through their previous direct election as trustees. We are therefore recommending that this motion not be adopted.

One other motion was committed to the WSC Policy Committee and the WSB Internal Affairs Committee regarding review of the WSC election rules and opening the nominations procedures for elections to world service positions. The motion was as follows:

Motion #120: *That the WSC Policy Committee and WSB Internal Affairs Committee be directed to review the WSC rules and procedures and recommend possible changes that would afford greater participation by NA communities.*

Because responsibility for review of this motion overlapped between the WSC Policy Committee, the WSB Internal Affairs Committee, and the WSC Ad Hoc Committee on NA Service, the project was separated into two components, the short-range aspect of the current election procedures and the longer-range aspect of a nominations committee. In the course of the year, policy and internal affairs planned to review and input each other's work in progress with the idea that, at the end of the year, they would develop a response to this motion that they could both agree upon. The WSC Policy Committee has drafted a motion to modify the current election rules, which is being seconded by the WSB. Please see the policy committee section of the 1993 *Conference Agenda Report* for further explanation of this motion. The WSB Internal Affairs Committee worked on a nominations committee proposal to be passed on to the ad hoc *Guide to Service* committee. The proposal was reviewed by the WSC Policy Committee at the conference workshop in October 1992, revised per their input, and reviewed on two separate internal affairs conference calls. The revised draft was again reviewed during the board's November 1992 meeting and presented to the full board for consideration. As of that meeting, the proposal has been turned over to the WSC Ad Hoc Committee on NA Service to be used in the development of its chapter on world services for *A Guide to Service in Narcotics Anonymous*.

CLOSING THOUGHTS

There is a very strong possibility that there will not be a trustee meeting in February 1993, due to lack of funds. This places us in an awkward position with the work we have left for this year. Our work was planned around four meetings during this conference year because the severity of our financial situation was not apparent until late October 1992.

Some of the items that we had planned to cover in February 1993 include the facilitation of the WSC'93 Development Forum, review and input of the world services chapter of the *Guide to Service*, completion of articles on HIV/AIDS and prejudice,

trustee nominations, and further discussion of the idea of implementing a world services inventory. Our February 1993 meeting has become the one meeting that we move out of California to interact with the fellowship, and it is usually focused on planning for the following year. We will do everything possible to facilitate this work without a meeting, but that does not prove easy with a board of fourteen people who are distributed across the globe from Sydney, Australia to London, England.

As always, it has been an honor and a privilege to serve our fellowship. I hope you each had a happy holiday season, and I look forward to our annual meeting. It won't be long!

Becky Meyer, Chairperson

**WSC'93 DEVELOPMENT FORUM
DRAFT AGENDA**

The general topics for the agenda are as listed. The particular items mentioned under each topic are only ideas and will need further discussion and input.

**SATURDAY MORNING, APRIL 24
PRESENTATION SESSION
(ONE HOUR MAX)**

This session will include the full conference during the opening session prior to committee meetings.

- * Original purpose of development forum.
- * Overview from last year.
- * Short report of how local communities and world services have used the information from last year's forum, particularly networking/zonal forums.
- * Overview of agenda for the week.

**SUNDAY MORNING, APRIL 25
"THE GROUP"
(THREE HOURS)**

During this session, we will break up into small groups composed of 15-20 participants each to discuss:

- * The purpose of the NA group.
- * Communications between groups, areas, and regions.
- * Communications between groups and world services.
- * Outreach efforts and how the service structure supports the development of new and existing isolated groups.

SUNDAY AFTERNOON, APRIL 25
TOPIC DISCUSSIONS
(FOUR HOURS)

This session will continue with the same small groups as the morning session. For the first two hours, half of the groups will discuss one topic and the other half will focus on the other topic. After a short break, the groups will switch topics. These small group discussions will provide the foundation for full-conference discussion of the same issues to be conducted Wednesday afternoon, April 28.

Funding concerns; fellowship growth and development

1. Embezzlement of funds from groups, areas, regions.
2. Self-support and what that means around the world.
3. Accountability.
4. Funding of world services.
5. Funding of world service committee members.
6. Funding of development forum and other conference participants.

Literature development, review, and approval process; translations

1. World services literature development, review, and approval process.
2. Cultural issues in literature development and translations.
3. Gender specificity in our literature.
4. The "God vs. Higher Power" concerns.
5. Translations issues.

THURSDAY AFTERNOON, APRIL 29
TOPIC DISCUSSIONS
(THREE-AND-A-HALF HOURS)

As on Sunday, we will again have small-group meetings. Each group will set its own agenda of topics to discuss. We are suggesting that the groups choose three items, either from the following list or any other topic they agree on. Each group will spend about one hour per topic with time for short breaks in between.

public relations
leadership
HIV/AIDS
unity
prejudice

fellowship relations
anonymity
methadone
autonomy

FRIDAY MORNING, APRIL 30
"WHERE DO WE GO FROM HERE?"
(TWO-AND-A-HALF HOURS)

This session is designed to allow the full conference to discuss resolutions, concerns, or questions from the earlier development sessions this week. The main purpose is to consider the following issues:

1. What is the purpose of the development forum at future conferences? How can we make the best use of the time we have? Where should we place the most emphasis: worldwide development issues, or committee plans and business sessions?
2. How can we continue to provide for worldwide representation? What other options are there for funding participation? Subsidization? If so, of whom? What are the criteria?

