

WORLD SERVICE CONFERENCE OF NARCOTICS ANONYMOUS

**P.O. Box 9999
Van Nuys, CA 91409
(818) 780-3951**



TO: Conference Participants
FROM: Composite Group
DATE: 24 March 1995
RE: Composite Group Final Report and Consultant Report

Below is an explanation of the process developed, approved and utilized during the Composite Group's interaction with the Consultant and his report. All members involved went to great lengths to ensure that the process established was followed and that maintaining integrity was of the utmost importance. The adopted protocol was strictly observed by all Composite Group members.

The Composite Group formed a team consisting of four Composite Group members, and one member assigned by the WSC Administrative Committee. Of the four Composite Group members, one member was the non-voting WSO executive staff member.

The Consultant Team formed a communication protocol that was approved by the Composite Group that would ensure that all of the information given to the consultant was documented and given to all Consultant Team members. The process followed was as follows: The consultant would contact the leader of the Consultant Team with any questions pertaining to information for his report and the leader would compile a list of the questions along with his responses. This information would then be sent to all Consultant Team members and the WSO.

The Consultant Team met twice with the consultant. The first meeting was established for the purpose of educating the consultant on the structure and function of the entire world service structure and the history of Narcotics Anonymous. Each board and committee was thoroughly explained along with the World Service Office and the World Convention Corporation.

The second meeting was established as a mid-point meeting for the consultant to provide the Consultant Team with the progress of his report. During this meeting the consultant also offered a full presentation of his report and how each section would be broken down in his report.

The Consultant Report was delivered to the WSO on the due date 1 March 1995 when it was reviewed for reproduction purposes and placed in a safe at the WSO. Copies were made and mailed to all Composite Group members 6 March 1995. There were eight more copies made and mailed 10 March 1995 to the following committee members for the purposes of planning for WSC'95: Interim Committee, Administrative Committee and the Planning Group. All other copies were mailed today 24 March 1995.