

# INVENTORY UPDATE

During its meetings at WSC'94, the Composite Group reaffirmed its belief in the effectiveness of small working groups, based on their efficiency during the previous inventory year. Consequently, nearly all Composite Group work in the second year of inventory will be accomplished by small working groups. The Composite Group, as a whole, will then review and revise or approve each small group's work before implementation.

With this in mind, the *Inventory Updates* for 1994-95 will focus primarily on the activities, goals, and accomplishments of each of the four small working groups, which include: 1) the Survey Analysis Group, which is assigned to organize and analyze the data obtained from the group, area, and regional surveys; 2) the WSC Evaluation Group, which is assigned the task of organizing and summarizing the information generated by the conference's self-evaluation; 3) the Committee and Board Evaluation Group, which will organize and summarize information generated by world service committees and boards in their self-evaluations; and, 4) the WSO Evaluations Group, which will assist the office in its inventory this year. Last year, this group developed (in cooperation with WSO staff) a self-assessment/evaluation tool for use by the office.

On 7 June, the small group leaders held a conference call to report on the progress of their groups' tasks. The following is a summary of that conference call.

## **Survey Analysis Group**

This group reported that the final round of data entry would be completed by the office on 7-8 June. Two members of the group are currently developing more adequate means of representing survey data, based on comments, suggestions, and criticisms received at WSC'94. The group was asked to present a proposal for the Composite Group's consideration about the data analysis of the survey results.

This group has also been assigned the responsibility of working on the multiregional forums, as described in the inventory plan, and is developing recommendations to the Composite Group regarding these events.

## **WSC Evaluation Group**

This group reported that the initial stage of its work included dividing up among group members the

hefty amount of information generated by the conference's self-evaluation so that it may be summarized. This group will have a conference call on 6 July to review and discuss individual work and to prepare a proposal to the Composite Group regarding the integration of all inventory information into the CG's final report. This proposal will be mailed to the Composite Group for its consideration at their upcoming meeting.

## **Committee and Board Evaluation Group**

This group reported that it had contacted the leadership of all world service entities regarding the committee and board self-evaluations. All committees and boards have made plans for their self-evaluations, which are scheduled to occur at the world services meeting in September. The exceptions are the World Convention Corporation Board, the World Services Translations Committee, and the Interim Committee, which will do their self-evaluations during their respective meetings held prior to the September world services meeting.

## **WSO Evaluation Group**

This group reported that its activity is on hold pending the office's final decision regarding its self-evaluation schedule. The office management's current projection is that the WSO hopes to have its self-assessments and evaluations completed by the end of August.

## **Other items of note**

The inventory plan calls for the Composite Group to forward its data and findings to a systems consultant for analysis and recommendations. The search for a consultant is progressing, with at least four prospective candidates having submitted information to be considered. The consultant search will be discussed on the Composite Group conference call on 7 July and will be an agenda item during the group's July meeting.

The inventory plan, as it was revised at WSC'94, has been rewritten to include changes resulting from conference actions. It will be sent out for review by the Composite Group and the Interim Committee by 27 June. Further revisions may result from Interim Committee input, Composite Group conference calls, or the group's meeting scheduled for 29-31 July in Los Angeles.

If you have any questions about the inventory, please feel free to contact Composite Group, through the WSO.