WSO BOARD OF DIRECTORS

Greetings and Happy New Year from the WSO Board of Directors. Since last reporting to you in a *Conference Report*, we have met in September and November 1992 and we will be meeting again in January 1993. As we anticipated in our last report, our financial condition has improved and the frequent backorder problems have been resolved. This financial change is directly due to tight controls on expenses, the price increase that went into effect at the beginning of 1992, and sales of *Just For Today*. We will be providing you with an in-depth report of all finances in the year-end report. Our long-range planning is currently being addressed in the business plan which is being developed.

The board decided that our next step in the development of our sales policy would be a more vigorous enforcement of our current policy especially in areas of credit and payment terms. A comprehensive revision of our sales policy will be completed in 1993.

The board approved a new line of merchandise to increase awareness of *The NA Way Magazine*. Two mugs are currently available, one featuring *The NA Way Magazine* logo and the other featuring Slugg from the "Home Group" comic strip.

RESPONSE TO COMMITTED MOTIONS

The 1992 World Service Conference committed six motions to the WSO Board of Directors. We have addressed them as follows:

Motion #18

It was M/S/ Dawn F. (RSR, Carolina)/Pete C. (WSB) "Carolina Regional Service Committee moves that the World Service Office be moved to the Carolina Region. If this is not possible, that the WSO Board of Directors explore the possibility of moving the

WSO to a location in the Eastern or Southeastern USA area that would be more cost effective." It was M/S/C Dawn F. (RSR, Carolina)/Bob J. (RSR, Wisconsin) "To commit the motion to the WSO Board of Directors with instructions to take the following motion as input: Have the WSO form an ad hoc committee to research and explore the possibility of moving the WSO to another site or establish branch offices. Suggested research sites are: (2) Eastern USA, (2) Midwestern USA, (1) Upper West USA, in addition to outside the USA."

This motion asked the WSO to complete research on moving the WSO to another location that would be more cost effective. In compiling that research, several major considerations became apparent. First, a survey of the WSO staff indicated only one-half of the staff would be willing to move. The simultaneous loss of that many special workers would have a devastating effect on the WSO's ability to provide service. Second, the cost of relocating the remaining staff would far exceed our financial ability for the near future. This would be true of any potential relocation site that required relocation of staff. Finally, our research indicated that we were paying a premium to be in three separate buildings while not receiving the efficiency benefits of being in a single facility.

We had planned to address the third of these findings in the last half of 1993, but an opportunity has become available that may be too good to pass up. A depressed real estate market in Southern California may have made it possible for us to obtain a single facility 40% larger than our current building at 10% more rent. The owner of this building has also expressed an interest in providing six months free rent and \$26,000 to cover moving and transition costs.

We do not anticipate moving before the conference, but it may be necessary to commit to a five-year lease prior to the conference in order to obtain this property. The property under consideration is uniquely suited to the WSO, since its current build-out reflects our current needs. Other buildings that would be available later in the year may require a substantial investment to create appropriate amounts of office and warehouse space. Entering into a short-term (approximately five years) lease for a property in Southern California does not limit our long-term options. Within that lease period, we could save the money required for a major move and complete the additional research required to make such a major decision. When our financial condition improves to the point where a cross-country move is financially feasible, the WSO Board of Directors would support the creation of an ad hoc committee to further research this question. Until then, we offer the relocation research following this report in response to this motion.

Motion #19

It was M/S/ David L. (RSR, Northern New York)/Jerry T. (RSR, Northern New England) "That the WSO Board of Directors establish one standard price for all literature sold to the fellowship."

The WSO Board of Directors has considered this approach as one of the options considered in the revision of its sales policy. At present, discounts to the fellowship

granted by the WSO range from 0% to 35% based on volume. We could grant our average discount of 22% across the board to all fellowship customers, regardless of volume ordered. If we sold the same volume, our income would not change. This approach would dramatically increase the discount for small volume fellowship customers and dramatically decrease the discount to large volume customers. This approach would eliminate any incentive for large orders; thus, we could project a larger number of smaller orders if the same total volume were sold. The WSO Board of Directors does not believe such a major change to our distribution network would be prudent. For these reasons, the board of directors does not support a single price for all literature sold to the fellowship.

Motion #30

It was M/S/ Jon T. (RSR, New Jersey)/Jim E. (RSR, Chicagoland) "That the WSC strongly recommends to the WSO Board of Directors to look into the formation of an electronic bulletin board computer system for the express use of the fellowship and reports back with their findings."

The WSO is interested in using technology that allows us to improve communications. Our challenge is defining which activities offer practical improvement. Conference calls are less expensive than meetings, but they cannot offer face-to-face contact. Faxes are a fast way to share written material, but they cannot be made completely confidential. Additional technologies currently under investigation are the electronic bulletin board requested by this motion and a computer-assisted phone system that offers voice mail capabilities. The new approaches may be helpful, but they must be implemented sequentially. This step-by-step approach must also allow for enough time to test and fine-tune each new phase.

