

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF DIRECTORS  
OF THE WORLD SERVICE OFFICE, INC.

The monthly meeting of the Board of Directors of the World Service Office, Inc. was held at the office of the Corporation, at 8061 Vineland Avenue, Sun Valley, California 91352 on July 10, 1982 at 7:30 P.M.

There present and participating at the meeting: Chuck G., Henry S., and Doug F., Sally E., Kevin F., Steve B. being a quorum of the directors of the Corporation. Also present was: Marty B., at the request of the Directors.

Doug F., Vice President of the Corporation, acted as the Chairman of the meeting, at the request of the Chairman of the Board, Phil P., and Marty B. acted as Secretary of the meeting, also at the request of the Chairman of the Board.

A quorum of the Directors being present and the meeting having been duly called, the Chairman announced the meeting would proceed with the transaction of business.

The minutes of the previous meeting of the Directors held on June 3, 1982, were read and approved.

The meeting started with discussion of ITEM I of the Agenda (Minutes of WSO Board Meetings to go to fellowship):

Discussion of to whom and how often the minutes should be sent was followed with a motion by Sally set forth below:

MOTION:

That the Board send minutes of all WSO Board meetings to all regions and to those areas not represented by a region, but registered at last WSC conference. (Minutes are available to any member upon written request.)

SECONDED AND PASSED UNANIMOUSLY.

ITEM II: (When we can consider having a meeting with all world business arms of N.A.

Accepted as a possibility.

MOTION: (Steve)

That the Board propose to all other business arms that we have an annual meeting comprised of all world business arms mid-point during the year from the W.S.C.

SECONDED AND PASSED UNANIMOUSLY

MOTION: (Chuck)

Amend Motion No. 1 to read "That the Board send minutes of all WSO Board meetings to all regions and to those areas not represented by a region, but registered at last WSO conference and all other service boards. (Minutes are available to any member upon written request.)

SECONDED AND PASSED UNANIMOUSLY

ITEM III. (Proposed changes by Sally to By-laws)

MOTION: (Steve)

That the Board send the proposed changes to Corporate By-laws to our attorney for confirmation of legality forthwith.

SECONDED AND PASSED UNANIMOUSLY

ITEM IV. (Gas credit card for Jimmy K.)

MOTION: (Chuck)

That the Board apply for a gas credit card to be used for the WSO and to be used only by WSO Office Manager:

4 in favor - 1 against -- PASSED.

---

#### NEW BUSINESS

MOTION: (Chuck)

That Marty B. be immediately made an advisory member of the Board.

SECONDED AND PASSED UNANIMOUSLY

Doug asked for our present financial status; Chuck responded that we have approximately \$2,200 in our account at this time with \$1,900 due to be spent this week on new literature order.

A member of the Board suggested that we need to inform the Fellowship that if we are truly coming of age, that we desperately need financial support from the Fellowship, volunteer help is no longer adequate in view of the work load.


Book; discussion of size of type was held with the decision being reached of 250 words per page (same as "Thirst for Freedom, Hazeltine)

The full Board agreed to this.

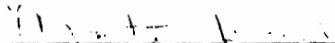
PROPOSED AGENDA FOR NEXT MEETING:

1. Out-going phone log.
2. Set down written instructions for each separate job in office.
3. Form letters for answering inquiries from educational and institutional centers; form letters for answering letters to inmates with approaching release dates; and form letters for updating world directory.
4. Discussion of requirements for book (other than size as discussed above).
5. Responsibility for manning of office by designated persons.
6. Office supplies - inventory.
7. Need for tape calculator.
8. Using discretion with volunteer help.
9. Collating device for keeping starter kits in order.
10. Delineation of responsibility for volunteers.

All business having been conducted the acting Chairman moved to adjourn the meeting until August 14, 1982 at 7:00, whereupon the meeting was, upon motion duly made, seconded, and carried, adjourned until August 14, 1982.

  
DOUG FORSMITH Chairman

Attested to:

  
MARTY BRADY Secretary