Our first step could be the implementation of a computer-assisted telephone routing system. This system would allow callers with touch tone phones to directly select the area most appropriate to address these needs. A human receptionist would always be available by dialing zero at any time during recorded messages. This technology could reduce the time required to reach the appropriate staff person while freeing our receptionist to assist in other clerical areas.

Our next step could include voice mail as a way for the fellowship to leave messages for specific WSO staff. Twenty-four-hour voice mail availability would address different time-zone problems. More comprehensive messages could be given without the need to route these messages through a receptionist.

Once the above systems are in place, we could test the usefulness of a computer bulletin board. A computer bulletin board is, as the name implies, a computer information source that can be accessed by a computer. With the proper access information, an individual with a computer could review information on the bulletin board, print information from the bulletin board, place announcements on the bulletin board for all bulletin board users, or leave messages for specific bulletin board users. The advantages of making a bulletin board available that we have identified to date are as follows:

1. RSOs could place literature orders on the bulletin board directed to the WSO. Orders would be received immediately and order processing time would be reduced. Two-way communication would be possible if additional information was needed.
2. Announcements, invitations, and schedules could be displayed, providing an additional information source.
3. *Meeting by Mail* could be expanded to become a meeting by computer bulletin board.

This technology is not without some problems that would need to be addressed. The problem areas we have identified to date are as follows:

1. Placing or permitting any copyrighted material on a wide-access computer bulletin board could be given as evidence of abandonment of copyright.
2. The greater the access, the greater the possibility of fast, wide-scale miscommunication. Obtaining a schedule from one knowledgeable source could be helpful. Obtaining conflicting information from multiple sources would create more confusion than communication.
3. Computer viruses can be spread as fast as information and could create major problems for all bulletin board users.
4. A computer bulletin board would require substantial WSO staff time to maintain and may serve only a small portion of the fellowship. We must ask if this is the most efficient use of staff resources.

Considering the issues identified above, the WSO is interested in studying the use of a computer bulletin board and will continue to explore the potential benefits and problems.

Motion #35

It was M/S/ John R. (RSR, Indiana)/Jim E. (RSR, Chicagoland) "That the World Service Conference send back to the fellowship for consideration the following motion: That the WSO produce a low-cost version of the Basic Text, *Narcotics Anonymous*, Fifth Edition utilizing Measures One, Two, Three, Four, and Five detailed in the 1991 WSO Report Concerning the Motion for a Low Cost Basic Text. Said motion to be included in the 1993 *Conference Agenda Report* along with the above cited measures from the WSO 1991 report for action at WSC 1993."

AMEND BY SUBSTITUTION: A substitute motion was M/S/ John R. (RSR, Indiana)/Carlos G. (RSR, Colorado) "That the WSO implement the proposal outlined in Measure Three of the WSO 1991 Report Concerning the Motion for a Low-Cost Basic Text which involves a reduction of the production standards and costs in the softbound Basic Text, *Narcotics Anonymous*, Fifth Edition, and subsequent publication in the mass market paperback format at a retail price of \$6.50. *Intent:* To help generate increased sales of the soft-bound Basic Text, introduce a more affordable Basic Text to the market, and create price differences between the softbound and hardbound editions more in line with general publication marketing practices."

Our first step in responding to this motion is to restate Measure Three from page 17 of the 1991 World Service Office Annual Report:

We should reduce the production standards and costs on the softbound Basic Text (Books One and Two) even further, publishing it in the mass market paperback format, and we should sell it at a retail price of \$6.50. Currently, we sell the paperback text for the same \$8.00 retail price as the hardcover book. Consequently, in 1990, we sold only 10,745 softbound texts--only 3.69% of total Basic Text unit sales. By offering the softbound Basic Text at a significantly lower price than the hardcover book, we would almost certainly increase paperback unit sales. However, even given an increase in sales volume, we would still have to substantially reduce the paperback publishing standards and costs in order to come out ahead. But since production standards for the softbound book we currently publish are exceedingly high for the paperback market, we believe we can do so successfully.

Many of the measures reported in the 1991 World Service Office Annual Report have already been implemented. We have changed the paper and binding process for the Basic Text which resulted in reduced production costs. We have published a low cost (\$2.50 US) *Introductory Guide to Narcotics Anonymous*. We have attempted to reduce discount rates to nonfellowship customers, but have been informed that this action would risk the loss of large volume customers. We are currently reviewing our entire sales policy, but we are not inclined to make changes that would financially devastate our distribution network of regional service offices.

With our current production standards, there is a 63 cent-per-copy difference in production cost. By reducing production standards on the softbound Basic Text to a minimum mass market paperback format, we would reduce costs an additional 12 cents, creating a price differential of 75 cents. This could be achieved without a major impact on the WSO's ability to provide services. A price differential of more than 75 cents would reduce the funds available for the provision of fellowship services. The WSO Board of Directors is willing to consider this approach the next time we review product pricing. At present, however, the WSO's financial status is not strong enough to recommend any major pricing changes that could negatively impact our income. With these considerations, the board of directors does not support the creation of a lower-cost softbound Basic Text.

Motion #72

It was M/S/ Jon T. (RSR, New Jersey)/Mitchell S. (WSC Policy Chairperson) "That the conference strongly recommends to the WSO Board of Directors that they change Article 7, Officers, of their bylaws to reflect the direct elections of the chairperson and vice chairperson of the board of directors by the World Service Conference voting participants at its annual meeting."

The WSO Board of Directors recommends against the adoption of this motion.

The first argument against adoption is largely philosophical: the right and duty of the body to select its own leadership based on personal knowledge of the abilities of the nominees. Further, the time of the annual meeting set by the bylaws is in June each year, almost two months after the WSC. At this meeting, elections of members to the

board as well as the executive committee elections take place. An election at the WSC would prevent newly elected directors from having a voice in deciding who is to guide the board during the coming year.

The second and perhaps more important reason is legal: This would be one more step toward a blurring of the lines between the WSC and its corporate arm, the WSO. Since there is now direct election of all members of the board, adding direct election of the chair and vice chair could well cause WSO to lose its corporate identity in the event of a legal challenge.

Finally, since the purpose of this motion was to make the chair and vice chair, when sitting as members of the Interim Committee, directly accountable to the WSC, the directors would suggest the language of the WSO, Inc. Bylaws, Sec. 11.02 already provides that accountability.

Motion #121

It was M/S/ Lynn R. (RSR, Aotearoa New Zealand)/Tony W. (RSR, Australia) "To change election procedures to not require attendance at conference for nomination to the board of directors for WSO or WCC." It was M/S/ Mike P. (RSR, Mid-Atlantic)/Tony W. (RSR, Australia) to commit this motion to the WSC Policy Committee and the WSB Internal Affairs Committee with input from the WSO Board of Directors.

The WSO Board of Directors does not view the existing requirements for attendance at the annual meeting of the WSC for nominees for membership to either of the boards and the panel of nominations (pool) to be of such import that the removal of these requirements would adversely affect the quality of the membership of the boards. It is the position of the WSO Board of Directors that the removal of these attendance requirements may enhance the ability of the WSC to select from a wider choice of otherwise qualified nominees. In fact, the WSO Board of Directors has asked the WSC to change or temporarily set aside the WSC attendance requirements so as to consider individuals or groups of individuals whose geographic residence seemed to make these attendance requirements a financial barrier to nomination. A similar statement may be made concerning the time arrangements that may have to be made by otherwise qualified individuals to fulfill a requirement to appear for five or ten minutes before the elective body. It is the opinion of the WSO Board of Directors that these requirements restrict the ability of the WSC to consider otherwise qualified nominees and limits the openness and accessibility of world service to our members. The WSO Board of Directors would be supportive of the removal of the WSC attendance requirements.

There is a sentence in the election section of the bylaws of the WSO that reads, "Nothing herein shall be construed as any limitation on WSC's qualifications as it sees fit to impose." The WSO Board of Directors understands that the nomination and election procedure is one for the WSC to address and supports whatever procedures the WSC adopts.

RE. BIENNIAL WCNA

The WSO Board of Directors also discussed the World Convention Corporation's motion of moving to a two-year schedule for world conventions. The board was in favor of this motion.

On behalf of the WSO board, I would like to express our continued gratitude for the opportunity to serve Narcotics Anonymous. Your comments and questions are always welcome.

Mary Kay Berger, Chairperson

WSO RELOCATION RESEARCH

In response to recent inquiries about the feasibility of moving the World Service Office, we have prepared this report. Various suggestions have been considered during the past few years, ranging from a local move in Southern California to moving the entire operation across the USA. This report will analyze the tangible as well as the intangible impact that a local or a long-distance move would have on the WSO. Financial projections for a local move are taken from research completed over the last three years. For a long-distance move, Charlotte, North Carolina was used as a basis for financial comparison. Some of the intangibles outlined include staff continuity, operational interruption, trusted servant travel, and the current transition in the service structure. Such items are more difficult to measure but, overall, have a much greater impact on a decision to physically relocate the WSO.

Due to their nature, it would be extremely difficult to attach financial costs to some of the intangible factors listed in this report. Therefore, they are not considered in detail in the separate sections dealing with local and long-distance moves except where a cost may be attached. The final section of this report contains a financial summary of the points raised within this document.

Intangible factors

The most critical factor, by far, in a decision to move is the value we place on the skills, abilities, experience, and continuity of WSO staff. Our current level of operational efficiency is based to a large degree on the competence of our current staff. The simultaneous loss of a large number of key personnel would impact the WSO to such a degree that it would take several years to rebuild our capability to its current level.

Initially, the interruption in our ability to interact with the fellowship created by a long-distance move would last approximately seven to fourteen days. For all practical purposes, the office would cease to exist during that time. Our phones would be answered and some literature orders would be filled. A greater disruption would be

caused by the reduced capacity of the WSO due to large numbers of new employees. For example, if the WSO would have to replace a significant number of employees, a considerable amount of time would have to be spent on the training and orientation of these new employees. During this period, services currently rendered to the fellowship would have to be greatly reduced and, in some departments, would be virtually nonexistent.

Domestic travel by US trusted servants would require more time and offer less flexibility, due to the availability of fewer direct flights to a secondary airline hub such as Charlotte. As the fellowship grows outside of the US, we can expect an increase in the number of non-American trusted servants. Most non-US trusted servants traveling to Charlotte would require a flight transfer, thus increasing their travel time.

Finally, there is a structural transition currently being contemplated within the NA service structure, including a possible separation of US national services from world services. Such a transition may impact the purpose and function of the WSO, and the eventual allocation of resources currently held by the office.

Current conditions

For the purpose of this report, tangible factors include the physical size of the space we currently lease, the overhead costs pertinent to this study, and the issue of vendor relations. We currently have lease arrangements in place to provide us with three separate buildings of 4400 ft², 4500 ft², and 4600 ft², respectively, at an average cost of 86 cents per ft² per month. Originally, these buildings were designed to accommodate warehousing or small manufacturing operations and have been modified to accommodate WSO office and meeting space requirements. Lease arrangements with three separate landlords have evolved over the past ten years as space needs increased. During 1991, one of our landlords placed one of the buildings up for sale, forcing the WSO to research a potential move. The building was subsequently taken off the market, eliminating the need for and the expense of an immediate move.

The other costs listed herein are those that would be considered a part of overhead expenses such as lease payments, salaries, and utilities. The current annual total of our lease payments for the three buildings is \$139,896. We now have thirty-four employees and will most likely increase that number to thirty-eight by the end of 1992. We budgeted for thirty-five employees in 1992 at an aggregate annual amount of \$1,100,000; this figure corresponds to \$1,194,286 for thirty-eight employees.

Our location in a major metropolitan area affords us local access to representatives of our major vendors such as R.R. Donnelly, Arcata Graphics, Art Mold/Pierre Cardin, and Pope Injection Molding. Relocation away from a large metropolitan area would require occasional travel to meet with these vendors.

LOCAL MOVE (CONSOLIDATION)

It is generally accepted that three small buildings are substantially more expensive than one large building and substantially less efficient in equipment utilization and staff

interaction. The three separate buildings we currently lease were never intended to be a long-term solution to WSO facility needs.

Some research about relocating into a single building was conducted in 1989, but no move was undertaken. In our subsequent research, conducted in the fall of 1991, space costs were set at 68 cents per ft² per month. Based on the assumption that some building changes would be necessary to accommodate our needs, an estimate of \$10,000 for building modification needs to be added to facility costs. This amount reflects minimal changes to prospective facilities. Additional local research identified facilities that are available for 48 cents per ft² per month. These lower costs, however, would require offsetting construction costs to alter the facility for our needs.

Costs for a local move to facilitate consolidation were estimated at \$13,000. Labor and utility costs would not be impacted by such a local consolidation effort. Vendor relations would continue with no change.

The effects of the intangible factors listed previously on a local move to consolidate would be minimal. There would be no significant change in staff outside of normal turnover, and no substantial staff training costs. Interruption of service would be minimal, as the move itself would most likely take place building by building, and no staffing changes would be involved. Trusted servant travel costs would remain the same.

LONG DISTANCE MOVE

In this section, we will detail the results of our research into relocating to Charlotte, North Carolina. Rather than attempting to split the various elements into tangible and intangible categories, all factors are presented together. We will focus on facility costs, the costs associated with relocating staff, changes in utility costs, and some additional costs to ensure favorable vendor relations. The final portion of this section will include a financial summary. The last two pages of this report are explanatory notes to that financial summary.

Facility costs

There are a wide range of possibilities in the Charlotte, North Carolina area. Phone discussions with the Charlotte Realty Board and the Charlotte Chamber of Commerce identified a range from 35 cents per ft² to 83 cents per ft² per month for a facility that was finished to generally meet our needs of 10,000 ft² of office space and 5,000 ft² of warehousing. We would want the ability to expand, but this size is comparable to our current facilities and thus, appropriate for comparison. Further discussion with Charlotte economic-development specialists of specific properties available further narrowed that range, resulting in an estimate of 56 cents per ft² per month.

For actual moving costs, we contacted the local offices of Mayflower Lines, North American Lines, United Van Lines, and Xerox for estimates. Xerox may be able to trade our largest copier for a unit closer to North Carolina and thus reduce the amount listed on the summary page for moving our existing equipment across country.

Staffing costs associated with long-distance move

We estimate having thirty-eight employees in 1993 instead of the thirty-four currently employed. A survey of the thirty-four employees currently on staff indicated that nineteen would be willing to move. If we decided to move in 1993 or 1994, the four new employees hired would be hired with the agreement to move. For all employees who would be moving and their spouses, a research trip to obtain housing would be necessary, prior to any cross-country move. The average cost for airfare and lodging for a three-day trip for twenty-three employees and spouses was set at \$800 per employee, at a total of \$18,400.

The total cost for the employees' moving is estimated at \$200,100. An average estimate of \$8,700 per employee family was arrived at by averaging estimates for residential moves provided by the three professional moving lines cited earlier. This cost includes moving of household goods, cars, and one-way airfare for the twenty-three employees and their families.

The US Department of Labor indicated by phone that the average annual wage in Charlotte, NC is \$26,703, while the average annual wage in Los Angeles is \$28,084. These figures are perceived as most appropriate for comparison, since the WSO has a wide range of employee pay scales. We could therefore project that we would save 4.92% of salary costs for all new employees hired in North Carolina. Assuming fifteen new employees (or 39% of our thirty-eight employee work force), we could expect to save \$23,182 for the first year of the move (4.92% of 39% of our \$1,194,286 budgeted payroll).

Traditionally, most training and orientation of new employees has been completed in-house using the skills of existing staff. Large staff turnover would reduce the effectiveness of this approach, but it could still be implemented over a longer time frame keeping training cost at a minimum. Basic start-up courses on computer or other equipment operations would still be required and could be completed for an average of \$300 per employee for fifteen employees at a total cost of \$4,500.

Utility and vendor-related costs

Our budget for utilities is \$16,500. Projections from the Charlotte utilities company were estimated at 30% more for heating and cooling, primarily due to more extreme weather conditions, totalling an additional \$4,950. We would wish to maintain our existing relationships with the majority of our major vendors. Relocation away from a large metropolitan area would require travel to meet with these vendors. An estimated six trips per year at \$600 each would cost \$3,600.

RELOCATION SUMMARY

Stay In	Local Con-	Charlotte
Current Three	solidation	Charlotte
Buildings	To One Bldg.	One Building

CASH IMPACT

Lease Payment	\$139,896	\$122,400	\$100,800
Building Modification	0	10,000	10,000
Office Moving Cost	0	13,000	58,500
Employee Research Trip	0	0	18,400
Employee Moving Cost	0	0	200,100
New Employee Acquisition	0	0	28,500
Salary Differential	0	0	(23,182)
Training	0	0	4,500
Vendor Relations Travel	0	0	3,600
Utilities Increase	0	0	4,950

Transition Outlay	0	23,000	320,000
First Year Expense	139,896	145,400	406,168
Three-Year Expense	419,688	390,200	578,504
Five-Year Expense	699,480	635,000	750,840
Seven-Year Expense	979,272	879,800	923,176
Ten-Year Expense	1,398,960	1,247,000	1,181,680

Realized Savings Over Ten Years

Local consolidation	\$151,960
Cross-country move	\$217,280

Transition outlay

To complete a move to North Carolina, we would incur the following costs within a six-month period:

Building Modification	\$10,000
Office Moving Cost	58,500
Employee Research Trip	18,400
Employee Moving Cost	200,100
New Employee Acquisition	28,500
Training	4,500
	<u>\$320,000</u>

First-year expense

Includes the following:

Transition Outlay	\$320,000
Vendor Relations	3,600
Utilities Increase	4,950
	<u>\$328,550</u>
Minus Salary Differential	23,182
Minus Lease Differential	21,600
	<u>\$283,768</u>

If we relocated to Charlotte, NC, rather than consolidating to one building in Southern California, each additional year would include the following:

Vendor Relations	\$3,600
Utilities Increase	4,950
	<u>\$8,550</u>
Minus Salary Differential	-23,182
Minus Lease Differential	-21,600
	<u>-\$36,232</u>

Realized savings over ten years

Based on the projections contained herein, moving to Charlotte, NC, rather than staying in our current facilities, we would save approximately \$217,280 over ten years. During the same period of time, a local relocation in Southern California would save us \$151,960. Of course, additional savings could be realized by utilizing some fellowship resources to reduce construction costs, moving costs, etc. We could also obtain additional savings in either locale by moving to a location in a more economically disadvantaged area, although there would be some trade-offs. Since the WSO does not have the necessary cash available to finance the move at the present time, a cost of borrowing money would also have to be factored in, provided credit could be obtained.

Over the last several years, we have benefited from excellent relations with two California-based banks. Attempting to reestablish credit and a positive working relationship with a new bank would be difficult with our current level of payables.

WORLD CONVENTION CORPORATION

The WCC Board of Directors has undergone a significant change over the last year. There are currently no members remaining who were on the board in 1986 when the World Convention Corporation managed its first convention. There have been many lessons learned by the WCC in the six years since. Today the board of directors has a much more active role in the implementation of the event. Additionally many of the things that we used to believe have changed over the years. This is so much the case that this year we are proposing to the WSC a motion that we opposed in 1988. That motion is to change the frequency of the world convention from annual to biennial.

Although most of the material in the current *Convention Guidelines* is still relevant today, it is inevitable that the handbook will need of a major overhaul in the not-too-distant future. The board also needs to take another look at the way the world convention site is rotated through zones around the world, the role of the World Convention Corporation in relation to area and regional conventions, and the composition and responsibilities of the WCC's various working committees. At present the WCC board is analyzing its composition, with the possibility that a proposal about some change might be made to the WSC. The system of appointing WCC board members by virtue of their experience as chairpersons of WCNA host committees is currently being looked at, as well as representation by the World Service Board of Trustees, WSO Board of Directors, and WSC Administrative Committee on the WCC board.

The tight financial times that the WCC has experienced over the last couple of years have forced the board to look at ways to reduce expense and increase income. One of the things that probably become standard practice for the corporation is to offset the administrative and facilities expenses of the convention each year by incorporating a room rebate into all of the agreements that we negotiate. The practice of having only two regular board meetings did not serve us well. As a result we will probably go back to having three board meetings a year if funds allow.

The board has also been tackling the issue of providing busing at no additional expense. In the past we have provided busing by using passes that were sold for a nominal fee. In Chicago this will not be the case. The busing to and from the main meeting on Saturday night will be provided. The board is anxious to get input on this issue from members who regularly attend the world convention.

The board has created several new working groups. One of them will evaluate the financial planning and administrative operations of the World Convention Corporation. A second group will focus on ways to make the convention more special. In recent years, attendance at the world convention has seemed to become a lower priority with our fellowship. The working group we have created will be able to develop ideas in addition to the change in convention frequency to make the world convention a uniquely special event. A third working group is examining the World Convention Corporation bylaws for

possible further changes. A fourth working group has been established to deal with the issue of taping for the world convention. The board believes that we have not given the appropriate amount of attention to this area in past years and intend to focus on this for future conventions.

We have been looking at entering into relationships with travel providers to further offset our administrative expenses. Even though most of the major airlines have eliminated the 5% discounts to the individual traveler, the flight credit potential for world services is worth pursuing. We could potentially get one flight free for every thirty or forty paid flights to the official destination. For the world convention this could mean offsetting the majority of our travel expense for an entire year. We will be looking more into these types of official carrier arrangements.

The WCC Board of Directors has provisionally selected Paris, France as the site for the 25th World Convention of Narcotics Anonymous in 1995. Congratulations to the Paris NA community. The WCC board would also like to express its gratitude to the members of the United Kingdom WCNA-25 bid committee for the efforts they took.

The World Convention Corporation board is pleased to welcome its newest members: Darlene Q., WCNA-23 treasurer, and Rhonda R., WCNA-24 chairperson.

For some time we have received inquiries from members of convention committees throughout the fellowship regarding the possibility of the World Convention Corporation becoming a supplier of convention merchandise. The board has considered this in principle and will look at the idea in greater detail in 1993. On a related note, after experiencing a serious problem with one of the vendors for WCNA-22 in Toronto, we have modified our procedures for purchasing convention merchandise.

The World Convention Corporation is in the process of reexamining every aspect of how it operates. We would like to assure the fellowship that we are striving to maintain a balance between the generation of revenue and the base expense to our members. However, after six years of experience, we have felt the effects of not having sufficient resources to plan and implement three conventions at once. This is one of the primary motivations behind the motion we are presenting to the World Service Conference this year.

Randy Jones, Chairperson

<p>REPORT FROM THE HAWAII RSR ON THE ASIA-PACIFIC FORUM</p>
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For some time now, a few individuals in the Pacific Rim area have been having informal talks about how they might be of service to the fellowship in this part of the world. Simply by our geography, even those of us who live in countries with a developed NA service structure have often felt very isolated from the rest of the fellowship. We have

great empathy for those NA communities who are just starting out on their own road to recovery, knowing that it can often be a difficult and frustrating path.

At the 1992 World Service Conference in Dallas, we had our first informal meeting, at which we had several RSRs, alternate RSRs, and other interested participants from the Asia-Pacific area. We were all greatly excited about the possibilities of what we might accomplish if we were to pool our resources, and made a commitment to meet again. That opportunity came at the Second Annual Aotearoa New Zealand Regional Convention this past October. We had in attendance representatives from Australia, New Zealand, Japan, the Philippines, and Hawaii. We have been in contact with NA members in Hong Kong and Guam and, although they were not able to attend personally, they were enthusiastic about being a part of our forum. Some of the other countries and regions in which we were able to identify recovering addicts and NA meetings are Singapore, Malaysia, and Korea. We were also very pleased about having in attendance two trustees and are grateful to the Interim Committee for approving their attendance. All those in attendance expressed how much it meant to their NA communities to have visits from the WSC.

Our purpose in joining together is to discuss issues of mutual concern, address our common needs, exchange ideas, and share experiences to further our primary purpose of helping the addict in need. We hope this forum will complement the existing service structure of NA. Our goals are to develop and support NA in the Asia-Pacific sector; to support translations of NA literature into languages in use in the Pacific basin; to support outreach, H&I, and public information efforts in our part of the world; to maintain and support communication among NA members, communities, and regions in East Asia and the South Pacific; and to work with world services in this effort.

It seemed evident from the very beginning of our discussions that one of the most pressing needs of the developing NA communities was literature in their own native languages. We made a decision to establish a dialogue with the World Services Translation Committee to see how we might be able to support them in their ongoing translation efforts and what we can contribute to their efforts. Japan has translated the NA White Booklet and several of the pamphlets. The Philippines have translated the readings only. We have just recently submitted the readings in Tagalog to the World Services Translation Committee for its review. In Singapore, their meetings are conducted in Malay and English. They have translated a few of the readings, but nothing more of which we are aware.

Many questions came up in regard to the translation process itself. May local fellowships begin translations on their own? What is the criteria used by the World Services Translation Committee or the World Service Conference for approval? Who makes the decision if the material adheres to the traditions? Also, who decides which of our pamphlets gets translated first and which languages are given priority? We realize that funds and human resources available for translation work is limited. We also recognize the desire of all region and countries to have as much translated material as possible for their use, but we feel that our priorities must lean toward those NA communities in which there is little or no literature at all. We feel that the focus should be

on translating the very basic material so essential for the development of newly emerging NA communities. They should be assisted as much as possible in reaching out to addicts seeking recovery, most of whom have little if anything to read in their own language. Hopefully, we can play a part.

The needs of Asia-Pacific NA are just beginning to be addressed. With the development of the Asia-Pacific Forum, established NA regions in this section of the world now feel ready to reach out to support non-English-speaking communities. We wish to enlist the support of world services in this effort. Besides literature and translations, we need to further identify other needs in the Asia-Pacific area. Roy (Japan) and Tata (the Philippines) both expressed how much it means to their NA communities just to have some sort of contact with other NA communities and know they are not alone in their journeys. We thought of possibly sharing minutes of our RSC meetings, or maybe summaries containing the items that might be of mutual interest. We might also exchange letters, personal or speaker tapes, T-shirts, and any other items we think might be useful. In the areas of H&I and PI, there is much we can do. How do we let the public know we exist, and how do we establish credibility? Many developing NA communities lack such basics as a simple format of how you run a meeting, what a GSR is and does, the duties and responsibilities of a treasurer, what a secretary does, and how to obtain literature and service materials that would be of benefit to themselves. How do we approach those in hospitals, treatment centers, and prisons to help those in need? Many are not even aware of some of the materials available to them, such as the sunshine letters and other service materials designed to help developing groups.

Also discussed was the difficulty most regions have in sending an RSR or other representative to the WSC. We are mostly very young NA communities and do not have the resources that some of the larger regions have. The combination of long distances and limited funds makes it a hard choice between attending the conference and providing much-needed services to the local fellowship. We would be in support of some method that might help those in more isolated NA communities attend the WSC. In some regions, participation is limited only to those fortunate enough to have sufficient funds of their own to attend forums such as ours or the WSC in April. Attending a quarterly is just not possible. Many individuals with much to offer are excluded from service at the world level as a result, and the voices of their NA communities are not fully heard. There was some discussion as to the possibility of having some means by which the members of this forum who do attend the conference might represent those who cannot, yet desire to participate.

We decided that, at the present moment, to keep the formal structure of our forum to a minimum. There didn't seem to be a need for us to be so formally organized as to elect officers. Those participants who desired to be involved simply divided up the tasks to do at this time, and we set to work. We welcome everyone's input and help. We can accomplish much as we join together in service, for our own recovery as well as others.

*Larry Roche, RSR, Hawaii
for the Asia-Pacific Forum*

NEW JERSEY REGIONAL SERVICE CONFERENCE

This report is meant to provide some understanding of the New Jersey Region's motion to reduce the cost of the booklet, *An Introductory Guide to Narcotics Anonymous*, to approximately \$1.00 by changing the printing style and reducing the sales revenue on this item. The motion reads as follows:

That the WSC strongly recommend to the WSO Board of Directors that they change the booklet style of the booklet An Introductory Guide to Narcotics Anonymous to a less expensive booklet style similar to the booklet Twelve Concepts for NA Service and reduce the price to \$1.00 or less.

The primary purpose of our literature is to carry the written message of recovery to the addict who still suffers. A secondary purpose for our literature is to help fund our service committees with revenue received from our literature sales. While we can debate the principle of funding our services through literature sales or the focus on new literature for profit rather than recovery, this secondary purpose of funding is a very strong consideration when we discuss the distribution of literature in *Narcotics Anonymous*.

Both the World Service Conference and the World Service Office are under financial stress. Any decision that affects us financially must be critically evaluated for its value in further carrying the message of recovery to the addict. The benefit of this proposal to sell the *Introductory Guide to NA* at a price low enough that it can be given to the newcomer and also be made more available for use in H&I service should far exceed the loss in revenue. This is the only piece of literature other than our Basic Text that includes discussion on our steps, our most fundamental source of strength and recovery. The sooner a newcomer or institutionalized addict can grasp an understanding of our steps, the better that addict's chance of staying in recovery long enough to get a Basic Text.

This is the primary purpose of our literature. Our secondary purpose should not come before the primary purpose of the written message itself.

The price reduction of the *Introductory Guide* will affect the sales of some of our higher-profit literature items, at least in the beginning. Hopefully, the increased sales for *Just for Today* and the approval of *It Works: How and Why* will ease some of our financial needs so that the secondary purpose of funding service through literature sales revenues will not interfere with making the *Introductory Guide to Narcotics Anonymous* one of our most valuable tools in carrying the written message of recovery to the addict who still suffers.

In surrender to group conscience,

*New Jersey Regional Service
Conference of Narcotics Anonymous*

LE NORDET REGION

Our region is expanding and new ASCs are forming. We now have six ASCs: Quebec City, Lac St-Jean, Saguenay, Manicouagan, Nord-Est (Sept-Iles and area), and Gaspesie.

H&I development is done from inside our different ASCs. We are now reaching most of our national and provincial institutions.

We now feel that we are really being supported by the Quebec RSC, our parent region, and this has greatly helped our unity.

Our region is having its first regional convention from April 9-11 in Quebec City. "Liberation 1" will be a bilingual French-English convention with simultaneous translation. If any WSC participants wish to attend the Le Nordet Regional Convention before their trip to the World Service Conference, they could let us know their dates of arrival and departure so we can make arrangements for their stay and sharing with members from the local fellowship. For information, call Bryan L. at (418) 529-9290 or Charles N. at (418) 688-0492.

Berthold Trudel, RSR
Daniel Tremblay, Chairperson